,

Big Bear Municipal Water District

Lake Management

Board of Directors
Steve Ludecke – Division 1
Craig Peterson – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING
DECEMBER 3, 2026
A G E N D A

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2026-07

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM
(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

4. REPORTS
   - A. General Manager
   - B. Committee - the following committees met since the last regular Board meeting:
     1. 11/24/2026 – Budget & Finance Committee (VP Ludecke, Director Lee)

5. CONSENT CALENDAR
   - A. Minutes of a Regular Meeting on November 19, 2026.
   - B. Warrant List dated 11/23/2026 in the amount of $153,168.37.

6. BUSINESS
   - A. Conflict of Interest Code Update

7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS

8. ANNOUNCEMENTS

9. DIRECTOR COMMENTS

10. CLOSED SESSION
None.

11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, December 17, 2026
40524 Lakeview Drive
Big Bear Lake, CA 92315



Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

PLEASE NOTE:
Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider prophane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, NOVEMBER 19, 2026

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday November 19, 2026.

BOARD MEMBERS PRESENT:

Tom Bradford, President
Steve Ludecke, Vice President
Craig Peterson, Director
Mark Lee, Director
Craig Brewster, Director

2. PLEDGE OF ALLEGIANCE

Tom Bradford, President

3. PUBLIC FORUM

None.

4. REPORTS

A. General Manager Jared Cheek reported Staff continues transitioning to the new Caselle accounting software system. Mr. Cheek and Jeff and Drew will attend the annual Boating Safety Officer meeting in early December. Aquatechnix Consulting has completed lake-bottom data collection and will return to conduct core sampling, with the collected data being used to develop a detailed map of the lake. He also attended a regional water management meeting at the San Bernardino Valley Municipal Water District regarding local groundwater basins. In addition, the District has published a Request for Proposals (RFP) for development of a strategic plan, with proposals due by December 11, 2026. While several questions have been received from interested consultants, no proposals had been submitted as of the meeting date. Jared also reported that lake levels are maintaining.

B. 10/28/2026 – Administrative Committee (VP Ludecke & Director Brewster)
   a. Vice President Steve Ludecke reported that the Administrative Committee discussed updates to the District's Conflict of Interest Code. The item will be brought back to the Board at a future meeting.

5. CONSENT CALENDAR

PUBLIC FORUM
None.

A. Minutes of a Regular Meeting on November 5, 2026.
B. Warrant List dated 11/12/2026 in the amount of $12,228.35.

Discussion:

With a motion made by Vice President Ludecke and seconded by Director Brewster, the consent calendar was approved unanimously:
AYES: Bradford, Brewster, Lee, Ludecke, Peterson
NO: -
ABSTAIN: -

6. BUSINESS

A. Divisions 1,2,3 – Oath of Office

PUBLIC FORUM
None.

DISCUSSION
Oath only, no action taken.

B. Replacement Forklift Purchase

PUBLIC FORUM
None.

DISCUSSION
District staff requested approval to purchase a replacement forklift and declare the existing forklift surplus. General Manager Jared Cheek explained that the current forklift, which dates back to approximately 1977-1978, has reached the end of its useful life. Although the engine has been repaired over the years, replacement parts are no longer readily available. Staff noted that the District requires a specialized forklift with unique height and reach capabilities that standard forklifts cannot provide. Two responsive vendor quotes were received, and the replacement purchase was included in the District's capital improvement budget with $250,000 allocated for the project. Staff also reported that the anticipated lead time for delivery of the new forklift is approximately 34 weeks.

With a motion made by Director Ludecke and seconded by Director Peterson, the motion to authorize the purchase of a replacement forklift from Crown Lift Trucks in the amount of $197,622.12 and authorize staff to surplus the current forklift was passed:
AYES: Bradford, Brewster, Lee, Ludecke, Peterson
NO: -
ABSTAIN: -

7. ITEMS REMOVED FROM CONSENT CALENDAR
None.

8. ANNOUNCEMENTS

General Manager Jared Cheek announced the District office would be closed on November 26 and 27 for the Thanksgiving holiday. Public boat ramps would remain open during the closure.

9. DIRECTOR COMMENTS

President Bradford shared comments in remembrance of the late Director Rehfuss.

10. CLOSED SESSION

None.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:18 PM.

DATE AND TIME OF NEXT MEETING:

Date: 12/03/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho
Secretary to the Board of Directors of
Big Bear Municipal Water District

[SEAL]

Check Number	Check Issue Date	Payee	Invoice Number	GL Account	Invoice GL Account Title	Check Amount
2000						
2000	11/13/2026	BVE (EFT)	10222026D	5507-43	OPS-Utilities-Ramps	76.00
2000	11/13/2026	BVE (EFT)	10222026G	5507-21	WATER-Utilities-Aerator	4,522.27
2000	11/13/2026	BVE (EFT)	10222026H	5507-22	WATER-Utilities-Dam	355.73
2000	11/13/2026	BVE (EFT)	10272026E	5507-43	OPS-Utilities-Ramps	783.29
2000	11/13/2026	BVE (EFT)	10272026F	5507-22	WATER-Utilities-Dam	82.60
Total 2000:						5,819.89
2001						
2001	11/19/2026	BVE (EFT)	11062026A	5507-41	OPS-Utilities-Main Office	1,589.56
2001	11/19/2026	BVE (EFT)	11062026B	5507-41	OPS-Utilities-Main Office	18.13
2001	11/19/2026	BVE (EFT)	11062026C	5507-42	OPS-Utilities-Vacant Lot	17.13
2001	11/19/2026	BVE (EFT)	11062026SIG	5507-41	OPS-Utilities-Main Office	482.18
Total 2001:						2,107.00
2002						
2002	11/19/2026	FRONTIER (EFT)	9098661586 1	5505-01	ADMIN-Phones Local/Hardware/Re	1,164.90
2002	11/19/2026	FRONTIER (EFT)	9098662917 1	5505-02	ADMIN-Phones Ramps Local Svc	294.96
2002	11/19/2026	FRONTIER (EFT)	9098665200 1	5505-02	ADMIN-Phones Ramps Local Svc	526.97
2002	11/19/2026	FRONTIER (EFT)	9098665370 1	5505-04	ADMIN-Phone At the Dam	102.81
Total 2002:						2,089.64
2003						
2003	11/19/2026	SPECTRUM BUSINESS (EFT)	170406901110	5505-08	ADMIN- Phone Office	236.59
Total 2003:						236.59
163356						
163356	11/13/2026	ACWA AGENCY DUES	2027 AGENCY	5509-04	ADMIN-Member/Subs/Permits-ACWA	21,535.00
Total 163356:						21,535.00
163357						
163357	11/13/2026	ACWA AUTO & GEN LIABILITY	2026-2027 LIA	5508-40	OPS-Insurance	72,550.23
Total 163357:						72,550.23
163358						
163358	11/13/2026	AMAZON CAPITAL SERVICES	161K-YFG3-Q	5570-41	OPS-Equipment	27.68
163358	11/13/2026	AMAZON CAPITAL SERVICES	1C7H-1NX3-1	5506-42	OPS-Radio Equipment/ Repairs	198.25
Total 163358:						225.93
163359						
163359	11/13/2026	APEX DIVING AND MARINE SERVICES	R8-C1311	5640-02	WATER-Dam Maintenance	3,000.00
Total 163359:						3,000.00
163360						
163360	11/13/2026	AUTOZONE INC	00048631611	5620-30	MAINT-Equip Maintenance	159.03
Total 163360:						159.03

Check Number	Check Issue Date	Payee	Invoice Number	GL Account	Invoice GL Account Title	Check Amount
163361						
163361	11/13/2026	BUTCHER'S BLOCK AND BUILDING M	2610-505888	5630-31	MAINT-Bldg/Facil Maint/Rep-Sho	32.92
163361	11/13/2026	BUTCHER'S BLOCK AND BUILDING M	2611-509315	5630-42	OPS-Bldg/Fac Mtn/Rep-EAST RAMP	89.14
Total 163361:						122.06
163362						
163362	11/13/2026	CA DEPT OF FISH & WILDLIFE	2027 AQUAC	5509-20	WATER-Memberships/Subs/Permits	554.25
Total 163362:						554.25
163363						
163363	11/13/2026	CALAVERAS TROUT FARM INC	17-1489	5670-02	WATER-Fishery Mgt-FISH PURCHAS	21,000.00
Total 163363:						21,000.00
163364						
163364	11/13/2026	CIVIC PLUS LLC / STREAMLINE	392799	5509-03	ADMIN-Memberships-Subscription	150.00
163364	11/13/2026	CIVIC PLUS LLC / STREAMLINE	393691	5509-03	ADMIN-Memberships-Subscription	524.30
Total 163364:						674.30
163365						
163365	11/13/2026	CSB DEPT OF INNOVATION & TECHN	32758	5506-41	OPS-Radio Service Contract	305.48
Total 163365:						305.48
163366						
163366	11/13/2026	CSDA	10012026	5509-02	ADMIN-Memberships CSDA	10,148.00
Total 163366:						10,148.00
163367						
163367	11/13/2026	EVERON, LLC	161856022	5630-10	ADMIN-Bldg/Facility Maint/Rep	290.71
163367	11/13/2026	EVERON, LLC	161856023	5630-42	OPS-Bldg/Fac Mtn/Rep-EAST RAMP	226.32
163367	11/13/2026	EVERON, LLC	161856024	5630-43	OPS-Bldg/Fac Mtn/Rep-WEST RAMP	123.13
163367	11/13/2026	EVERON, LLC	161856025	5640-02	WATER-Dam Maintenance	123.13
163367	11/13/2026	EVERON, LLC	161865490	5630-42	OPS-Bldg/Fac Mtn/Rep-EAST RAMP	85.00
163367	11/13/2026	EVERON, LLC	161869769	5630-42	OPS-Bldg/Fac Mtn/Rep-EAST RAMP	972.00
Total 163367:						1,820.29
163368						
163368	11/13/2026	FEDEX	9-524-98754	5670-01	WATER-Fishery Management	63.92
Total 163368:						63.92
163369						
163369	11/13/2026	GALLS LLC	036731227	5541-31	MAINT-Uniform/Sm Equip-Reg Emp	319.92
Total 163369:						319.92
163370						
163370	11/13/2026	GEI CONSULTANTS INC	003213231	6100-11	Dam Concrete Work	383.00
Total 163370:						383.00

Check Number	Check Issue Date	Payee	Invoice Number	GL Account	Invoice GL Account Title	Check Amount
163371						
163371	11/13/2026	HOLLOWAYS MARINA	39627BB	5590-41	OPS-Petroleum-VESSELS	173.18
Total 163371:						173.18
163372						
163372	11/13/2026	HOOVER BEN (REIMBURSE)	11/13/2026 CE	5505-09	ADMIN-Phone-Employee Reimb	50.00
Total 163372:						50.00
163373						
163373	11/13/2026	PEAC SOLUTIONS	42976508	2950-03	Copier Lease	508.73
Total 163373:						508.73
163374						
163374	11/13/2026	RABAGO CATRINA (REIMBURSE)	11/28/2026 CE	5505-09	ADMIN-Phone-Employee Reimb	50.00
Total 163374:						50.00
163375						
163375	11/13/2026	ROJAS LEO (REIMBURSE)	11/22/2026 CE	5505-09	ADMIN-Phone-Employee Reimb	50.00
Total 163375:						50.00
163376						
163376	11/13/2026	YOUNG PHILLIP (REIMBURSE)	11/08/2026 CE	5505-09	ADMIN-Phone-Employee Reimb	50.00
Total 163376:						50.00
163377						
163377	11/13/2026	ZERO OUTAGES	ZO40506	5507-43	OPS-Utilities-Ramps	376.92
Total 163377:						376.92
163378						
163378	11/19/2026	AMAZON CAPITAL SERVICES	14YN-TRL3-C	5510-08	ADMIN-Empl Recognition-EOS	177.39
163378	11/19/2026	AMAZON CAPITAL SERVICES	1K64-WK3W-L	5503-01	ADMIN-Office Supplies-Office	73.72
163378	11/19/2026	AMAZON CAPITAL SERVICES	1X7Q-4JN7-D	5620-12	ADMIN-Computer Hardware	1,075.35
Total 163378:						1,326.46
163379						
163379	11/19/2026	COMPUTER VILLAGE	27597	5620-10	ADMIN-Equip Maintenance	1,984.90
163379	11/19/2026	COMPUTER VILLAGE	27598	5505-01	ADMIN-Phones Local/Hardware/Re	675.60
Total 163379:						2,660.50
163380						
163380	11/19/2026	CONNELLY PUMPING SERVICE	33696	5632-02	MAINT-SS Reliefs Pumping	325.00
163380	11/19/2026	CONNELLY PUMPING SERVICE	33702	5632-03	MAINT-Portables Pumping/ Rent	495.01
163380	11/19/2026	CONNELLY PUMPING SERVICE	33715	5632-03	MAINT-Portables Pumping/ Rent	535.01
Total 163380:						1,355.02
163381						
163381	11/19/2026	CSB WATER AND SANITATION	590229	5507-43	OPS-Utilities-Ramps	147.66

Check Number	Check Issue Date	Payee	Invoice Number	GL Account	Invoice GL Account Title	Check Amount
163381	11/19/2026	CSB WATER AND SANITATION	590258	5507-43	OPS-Utilities-Ramps	147.66
Total 163381:						295.32
163382						
163382	11/19/2026	DWP-CITY OF BIG BEAR LAKE	11102026A	5507-41	OPS-Utilities-Main Office	181.97
163382	11/19/2026	DWP-CITY OF BIG BEAR LAKE	11102026B	5507-43	OPS-Utilities-Ramps	230.87
Total 163382:						412.84
163383						
163383	11/19/2026	FERRELLGAS	1134897134	5631-03	OPS-Quagga Prev Fuel/Kerosine	658.50
Total 163383:						658.50
163384						
163384	11/19/2026	HELMUTS MARINE SERVICES	202619242	5580-41	OPS-Boat Maintenance-Patrol	919.56
Total 163384:						919.56
163385						
163385	11/19/2026	KENT MICHAEL	11/17/2026 CE	5505-09	ADMIN-Phone-Employee Reimb	50.00
Total 163385:						50.00
163386						
163386	11/19/2026	NATIVESCAPES	165	5630-10	ADMIN-Bldg/Facility Maint/Rep	310.00
Total 163386:						310.00
163387						
163387	11/19/2026	SOL RADIOLOGY	177420	5540-42	OPS-PreEmployment Physicals	183.00
Total 163387:						183.00
163388						
163388	11/19/2026	VEIT LLC / VISUAL EDGE	24AR3925335	5620-13	ADMIN-Copier Copy Counts	123.81
Total 163388:						123.81
163389						
163389	11/20/2026	WESTERN OUTDOOR NEWS	11/20/2026	2800-02	Special Event Deposits	500.00
Total 163389:						500.00
Grand Totals:						153,168.37

BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS

MEETING DATE: December 3, 2026 ***AGENDA ITEM: 6A***

SUBJECT:

CONFLICT OF INTEREST UPDATE

RECOMMENDATION:

Adopt Resolution 2026-07; and Direct staff to submit the amendment to San Bernardino County.

DISCUSSION/FINDINGS:

The Political Reform Act requires all public agencies to adopt and maintain a Conflict of Interest Code containing the rules for disclosure of personal assets. The Conflict of Interest Code must specifically designate all agency positions that make or participate in the making of decisions and assign specific types of personal assets to be disclosed that may be affected by the exercise of powers and duties of that position.

The Act further requires that biennial review of the District's code is reviewed on even-ending years to ensure it correctly reflects the District's current organizational structure and assigned responsibilities. During the 2026 review, it was determined that revision was needed from the 1990 Code on file with County or San Bernardino Clerk of the Board (COB). The District needs to file an adopted Code with the COB by December 30, 2026.

Resolution 2026-07 adopts an updated Conflict of Interest Code as a standalone document and amends Administrative Code Sections 7.101 through 7.103 to reference the updated code. The amendment adds the positions of Assistant Financial Officer/Human Resources, Facility Manager, Lake Operations Manager, and Office Manager/Board Secretary as designated filers with disclosure categories tailored to their respective duties. Board Members and the General Manager remain full statutory filers. Covered individuals must refrain from participating in decisions involving a disqualifying financial conflict.

Upon resolution adoption, the amended Conflict of Interest Code must be submitted to the San Bernardino County Board of Supervisors, for review and approval.

ATTACHMENTS:

Resolution 2026-07
Amended Conflict of Interest Code

FINANCIAL IMPACT: There is no financial impact.

RESOLUTION NO. 2026-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR MUNICIPAL WATER DISTRICT ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act of 1974 (Government Code section 81000 et seq.) requires every local government agency to adopt and promulgate a conflict of interest code identifying designated positions and the economic interests those positions must disclose;

WHEREAS, the District has reviewed its Conflict of Interest Code as part of the 2026 biennial review and determined that amendments are appropriate to update designated positions, disclosure categories, and filing provisions;

WHEREAS, the District submitted the proposed amended Code to San Bernardino County for review, and the Board desires to adopt the Code in the form reviewed by the County;

WHEREAS, officers, employees, members, and consultants of the District and residents of the District have been afforded adequate notice and a fair opportunity to present their views under Government Code section 87311, and the Board has considered the proposed Code and any comments received;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Big Bear Municipal Water District as follows:

Section 1. Purpose.

This resolution amends the Administrative Code regarding conflicts of interest.

Section 2. Amendment.

The amended Conflict of Interest Code attached as Exhibit A and incorporated herein by reference is adopted as the District's Conflict of Interest Code. The Code consists of the incorporation page, the standard provisions of title 2, California Code of Regulations, section 18730 incorporated by reference, and the Appendix identifying designated positions and disclosure categories.

Section 3. Effective Date.

This resolution takes effect upon adoption. The Code is effective upon approval by the San Bernardino County Board of Supervisors as the code reviewing body under Government Code section 87303. If that approval has already occurred, this resolution confirms and implements the Code with the effective date established by that approval.

Section 4. Supersession.

Upon its effectiveness, the Code supersedes prior District conflict of interest disclosure code provisions and disclosure schedules, including inconsistent provisions in the Administrative Code. Separate ethics-training, contracting, and other statutory obligations remain in effect.

Section 5. Amendment of Administrative Code.

Effective on the later of adoption of this resolution and the Code's effective date, Sections 7.102 and 7.103 of Chapter 7, Article 1 of the Administrative Code are amended as set forth below. Sections 7.101 (Purpose) and 7.104 (Ethical Behavior) remain unchanged. Sections 7.102 and 7.103 are amended to read as follows:

Section 7.102 Designated Positions and Categories of Disclosure

(a) Category 1 – Persons in this category shall disclose all reportable interests in real property within the District. Real property shall be deemed to be within the District's jurisdiction if the property or any part of it is located within or not more than two (2) miles outside the boundaries of the District or within two (2) miles of any land owned or used by the District. Disclosure is subject to the exclusions prescribed by the Political Reform Act and applicable Fair Political Practices Commission regulations.

(b) Category 2 – Persons in this category shall disclose all reportable investments, as defined in Government Code section 82034, as amended, and all reportable business positions in business entities that are located in, do business in, plan to do business in, or have done business during the preceding two years in the District's jurisdiction.

(c) Category 3 – Persons in this category shall disclose all reportable sources of income, including gifts, loans, and travel payments, as defined in the Political Reform Act and applicable Fair Political Practices Commission regulations. Disclosure is subject to the applicable jurisdictional rules and statutory and regulatory exclusions.

(d) Category 4 – Persons in this category shall disclose reportable investments and business positions in business entities that provide goods, equipment, vehicles, leased facilities, construction, or other services of a type used by the department in which the designated position serves. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other sources that provide goods or services of those types.

(e) Category 5 – Persons in this category shall disclose reportable investments and business positions in business entities that provide goods, equipment, vehicles, leased facilities, construction, or other services of a type used by the District. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other sources that provide goods or services of those types.

(f) Category 6 – Consultants, as defined in 2 Cal. Code of Regs. § 18700.3(a), and individuals serving in newly created positions that make or participate in governmental decisions shall disclose pursuant to Categories 1, 2, and 3. The General Manager may determine in writing that a particular consultant or newly created position performs duties of limited scope and is required to disclose only specified interests within the disclosure categories in this Code. The written determination shall describe the duties, state the disclosure requirements, and be retained with this Code for public inspection.

This Category does not limit an independent filing requirement under Government Code section 87200.

(g) Category 7 – Persons in this category shall disclose reportable investments and business positions in business entities that are subject to the District's regulatory, permit, licensing, inspection, or enforcement authority concerning boat permits, commercial boat landings, or other lake-use activities within the scope of the designated position's duties. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other persons or entities subject to that authority.

DESIGNATED POSITIONS' TITLE OR FUNCTION	DISCLOSURE CATEGORIES ASSIGNED
Assistant Financial Officer/Human Resources	5
Consultants	6
Facility Manager	4
General Counsel	1, 2, 3
Lake Operations Manager	4, 7
Office Manager/Board Secretary	4

Section 7.103. Filing of Disclosure Statements.

Statements of economic interests shall be filed in accordance with the District's Conflict of Interest Code and applicable state law. Individuals holding designated positions under the Code shall file with the Office Manager/Board Secretary, who shall retain the statements filed with the District and make them available for public inspection and reproduction as required by Government Code section 81008. Officials required to file directly with the Fair Political Practices Commission under Government Code section 87500 shall file using the Commission's electronic filing system.

Section 6. <u>Implementation.</u>

The Office Manager/Board Secretary shall transmit a certified copy of this resolution and the amended Code to the San Bernardino County Clerk of the Board for the required approval, retain the County's approval record, and update the Administrative Code upon effectiveness of the amendments.

PASSED, APPROVED AND ADOPTED on _____, 2026.

_____
Thomas Bradford, President

ATTEST:

_____

Elsa Donoho, Secretary to the Board

(SEAL)

EXHIBIT A

CONFLICT OF INTEREST CODE FOR THE BIG BEAR MUNICIPAL WATER DISTRICT

(Adopted December 3, 2026)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and a fair opportunity to comment it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Big Bear Municipal Water District (the "District")**. This Code shall become effective upon approval by the San Bernardino County Board of Supervisors.

All individuals holding designated positions under this Code shall file their statements of economic interests with the **Office Manager/Board Secretary** as the District's Filing Officer. The **Office Manager/Board Secretary** shall retain the statements filed with the District and make those statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.) Officials who manage public investments and are required to file under Government Code section 87200 shall file their statements directly with the Fair Political Practices Commission using its electronic filing system, as required by Government Code section 87500(a).

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

BIG BEAR MUNICIPAL WATER DISTRICT

(Adopted December 3, 2026)

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3(b) are not subject to the disclosure categories in this Code, but must make full statutory disclosure statements under Government Code Section 87200 et seq. and file electronically with the Fair Political Practices Commission as required by Government Code section 87500(a). These positions are listed here for informational purposes only. (2 Cal. Code of Regs. § 18730(b)(3).)

It has been determined that the positions listed below are officials who manage public investments:

Board Members (five)

General Manager

Investment Management Consultants who meet the definition in 2 Cal. Code of Regs. § 18700.3(b)(1)(C)

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS' TITLE OR FUNCTION	DISCLOSURE CATEGORIES ASSIGNED
Assistant Financial Officer/Human Resources	5
Consultants	6
Facility Manager	4
General Counsel	1, 2, 3
Lake Operations Manager	4, 7
Office Manager/Board Secretary	4

PART "B"

DISCLOSURE CATEGORIES

For purposes of this Appendix, investments, interests in real property, business positions, income, gifts, loans, and travel payments shall have the meanings prescribed by the Political Reform Act and applicable Fair Political Practices Commission regulations, as amended. All disclosure requirements are subject to the applicable statutory and regulatory reporting thresholds, jurisdictional rules, and exclusions. Categories 1, 2, and 3 together require full disclosure under this Code.

Category 1 – Persons in this category shall disclose all reportable interests in real property within the District. Real property shall be deemed to be within the District's jurisdiction if the property or any part of it is located within or not more than two (2) miles outside the boundaries of the District or within two (2) miles of any land owned or used by the District. Disclosure is subject to the exclusions prescribed by the Political Reform Act and applicable Fair Political Practices Commission regulations.

Category 2 – Persons in this category shall disclose all reportable investments, as defined in Government Code section 82034, as amended, and all reportable business positions in business entities that are located in, do business in, plan to do business in, or have done business during the preceding two years in the District's jurisdiction.

Category 3 – Persons in this category shall disclose all reportable sources of income, including gifts, loans, and travel payments, as defined in the Political Reform Act and applicable Fair Political Practices Commission regulations. Disclosure is subject to the applicable jurisdictional rules and statutory and regulatory exclusions.

Category 4 – Persons in this category shall disclose reportable investments and business positions in business entities that provide goods, equipment, vehicles, leased facilities, construction, or other services of a type used by the department in which the designated position serves. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other sources that provide goods or services of those types.

Category 5 – Persons in this category shall disclose reportable investments and business positions in business entities that provide goods, equipment, vehicles, leased facilities, construction, or other services of a type used by the District. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other sources that provide goods or services of those types.

Category 6 – Consultants, as defined in 2 Cal. Code of Regs. § 18700.3(a), and individuals serving in newly created positions that make or participate in governmental decisions shall disclose pursuant to Categories 1, 2, and 3. The General Manager may determine in writing that a particular consultant or newly created position performs duties of limited scope and is required to disclose only specified interests within the disclosure categories in this Code. The written determination shall describe the duties, state the disclosure requirements, and be retained with this Code for public inspection. This Category does not limit an independent filing requirement under Government Code section 87200.

Category 7 – Persons in this category shall disclose reportable investments and business positions in business entities that are subject to the District's regulatory, permit, licensing, inspection, or enforcement authority concerning boat permits, commercial boat landings, or other lake-use activities within the scope of the designated position's duties. They shall also disclose reportable income, including gifts, loans, and travel payments, from those business entities and other persons or entities subject to that authority.