



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Vacant – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING *February 19, 2026* *A G E N D A*

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2026-04

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
4. REPORTS
 - A. General Manager
 - B. Committee- the following committees met since the last regular Board meeting:
 1. 2/17/26 Operations Committee (Directors Lee & Bradford)
5. CONSENT CALENDAR
 - A. Minutes of a Regular Meeting on February 5, 2026.
 - B. Minutes of Special Meeting on February 12, 2026.
 - C. Warrant List dated 02/12/2026 in the amount of \$32,900.59
 - D. Authorization for Director Brewster to attend SBVMWD Training on March 12, 2026.
 - E. Authorization for Director Ludecke to attend SBVMWD State Water Project Tour and Training on April 22-24, 2026.
6. BUSINESS
 - A. DISCUSSION AND POSSIBLE ACTION REGARDING OPERATIONS COMMITTEE (Directors Lee and Bradford – alt) RECOMMENDATIONS FOR THE FULL BOARD'S APPROVAL REGARDING FISHIN FOR 50K SPECIAL EVENT APPLICATION.
7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS
8. ANNOUNCEMENTS
9. DIRECTOR COMMENTS
10. CLOSED SESSION
N/A

11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, March 5, 2026
40524 Lakeview Drive
Big Bear Lake, CA 92315



Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

**MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, February 5, 2026**

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday February 5, 2026.

BOARD MEMBERS PRESENT:

Craig Brewster, Director
Steve Ludecke, Vice President
Mark Lee, Director
Tom Bradford, President

2. PLEDGE OF ALLEGIANCE

Tom Bradford, President

President Bradford informed the Board and Public of the passing of former Director Reh fuss. He noted that Mr. Reh fuss is survived by his wife and two children and had an outstanding reputation in the Valley as a businessman. Director Bradford acknowledged the insight Mr. Reh fuss brought to the Board and stated that he will be missed.

With a motion made by Director Ludecke and seconded by Director Lee, the motion to add Business Item 6G to the agenda regarding the filling of the District 2 Board seat was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

3. PUBLIC FORUM

Dan Gulbranson, a resident of Big Bear Lake, stated that he has been tracking local agencies and expressed his concerns regarding alleged corruption in the community. He alleged that the City Manager made derogatory remarks toward a former female employee of the District and stated that no apology had been issued. He stated that the Mayor also did not take action in response to the matter. Mr. Gulbranson stated that he was present at City Hall conducting a First Amendment audit recently and that sheriff's deputies were called. He expressed concerns regarding security cameras at City Hall and said that he had contacted the County regarding cameras. He also expressed concern about the security and supervision of a local ballot drop box at City Hall.

4. REPORTS

- A. General Manager Jared Cheek reported on the recent Watermaster meeting with the Big Bear Watermaster Committee on 01/21/2026. Himself and Facility Manager, Jim Cummings, attended a presentation with an underwater camera imaging consultant who

has technology capable of imaging to millimeter depth. In response to a question from Vice President Ludecke regarding whether objects at the bottom of the lake can be identified, Mr. Cheek confirmed that they can and the imaging is very detailed.

Mr. Cheek reported that an employee recognition lunch was held on January 23, for no lost time due to injuries in 2025.

He also attended the following committee meetings which will be reported on in Director reports: January 26: Operations Committee meeting, January 27: Administration Committee meeting, January 27: Meeting with Jim regarding birds, January 28: Finance Committee meeting, January 28: BBARWA meeting, February 2: Lake Improvement meeting.

Mr. Cheek announced that seasonal recruitment has opened and encouraged spreading the word. He noted that two staff members are attending Boating Under the Influence (BUI) training in San Diego this week.

- B. Vice President Ludecke reported the Watermaster Committee's met on 1/21/26 with other Watermaster members, where financial figures were reviewed. He noted that the annual report is expected to be completed and released on time this year.
- C. Director Lee reported the Operations Committee's met on 1/26/26 to discuss a change of date for the Polar Plunge event and encouraged the submission of an application from US Rowing.
- D. Director Brewster reported the Administration Committee met 1/27/26 to discuss proposed changes to the Administrative Code and Employee Handbook which will be addressed under Business items.
- E. Vice President Ludecke reported the Budget and Finance Committee met on 1/28/26 and were presented with the monthly financial report. He noted a few unexpected expenditures during the reporting period but stated that overall finances remain in good standing.
- F. President Bradford reported the Lake Improvement Committee met on 2/2/26 to discuss implementation of a carp shocking schedule. Additional seasonal staff may be needed. The carp roundup event was also discussed, including a proposal to discontinue counting fish and instead conduct monthly prize drawings through a raffle system. Director Bradford noted the significant time and effort required to host the event and expressed hope for a productive carp shocking season.

Vice President Ludecke commented that current weather conditions are favorable to begin operations. Director Brewster noted that this was discussed during the Committee meeting.

5. CONSENT CALENDAR

PUBLIC FORUM

N/A

- A. Minutes of a Regular Meeting on January 15, 2026.
- B. Warrant List dated 01/29/2026 in the amount of \$110,073.88.

- C. Consider approval of special event permit for the Polar Plunge being held on April 18, 2026 at Veterans Park

Discussion: No comments were made.

With a motion made by Vice President Ludecke and seconded by Director Brewster, the consent calendar was approved unanimously:
AYES: Lee, Bradford, Brewster, Ludecke
NO: -
ABSTAIN: -

6. BUSINESS

A. THE OPERATIONS COMMITTEE (DIRECTORS REHFUSS & LEE) RECOMMEND THE SPECIAL EVENT PERMIT FROM HUECO TANKS REGARDING US ROWING TRAINING BE PRESENTED AND CONSIDERED BY THE FULL BOARD FOR APPROVAL.

- a. General Manager, Jared Cheek stated that Operations Committee, consisting of Directors Rehfuss and Lee, recommended that the Special Event Permit application submitted by Hueco Tanks for US Rowing training be presented to and considered by the full Board for approval. He reported that the application had been received and that the Board would now receive a presentation.

Damien Navarro, Hueco Tanks, provided an overview of the proposal and recognized Director Rehfuss and as a great public servant. He explained the ownership of Hueco Tanks and noted their involvement in hosting the Polar Plunge and other events. He described the proposed special event application for US Rowing training as sports tourism, estimating an annual economic impact of approximately \$300,000 to the local community. He stated that the US Rowing team, including 15 men and 15 women, is preparing to compete in the 2028 Los Angeles Olympics.

Damien stated that the group is coordinating with Loren Hafen at Grays Marina on the North Shore and is focusing on minimizing impacts. The training would take place during early morning hours and include temporary, removable safety measures, with full District oversight and coordination. He added that any questions raised on social media would be addressed. Athletes would be required to wear personal flotation devices.

Vice President Ludecke asked how many boats would be operating at one time, and Johnny Burnham, Hueco Tanks, responded that one boat would be out supervising at a time. Vice President Ludecke asked whether the boats could operate in choppy conditions, and Johnny confirmed they could. Vice President Ludecke also inquired about moving buoys in-house; Mr. Cheek stated that doing so would take approximately half a day.

President Bradford asked how fast the boats travel, and Johnny responded approximately 15 mph. President Bradford raised concerns about potential conflicts with trolling fishermen between Windy Point and the dam during April and May. Johnny explained how a coxswain maneuvers the boat, and in response to a question from Vice

President Ludecke, stated that the boats can stop very quickly. Damien clarified that priority on the lake would be given to whoever is present first.

President Bradford expressed enthusiasm about hosting world-class athletes in Big Bear. Director Brewster complimented the presentation and stated he would like to see more events of this nature in Big Bear. Director Brewster asked about patrol boat presence; Mr. Cheek stated that a patrol boat would be nearby or trailing and that adjustments could be made as needed. In response to whether Lake Patrol would require other lake users to move, Mr. Cheek stated that no, Lake Patrol would not be clearing the lake for this event to take place.

President Bradford noted that weather conditions could allow for similar training during fall or winter and asked that Hueco Tanks be prepared to consider those seasons in the future. Johnny responded that this year's training aligns with the World Championship competition schedule.

Vice President Ludecke asked about the plan if conflicts with fishermen or events escalate. Damien stated that concerns would be elevated to Lake Patrol and emphasized that the intent is to coexist without disruption.

With a motion made by Director Brewster and seconded by Vice President Ludecke, the Special Event Permit from Hueco Tanks for US Rowing training was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

B. ADMINISTRATIVE COMMITTEE (LUDECKE & BREWSTER) RECOMMEND RESOLUTION 2026-02 "A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT UPDATING EMPLOYEE COMPENSATION PLAN TO INCLUDE THE POSITION OF MAINTENANCE WORKER II FOR FISCAL YEAR 2025-26 AND AMEND RESOLUTION 2025-11" FULL BOARD DISCUSSION AND POSSIBLE APPROVAL.

- a. General Manager Jared Cheek reported that he is reviewing the structure within the Maintenance Department to create opportunities for advancement. He proposed reclassifying the Maintenance Coordinator position to Maintenance Worker II, which would include a \$0.32 per hour wage increase. He explained that other departments currently have Tier II positions and that this adjustment would create consistency across classifications.

With a motion made by Director Brewster and seconded by Director Lee, Resolution 2026-02 "A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT UPDATING EMPLOYEE COMPENSATION PLAN TO INCLUDE THE POSITION OF MAINTENANCE WORKER II FOR FISCAL YEAR 2025-26 AND AMEND RESOLUTION 2025-11" was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

Brewster, Lee

C. ADMINISTRATIVE COMMITTEE (LUDECKE & BREWSTER) RECOMMEND EMPLOYEE HANDBOOK – GENERAL UPDATES FOR FULL BOARD DISCUSSION AND POSSIBLE APPROVAL.

- a. President Bradford requested that the item be pulled and brought back for workshop discussion at a later date. Vice President Ludecke requested that the workshop be scheduled within the next week or as soon as feasible. Vice President Ludecke and Director Brewster support further workshop review.

With a motion made by Vice President Ludecke and seconded by Director Brewster, moving Business Item 6C to a later date was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

D. THE ADMINISTRATIVE COMMITTEE (LUDECKE & BREWSTER) RECOMMEND RESOLUTION 2026-03 “RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2026-01 (ADMINISTRATIVE CODE) AS IT RELATES TO GENERAL UPDATES” FULL BOARD DISCUSSION AND POSSIBLE APPROVAL.

- a. President Bradford again requested that the item be pulled and brought back for workshop discussion at a later date.

With a motion made by Vice President Ludecke and seconded by Director Brewster, moving Business Item 6D to a later date was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

E. CONSIDER APPROVAL OF BIG BEAR MUNICIPAL WATER DISTRICT PURCHASING POLICY.

- a. General Manager Jared Cheek reported that the item is an update to the Purchasing Policy. He explained that the Administrative Code was recently reviewed and updated, and the proposed policy revisions align with the updated thresholds in the Administrative Code. He noted that the policy remains substantially similar to the existing version and that the updates provide greater operational efficiency.

With a motion made by Director Brewster and seconded by Vice President Ludecke, the new Purchasing Policy was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

F. BOARD TO HEAR THE APPEAL REGARDING APPLICATION FOR DOCK LICENSE 212 AND 212A

- a. General Manager Jared Cheek introduced the item and stated that his administrative decision was to uphold the existing resolution. The Board established procedural limits for the hearing: 10 minutes for the appellants to present, 5 minutes for public comment, and 5 minutes for rebuttal.

With a motion made by Vice President Ludecke and seconded by Director Brewster, establishing the Appeal hearing procedure of 10 minutes for the appellants to present, 5 minutes for public comment, and 5 minutes for rebuttal was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

Appellant Statement:

Elaine Alewyn, Dock Owner 212A, addressed the Board in support of the appeal. She stated that their families are seeking a configuration that supports their lifestyle and safety needs. While she understands the neighbor's desire for his own slip and the purpose of rules and regulations, she asked the Board to consider the variance from a safety standpoint rather than precedent. She explained that their property is located at the end of a peninsula where water conditions are more turbulent, with frequent wake and wind. Because there are only two families involved, they prefer a two U-shaped configuration for safety reasons. She stated they would not have access to all three sides of their boats under other configurations and expressed concerns about docking, covering boats, and loading or unloading during rough conditions. She referenced a prior drowning at their current dock configuration as a constant reminder of safety concerns. She stated that easement rights were granted when they purchased the home and that a common dock would reduce conflict with adjacent properties. She also noted that a recent survey indicated the easement measures 15 feet and that access to certain homes is through their driveway. They are requesting two slips in what they believe to be the safest configuration and stated they will remain within any guidelines granted.

Vice President Ludecke asked whether the trail shown on the plot map represented the actual easement or was illustrative; the appellant stated it was not the formal easement boundary. Director Brewster clarified that there are three parcels involved. Vice President Ludecke asked how long the properties had been owned; responses stated ownership since 2018 and 2023.

Mr. Hartwig, Dock Owner 212, stated that safety is the primary concern and that T- or L-shaped configurations are not safe at that location. Vice President Ludecke clarified that the prior drowning referenced occurred at a three-slip dock, not a T- or L-shaped dock, and was told yes. Vice President Ludecke stated he did not see how the different dock configurations materially changed safety concerns. In response, Ms. Alewyn reiterated concerns about wind, white caps, and wake in that location, stating that docking alone can be hazardous.

Director Brewster commented that there are many different situations to consider.

Legal Counsel refocused the discussion to questions and answers and clarified that the appeal portion had concluded and discussion would proceed in a structured format.

Public Comment

Aaron Davies, Dock Owner 211, expressed condolences regarding Director Rehfuss and described him as thoughtful, noting the loss to the community. He stated that he purchased his property in November 2024 and has worked with District staff to understand dock ownership requirements. He acknowledged the easement at the time of purchase and stated he is not attempting to block the neighboring property owners from their rights. He explained that dock access significantly impacts property value and that the current dock is out of compliance with specifications, noting that the original structure was a two-slip dock later modified. He referred to the 2008 resolution establishing two-slip specifications for the easements. He stated that he proactively contacted staff to address compliance issues and emphasized that he intends to be a good neighbor and comply with the resolution. He requested that the Board uphold the current resolution and stated he holds no ill will towards his neighbors.

Rebuttal

Mr. Alewyn, Dock Owner 212, stated he was uncertain how the dock was out of compliance and noted that the dock is six feet above the high water line and does not obstruct views. He expressed concern about the cost of compliance, including a recently purchased boat lift. Ms. Alewyn responded they were unaware the dock was out of compliance but are interested in bringing it into compliance. She stated the issue arose upon change of ownership and that the decision will affect property value.

Vice President Ludecke asked a point of clarification about the location of the dock and confirmed it is at Holloway's. In response to a question regarding compliance of the three-slip dock, Mr. Cheek stated it is out of compliance due to finger width specifications and noted that compliance issues have existed since the 2008 resolution limiting the easement to two slips. He stated that lack of awareness does not exempt compliance requirements.

President Bradford explained that such issues often arise upon property transfer when compliance reviews occur. He stated that rules are in place to standardize what is allowed on the lake and prevent unregulated expansion of dock structures.

Legal Counsel recommended closing the public hearing and continuing Board discussion.

Vice President Ludecke stated that while the situation is unfortunate, he is inclined to deny the appeal and uphold staff's decision to maintain consistency and avoid repeated appeals. He acknowledged safety concerns but noted that boating inherently carries risk. President Bradford stated that similar situations have occurred previously.

With a motion made by Vice President Ludecke and seconded by Director Lee, upholding the initial decision and denying Appeal was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

6G - Emergency Business Item: CONSIDER PROCESS FOR FILLING UNEXPIRED TERM FOR DIVISION 2 DIRECTOR VACANCY.

Discussion:

- a. General Manager Jared Cheek reported that a vacancy currently exists on the Board. The District has notified the San Bernardino County Registrar of Voters. He explained that the Board may either appoint a replacement or call for a special election. Given the required timeframes and that the seat is already scheduled for election in November, staff recommended appointing a candidate to serve until the November election.

Vice President Ludecke asked about the appointment process. Mr. Cheek stated that the vacancy would be publicly posted at the District office, the Post Office, and on the District website. The Board must make an appointment prior to March 31. The process would include soliciting letters of interest, reviewing submissions, and selecting a candidate for appointment.

President Bradford requested that the vacancy be posted and advertised as soon as possible.

7. ITEMS REMOVED FROM CONSENT CALENDAR

N/A

8. ANNOUNCEMENTS

General Manager Jared Cheek announced the District will be closed for Presidents Day February 16, 2026.

9. DIRECTOR COMMENTS

President Bradford expressed that Director Bob Rehfuss was a great friend and had great contributions to the District, noting his significant impact and dedication.

10. CLOSED SESSION

N/A

11. ADJOURN

There being no further business, the meeting was adjourned at 2:33 PM.

DATE AND TIME OF NEXT MEETING:

Date: 02/19/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

DRAFT

**MINUTES OF A SPECIAL MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, February 12, 2026**

1. OPEN SESSION

President Bradford opened the Special Board meeting at 9:00 AM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday February 12, 2026.

BOARD MEMBERS PRESENT:

Craig Brewster, President
Steve Ludecke, Director
Mark Lee, Director
Tom Bradford, Vice President

2. PLEDGE OF ALLEGIANCE

Tom Bradford, President

3. PUBLIC FORUM

N/A

4. BUSINESS

A. ADMINISTRATIVE COMMITTEE (LUDECKE & BREWSTER) RECOMMEND EMPLOYEE HANDBOOK – GENERAL UPDATES FOR FULL BOARD DISCUSSION AND POSSIBLE APPROVAL.

Discussion:

President Bradford stated he had requested this item be brought to a Special Meeting to discuss. He expressed interest in exploring alternatives to cashing out sick leave at termination. He noted that sick leave functions as a form of insurance for the agency and suggested reviewing practices at other agencies before making changes. He also requested clarification on how CalPERS retirement benefits apply to the agency.

General Manager Jared Cheek provided an overview of how other local agencies handle sick leave and noted that practices are not consistent across all agencies. He stated that the Administrative Code requires annual review and explained that the current effort was intended to align policies where appropriate. He said that policy refinement may require additional discussion and is not a one-time action. He also informed the Board that staff plans to consult with a retirement/CalPERS specialist to better understand retirement-related implications.

General Manager Jared Cheek outlined additional proposed administrative updates, including changing accrued leave calculation to be based on pay period rather than hours worked and aligning performance evaluations with employee anniversary dates.

Discussion followed regarding potential revisions to the sick leave policy. Jared suggested removing the proposed change related to sick leave cash-out at termination for further review.

Vice President Ludecke and Director Brewster discussed the possibility of capping sick leave accrual (e.g., at 400 hours) while allowing limited cash-outs provided employees maintain a minimum balance (e.g., 100 hours). Jared noted that, to his knowledge, other local districts do not cap sick leave. Vice President Ludecke also expressed interest in exploring a retirement health bank option for unused sick leave.

Director Bradford asked about the agency's practice regarding requests for sick leave as it relates to medical documentation from employees.

Jared asked whether there was interest in forming an Ad Hoc Committee to review employment benefits and the Administrative Code. The Board expressed support. It was suggested that President Bradford serve on the committee and that a retirement specialist be included in the review process. Legal Counsel confirmed that an Ad Hoc Committee could be formed. The President stated his intent to appoint himself and Director Ludecke to serve on the Ad Hoc Committee to review employee benefits.

With a motion made by Vice President Ludecke and seconded by Director Lee, a motion to remove the sick leave cash-out language referenced on page 14; Approve the remaining proposed administrative changes; and establish an Ad Hoc Committee to review employment benefits. was approved unanimously:

AYES: Lee, Bradford, Brewster, Ludecke

NO: -

ABSTAIN: -

B. THE ADMINISTRATIVE COMMITTEE (LUDECKE & BREWSTER) RECOMMEND RESOLUTION 2026-03 "RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2026-01 (ADMINISTRATIVE CODE) AS IT RELATES TO GENERAL UPDATES" FULL BOARD DISCUSSION AND POSSIBLE APPROVAL.

Discussion:

General Manager Jared Cheek clarified the proposed change regarding CPI. He explained that the policy language specifies how CPI adjustments are calculated based on geographic location and the number of months available for calculation.

President Bradford asked what occurs if an employee does not meet performance standards. Jared responded that performance standards and related actions are addressed in the Employee Handbook. He explained that the Administrative Code outlines procedural steps, while progressive discipline would be addressed in the Employee Handbook.

Legal Counsel stated that although employees are at-will, appropriate documentation is still recommended when addressing performance or disciplinary matters.

With a motion made by Vice President Ludecke and seconded by President Bradford, a motion to approve Resolution 2026-03 “RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2026-01 (ADMINISTRATIVE CODE) AS IT RELATES TO GENERAL UPDATES” was approved unanimously:
AYES: Lee, Bradford, Brewster, Ludecke
NO: -

5. ADJOURN

There being no further business, the meeting was adjourned at 9:52 AM .

DATE AND TIME OF NEXT MEETING:

Date: 02/19/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

10:22 AM

02/12/26

Big Bear MWD
Warrant List Detail
 January 30 through February 12, 2026

Num	Type	Date	Name	Account	Paid Amount
162764	Bill Pmt -Check	02/12/2026	ALESHIRE & WYNDER LLP	1001-01 · Accounts Payable	
102474	Bill	02/09/2026		5520-01 · ADMIN-District Counsel	-5,997.60
TOTAL					-5,997.60
162752	Bill Pmt -Check	02/04/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1YCF-L...	Bill	01/29/2026		5503-01 · ADMIN-Office Supplies-Office	-10.75
TOTAL					-10.75
162765	Bill Pmt -Check	02/12/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1FGV-C...	Bill	02/03/2026		5503-03 · ADMIN-Office Supplies-Meetings	-32.82
TOTAL					-32.82
162766	Bill Pmt -Check	02/12/2026	BEST BEST & KRIEGER LLP	1001-01 · Accounts Payable	
1052085	Bill	02/03/2026		5520-01 · ADMIN-District Counsel	-178.04
TOTAL					-178.04
162767	Bill Pmt -Check	02/12/2026	BIG BEAR DISPOSAL	1001-01 · Accounts Payable	
000013...	Bill	02/01/2026		5507-41 · OPS-Utilities-Main Office	-411.99
TOTAL					-411.99
162768	Bill Pmt -Check	02/12/2026	BIG BEAR GRIZZLY	1001-01 · Accounts Payable	
01/31/2...	Bill	01/31/2026		5540-41 · OPS-PreEmployment Advertising	-56.25
TOTAL					-56.25
162753	Bill Pmt -Check	02/04/2026	BIG BEAR PAINT CENTER, INC	1001-01 · Accounts Payable	
DLGKK	Bill	01/29/2026		5640-02 · WATER-Dam Maintenance	-83.97
M23T5	Bill	01/29/2026		5640-02 · WATER-Dam Maintenance	-14.33
TOTAL					-98.30
162754	Bill Pmt -Check	02/04/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2601-18...	Bill	01/27/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-6.40
2601-86...	Bill	01/27/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-38.01
TOTAL					-44.41
162769	Bill Pmt -Check	02/12/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2601-86...	Bill	01/28/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-26.96
2602-86...	Bill	02/02/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-71.51
2602-86...	Bill	02/05/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-21.68
TOTAL					-120.15
EFT	Bill Pmt -Check	02/06/2026	BVE (EFT)	1001-01 · Accounts Payable	
012220...	Bill	01/22/2026		5507-43 · OPS-Utilities-Ramps	-97.50
012220...	Bill	01/22/2026		5507-22 · WATER-Utilities-Dam	-914.76
012220...	Bill	01/22/2026		5507-21 · WATER-Utilities-Aerator	-786.47
012720...	Bill	01/27/2026		5507-22 · WATER-Utilities-Dam	-81.68
012820...	Bill	01/28/2026		5507-43 · OPS-Utilities-Ramps	-190.62
TOTAL					-2,071.03

10:22 AM

02/12/26

Big Bear MWD
Warrant List Detail
 January 30 through February 12, 2026

Num	Type	Date	Name	Account	Paid Amount
162770	Bill Pmt -Check	02/12/2026	COMPUTER VILLAGE	1001-01 · Accounts Payable	
23690	Bill	02/05/2026		5509-12 · ADMIN-Software Subscriptions	-1,200.00
TOTAL					-1,200.00
162771	Bill Pmt -Check	02/12/2026	CSB DEPT OF INNOVATION & TECH...	1001-01 · Accounts Payable	
31797	Bill	12/31/2025		5506-41 · OPS-Radio Service Contract	-737.16
TOTAL					-737.16
162772	Bill Pmt -Check	02/12/2026	CSB HEALTH	1001-01 · Accounts Payable	
IN0482...	Bill	02/03/2026		5509-06 · ADMIN-Permits-SBC Hazardous Mat	-168.00
TOTAL					-168.00
162755	Bill Pmt -Check	02/04/2026	CUMMINGS JIM (REIMBURSE)	1001-01 · Accounts Payable	
02/21/2...	Bill	02/03/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
162756	Bill Pmt -Check	02/04/2026	DIY HOME CENTER	1001-01 · Accounts Payable	
41271	Bill	01/27/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-48.61
TOTAL					-48.61
162757	Bill Pmt -Check	02/04/2026	DONOHO ELSA (REIMBURSE)	1001-01 · Accounts Payable	
02/19/2...	Bill	02/03/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
162758	Bill Pmt -Check	02/04/2026	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
01/18/2...	Bill	02/02/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
162773	Bill Pmt -Check	02/12/2026	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
021120...	Bill	02/11/2026		5570-03 · ADMIN-Training/Seminars-Empl	-226.00
TOTAL					-226.00
162774	Bill Pmt -Check	02/12/2026	EVERON, LLC	1001-01 · Accounts Payable	
160388...	Bill	01/21/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-290.71
160388...	Bill	01/21/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-221.63
160388...	Bill	01/21/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-123.13
160388...	Bill	01/21/2026		5640-02 · WATER-Dam Maintenance	-123.13
TOTAL					-758.60
162775	Bill Pmt -Check	02/12/2026	FERRELLGAS	1001-01 · Accounts Payable	
113283...	Bill	01/26/2026		5631-03 · OPS-Quagga Prev Fuel/Kerosine	-378.77
TOTAL					-378.77
162776	Bill Pmt -Check	02/12/2026	HOOVER BEN (REIMBURSE)	1001-01 · Accounts Payable	
02/16/2...	Bill	02/10/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00

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02/12/26

Big Bear MWD
Warrant List Detail
 January 30 through February 12, 2026

Num	Type	Date	Name	Account	Paid Amount
162777	Bill Pmt -Check	02/12/2026	MOONRIDGE FUEL RALPH W HAUPT	1001-01 · Accounts Payable	
01312026	Bill	01/31/2026		5590-42 · OPS-Petroleum-VEHICLES	-186.56
TOTAL					-186.56
162778	Bill Pmt -Check	02/12/2026	PEAC SOLUTIONS	1001-01 · Accounts Payable	
41553412	Bill	01/30/2026		2950-03 · Copier Lease	-501.25
TOTAL					-501.25
162779	Bill Pmt -Check	02/12/2026	PITNEY BOWES PURCHASE POWER	1001-01 · Accounts Payable	
01192026	Bill	01/19/2026		5501-01 · ADMIN-Post&Ship OFFICE	-502.25
TOTAL					-502.25
162759	Bill Pmt -Check	02/04/2026	RABAGO CATRINA (REIMBURSE)	1001-01 · Accounts Payable	
02/28/2...	Bill	02/02/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
162780	Bill Pmt -Check	02/12/2026	SCHERMER MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
02/20/2...	Bill	02/10/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
162760	Bill Pmt -Check	02/04/2026	SQUEEGEE CLEAN WINDOW SERVI...	1001-01 · Accounts Payable	
892086	Bill	01/30/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-50.00
TOTAL					-50.00
162761	Bill Pmt -Check	02/04/2026	STREAMLINE	1001-01 · Accounts Payable	
C39A82...	Bill	02/01/2026		5509-03 · ADMIN-Memberships-Subscriptions	-524.30
TOTAL					-524.30
162762	Bill Pmt -Check	02/04/2026	TDN AUTOMATION	1001-01 · Accounts Payable	
I-20260...	Bill	01/17/2026		5640-02 · WATER-Dam Maintenance	-2,000.00
I_20260...	Bill	01/17/2026		5640-02 · WATER-Dam Maintenance	-1,783.75
I_20260...	Bill	01/23/2026		5640-02 · WATER-Dam Maintenance	-3,440.00
I_20260...	Bill	01/23/2026		5640-02 · WATER-Dam Maintenance	-1,720.00
TOTAL					-8,943.75
162763	Bill Pmt -Check	02/04/2026	ULINE	1001-01 · Accounts Payable	
203612...	Bill	02/03/2026		5503-01 · ADMIN-Office Supplies-Office	-127.66
TOTAL					-127.66
162781	Bill Pmt -Check	02/12/2026	WAXIE SANITARY SUPPLY	1001-01 · Accounts Payable	
83755439	Bill	01/28/2026		5504-31 · MAINT-Janitorial Supplies-Admin	-402.50
TOTAL					-402.50
162782	Bill Pmt -Check	02/12/2026	WESTAIR GASES & EQUIPMENT	1001-01 · Accounts Payable	
001217...	Bill	01/31/2026		5823-02 · WELDER	-5,335.06
001217...	Bill	01/31/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-418.54
TOTAL					-5,753.60

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02/12/26

Big Bear MWD
Warrant List Detail
January 30 through February 12, 2026

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
162783	Bill Pmt -Check	02/12/2026	YSI INC	1001-01 · Accounts Payable	
1189107	Bill	02/05/2026		5650-02 · WATER-Watershed Mgt Equip&Maint	-1,800.51
1189807	Bill	02/10/2026		5650-02 · WATER-Watershed Mgt Equip&Maint	-1,269.73
TOTAL					<hr/> -3,070.24

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02/12/26

Accrual Basis

Big Bear MWD
Warrant List Total
As of February 12, 2026

Type	Num	Date	Name	Memo	Amount
1001-01 · Accounts Payable					
Bill Pmt...	162764	02/12/2026	ALESHIRE & WYNDER LLP		-5,997.60
Bill Pmt...	162752	02/04/2026	AMAZON CAPITAL SERVICES		-10.75
Bill Pmt...	162765	02/12/2026	AMAZON CAPITAL SERVICES		-32.82
Bill Pmt...	162766	02/12/2026	BEST BEST & KRIEGER LLP		-178.04
Bill Pmt...	162767	02/12/2026	BIG BEAR DISPOSAL	10176-001 UTIL-MAIN	-411.99
Bill Pmt...	162768	02/12/2026	BIG BEAR GRIZZLY	Acct #0011619	-56.25
Bill Pmt...	162753	02/04/2026	BIG BEAR PAINT CENTER, INC		-98.30
Bill Pmt...	162754	02/04/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-44.41
Bill Pmt...	162769	02/12/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-120.15
Bill Pmt...	EFT	02/06/2026	BVE (EFT)		-2,071.03
Bill Pmt...	162770	02/12/2026	COMPUTER VILLAGE		-1,200.00
Bill Pmt...	162771	02/12/2026	CSB DEPT OF INNOVATION & TE...		-737.16
Bill Pmt...	162772	02/12/2026	CSB HEALTH		-168.00
Bill Pmt...	162755	02/04/2026	CUMMINGS JIM (REIMBURSE)		-50.00
Bill Pmt...	162756	02/04/2026	DIY HOME CENTER	60-00061375-000	-48.61
Bill Pmt...	162757	02/04/2026	DONOHO ELSA (REIMBURSE)		-50.00
Bill Pmt...	162758	02/04/2026	EGERER GAGE (REIMBURSE)		-50.00
Bill Pmt...	162773	02/12/2026	EGERER GAGE (REIMBURSE)		-226.00
Bill Pmt...	162774	02/12/2026	EVERON, LLC	70237631	-758.60
Bill Pmt...	162775	02/12/2026	FERRELLGAS	113841573	-378.77
Bill Pmt...	162776	02/12/2026	HOOVER BEN (REIMBURSE)		-50.00
Bill Pmt...	162777	02/12/2026	MOONRIDGE FUEL RALPH W HA...		-186.56
Bill Pmt...	162778	02/12/2026	PEAC SOLUTIONS	409-3614	-501.25
Bill Pmt...	162779	02/12/2026	PITNEY BOWES PURCHASE POW...	8000-9000-0114-8984	-502.25
Bill Pmt...	162759	02/04/2026	RABAGO CATRINA (REIMBURSE)		-50.00
Bill Pmt...	162780	02/12/2026	SCHERMER MICHAEL (REIMBUR...		-50.00
Bill Pmt...	162760	02/04/2026	SQUEEGEE CLEAN WINDOW SER...	SQUEEGEE CLEAN WINDOW SE...	-50.00
Bill Pmt...	162761	02/04/2026	STREAMLINE	C39A820A	-524.30
Bill Pmt...	162762	02/04/2026	TDN AUTOMATION		-8,943.75
Bill Pmt...	162763	02/04/2026	ULINE		-127.66
Bill Pmt...	162781	02/12/2026	WAXIE SANITARY SUPPLY	14992	-402.50
Bill Pmt...	162782	02/12/2026	WESTAIR GASES & EQUIPMENT		-5,753.60
Bill Pmt...	162783	02/12/2026	YSI INC		-3,070.24
Total 1001-01 · Accounts Payable					-32,900.59
TOTAL					-32,900.59

**BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS**

MEETING DATE: February 19, 2026

AGENDA ITEM: 6A

SUBJECT:

DISCUSSION AND POSSIBLE ACTION REGARDING OPERATIONS COMMITTEE (DIRECTORS LEE AND BRADFORD – ALT) RECOMMENDATIONS FOR THE FULL BOARD’S APPROVAL REGARDING FISHIN FOR 50K SPECIAL EVENT APPLICATION.

RECOMMENDATION:

The Operations Committee will have a recommendation for the Fishin for 50k Special Event for the full Board’s consideration and possible approval.

DISCUSSION/FINDINGS:

The following Special Event Permit application has been submitted for review by the Operations Committee: Applicant: Visitor’s Bureau; Event: Fishin’ for 50K (trout tournament fishing competition); Dates: May 30–31, 2026. Note, there has been a date change and a request for increased number of participants from 750-1000. The Operations Committee will review the application and provide direction and/or recommendations as appropriate. Application is attached.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None



SPECIAL EVENT PERMIT

Application for Big Bear Lake

Section 1. Event Described

Upon District approval, permittee may conduct only the event described in EXHIBIT A attached hereto and hereby incorporated by this reference. Permittee shall comply with laws, rules and regulations applicable to the event.

Section 2. Fees and Deposits

To begin the event approval process the Permittee shall sign and return the event permit application and pay the District a non-refundable administrative fee (\$100 or \$300) as described in EXHIBIT B. After the event is approved and within 30 days before the event the Permittee shall pay a refundable \$500.00 deposit to the District to cover the cost of clean-up and other added expenses incurred by the District if Permittee fails to comply with this Permit. Any part of the deposit, if any, not used by the District shall be refunded to the Permittee within 30 days after the event. The attached Fee Schedule (Exhibit "B") details additional rates for specific events and special services.

Section 3. Indemnification

- A. Permittee shall indemnify and hold harmless and defend District, its officers, agents, employees and volunteers from and against: cost, liability and damages, including attorney's fees and litigation costs, arising out of any act or omission to, including any negligent act, or omission to act, by Permittee, its officers, agents, employees or volunteers arising out of activities permitted herein.
- B. Permittee shall reimburse District and its directors, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

Section 4. Insurance

Permittee shall cause the District, its officers, agents and employees to be named as an additional or co-insurance under policies of commercial general liability insurance as broad as the following:

- A. General Liability - one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.
- B. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, employees, agents and volunteers.
- C. The permittee's insurance shall be primary insurance as respects the District, its officers, employees, agents and volunteers. Any insurance, pooled coverage or self-insurance maintained by the District, its officers, employees, agents and volunteers shall not contribute to it.
- D. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage.
- E. The permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- F. Such liability insurance shall indemnify the permittee against loss from liability imposed by law upon, or assumed under contract by, the permittee for damages on account of such bodily injury (including death), property damage, personal injury and completed operations and products liability.
- G. Such insurance shall be provided on a policy form written by underwriters through an agency satisfactory to the District which includes a cross-liability clause, and covers bodily injury and property damage liability, blanket contractual liability and completed operations liability.



- H. Any deductible or self-insured retention must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions.
- I. The insurer shall have a current A.M. Best's rating of no less than A-: VII or equivalent.

If applicable, the permittee shall cover or insure under the applicable laws relating to:

- A. Workers' compensation insurance, all of their employees working on or about the event, regardless of whether such coverage or insurance is mandatory or merely elective under the law, and the permittee shall defend, protect and save harmless the District, its officers, employees, agents and volunteers from and against all claims, suits, and actions arising from any failure of the permittee to maintain such insurance. Before beginning work, permittee shall furnish to the District satisfactory proof that he has taken out for the period covered by the event, full compensation insurance for all persons employed directly by him in the event contemplated under this contract, has been obtained in accordance with the Workers' Compensation and Insurance Act.
- B. The permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease. Prior to execution of the contract, the permittee shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (endorsement form or insurer's equivalent) signed by the insurer's representative and certificate of insurance (Accord Form 25-S or equivalent). If such proof is not received 30 days prior to the event, the event may be canceled by the District's General Manager. All evidence of insurance shall be certified by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insurers, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, the expiration date. The insurer will give by certified mail, written notice to the District at least thirty (30) days prior to the effective date of any cancellation, lapse or material change in the policy.

Section 5. Safety Regulations

The Permittee shall conduct the event with due care for the safety and welfare of participants and spectators, and in compliance with all laws, rules and regulations of federal, state, county or local agencies asserting jurisdiction. The Permittee shall attend two meetings with District representatives prior to the event described as follows:

- A. Permit compliance meeting: Permittee shall demonstrate that all permit conditions have been met.
- B. Skipper's and/or Safety meeting: Event organizers and participants shall meet with District representatives to have any questions answered and to receive an update of current conditions on the Lake which may affect event activities.

Section 6. Conditions

The Permittee shall comply with the conditions set forth on EVENT attachment A, EXHIBIT A, EXHIBIT B both attached hereto and EXHIBIT C (if applicable) and hereby incorporated by this reference.

<i>Stephanie Castillo</i>			
Applicant's Signature	Printed Name	Representative of	Date

FOR DISTRICT USE ONLY

Date Event Approved: _____	Accepted by: _____	Title: _____
(511) Admin Fee: \$300.00	Date Received: 01/27/2026	Check #: 8862
(601) Deposit Fee: _____	Date Received: _____	Check #: _____



APPLICATION
Exhibit A

Event Name:	Date of Application:
Company Name:	E-mail:
Mailing Address:	Primary Contact:
Business Phone:	Cell Phone:

EVENT On-Site Contact Name:	EVENT On-Site Contact Cell:
THE PERSON LISTED AS THE EVENT ON-SITE CONTACT MUST BE AVAILABLE BEFORE AND DURING EVENT WITH AUTHORITY TO CONTROL EVENT	

DATE OF EVENT:	LOCATION OF EVENT:
TYPE OF EVENT: <input type="checkbox"/> FISHING <input type="checkbox"/> BOATING <input type="checkbox"/> COMPETITION <input type="checkbox"/> ENTERTAINMENT <input type="checkbox"/> OTHER:	
START TIME OF EVENT:	END TIME OF EVENT:
Describe Event in Detail:	
Estimated Number of Participants:	Estimated Number of Spectators:
Method of Limiting Attendance:	Method of Trash Collection and Disposal:
Proposed First-Aid Services:	Proposed Security Services:
Proposed Fire Protection Services:	Proposed Sanitation Services:
Parking Arrangements:	Perimeter Control:
Miscellaneous. Describe any action not previously described. Attach additional sheets if necessary.	



FEE SCHEDULE
Exhibit B

All fees are due and payable by cash, check, Visa, or MasterCard, prior to the issuance of the event permit.

Administrative Fee DUE AT TIME OF APPLICATION

Non Commercial Event	\$100.00	Per Event (must provide IRS form 990)
Commercial Event	\$300.00	Per Event

Deposit Fee DUE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE

Deposit	\$500.00	Per Event (refundable less any applicable fees and District expenses)
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Angler Fee DUE UPON RECEIPT OF INVOICE AT CLOSE OF EVENT

Fishing Events	\$15.00	Per Angler or \$500 (whichever is greater)
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Additional Fees billed as needed

*Lake Patrol or Work Boat Services	\$130.00	Per Hour (one hour minimum if boat is needed)
*Each Additional Staff Person	\$55.00	Per Hour
*Other Services	Actual Cost	

*These fees will be deducted from the deposit where it is determined that additional Lake Patrol, weed harvesting, or similar services will be necessary in the interest of health and safety.

GROUP SPECIAL EVENTS

A discounted boat permit fee for approved special events will be available at prevailing fees for the term of the event to those entrants not already having a boat permit. Any entrant participating for less than the full term of the event shall pay the normal daily permit fees. A minimum number of twenty-five special event boat permits shall be issued for the approved event to qualify for this special group rate. A group special event permit shall not be issued for major holidays or holiday weekends. Permittee shall be responsible for the sale of the special event boat permits. Proper remittance from the sale of these permits must be delivered to the District within three (3) days of the conclusion of the special event. Permittee shall be responsible for all permits including any missing permits. All other special event permit processing fees shall apply. Participants may upgrade the special event discounted boat permit to an annual boat permit by paying the difference between the special event permit fee and the annual permit fee. Upgrades to annual permits shall be handled at the District Administration office only.



SPECIAL CONDITIONS (IF APPLICABLE)

Exhibit C