



# Big Bear Municipal Water District

## Lake Management

### Board of Directors

Steve Ludecke – Division 1  
Bob Reh fuss – Division 2  
Craig Brewster – Division 3  
Mark Lee – Division 4  
Tom Bradford – Division 5

## NOTICE OF REGULAR BOARD MEETING March 20, 2025 A G E N D A

**Place:** Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2025-01

**OPEN SESSION: 1:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC FORUM**

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

**4. REPORTS**

- A. General Manager
- B. Chief Operations Officer
- C. Committee- the following committee met since the last regular Board meeting:  
N/A

**5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on March 6, 2025.
- B. Minutes of a Special Meeting on March 11, 2025.
- C. Warrant List dated 3/17/2025 in the amount of \$11,727.36.
- D. Stephenson Employment Contract Time Extension.
- E. Proposal from Mile High Equipment for dirt removal at illegal fill site APN 304-091-20 not to exceed \$5,650.

**6. BUSINESS**

- A. General Manager to present moving forward with merging property lines through lot line adjustments to simplify District's property boundaries.

**7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS**

**8. CLOSED SESSION:**

- A. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION (§ 54956.9(b)):  
One Case

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
Case No.: CIVSB2100204

**9. ANNOUNCEMENTS**

**10. DIRECTOR COMMENTS**

**11. ADJOURNMENT**

**NEXT MEETING:** Open Session at 1:00 P.M.  
Thursday, April 3, 2025  
40524 Lakeview Drive  
Big Bear Lake, CA 92315

**PLEASE NOTE:**

Agenda related writings or documents provided to the Board of Directors are available for public inspection at [www.bbmwd.com](http://www.bbmwd.com) or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, March 6, 2025***

**1. OPEN SESSION**

President Brewster opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday March 6, 2025.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, Director  
Bob Reh fuss, Director  
Craig Brewster, President  
Mark Lee, Director  
Tom Bradford, Vice President

**2. PLEDGE OF ALLEGIANCE**

President Brewster

**3. PUBLIC FORUM**

No comments from public in attendance.

**4. REPORTS**

A. General Manager, Jared Cheek, reported we met with legal counsel, recirculated the MND for our special use launch ramp for second review period, comments will be closed March 22. We have not received any comments yet. Attended the BBARWA meeting last week, we did have a job walk schedule for today for our west public ramp reseal and repair, but we had to postpone the job walk until next week because of weather. The magazine is in printing and will be here by March 21 per the RFP. The maintenance group is working on winter projects, preseason prep, and admin side is getting lots of applicants for this seasons operations, so that's going well. Director Reh fuss wanted to make sure we were working on filling the lake prior to season as well. Mr. Cheek confirmed.

B. Chief Operations Officer, Mike Stephenson, reported about lake level and how much it has come up since the last storm. Numbers varied slightly from last storm till now because we were still perfecting calculations with the new SCADA system, which is a long process because it's new, so we wanted to make sure everything was perfect before being specific. It's difficult to measure because the probe changes based on new program, pressure, lake level and the transfer transmissions that are being sent to our SCADA system. We gained 5 and 3/8 inches from the last storm. Worst case scenario, we were 3 1/4 inches higher than what we thought, now everything is balancing. We're within .02 inches of the manual measurement and the SCADA system. So that's as close as anyone could get. It's shutting down as more precip is coming now. Watermaster is recording these differences, inflow has to be recalculated based on these changes, and now all our data has been inputted to show this revision since when the new system was installed. Next lake level change we will be able to again confirm we are very accurate.

Director Ludecke commented that we're just 8" lower than last year at this same time, correct? Mr. Stephenson confirmed, yes, which has to do with the least amount of lake level loss last summer, because of how much ground water movement there was even after our already late inflows. The watermaster report is underway and moving forward. Next meeting is the 18<sup>th</sup>. Director Reh fuss asked once the SCADA system is calibrated, are we good, or going to have to recalibrate every time the lake comes up? Mr. Stephenson confirmed we will be good to go from here on out. We assumed full lake and then backed into the level and readings from the probe to make sure it was calibrated correctly and to make it work for all lake levels.

Director Ludecke wanted to make sure nothing else would affect the calibration like weather or particles in the water? Mr. Stephenson said no, we are good to go.

#### **5. CONSENT CALENDAR**

- A. Minutes of a Regular Meeting on February 20, 2025.
- B. Warrant List dated 2/28/2025 in the amount of \$
- C. Cal-June Inc (buoys) invoice not to exceed \$7,111.69.

#### **Discussion:**

No comments were made.

With a motion made by Director Reh fuss, and seconded by Vice President Bradford, the consent calendar, was approved unanimously:

AYES: Ludecke, Reh fuss, Brewster, Lee, Bradford

NO: -

ABSTAIN: -

#### **6. BUSINESS**

- A. N/A

#### **7. ITEMS REMOVED FROM CONSENT CALENDAR**

N/A

#### **8. CLOSED SESSION:**

Before going into closed session, President Brewster asked if there was any public comment from those in attendance, hearing none, open session was closed at 1:17PM

- A. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION (§ 54956.9(b)):  
One Case

The second closed session item started at 2:35PM.

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:  
Case No.: CIVSB2100204

MWD legal Counsel Lemieux gave the closed session report, the Board discussed two items, conference with legal counsel: anticipated litigation (§ 54956.9(b)) and took no reportable action, the second was conference with legal counsel: existing litigation Case No.: CIVSB2100204, and took no reportable action, this closed out the report.

President Brewster reconvened to open session at 3:04PM and continued with regular business items.

**9. ANNOUNCEMENTS**

No comments were made.

**10. DIRECTOR COMMENTS**

No comments were made.

**11. ADJOURN**

There being no further business, the meeting was adjourned at 3:06 PM.

**DATE AND TIME OF NEXT MEETING**

Date: March 20, 2025  
Location: 40524 Lakeview Drive  
Big Bear Lake, CA 92315  
Time: 1:00 PM

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Brittany Lamson, Assistant General Manager  
Secretary to the Board of Directors of  
Big Bear Municipal Water District

[SEAL]

DRAFT

**MINUTES OF A SPECIAL MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON TUESDAY MARCH 11, 2025**

**1. OPEN SESSION**

President Brewster opened the Special Board meeting at 10:00 AM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Tuesday March 11, 2025.

**BOARD MEMBERS PRESENT:**

Steve Ludecke, Director  
Bob Rehfuss, Director  
Craig Brewster, President  
Mark Lee, Director  
Tom Bradford, Vice President

**2. PLEDGE OF ALLEGIANCE**

President Brewster

**3. PUBLIC FORUM**

No comments were made.

**4. BUSINESS:**

**A) California Required Sexual Harassment Prevention Training**

Presented by our liability insurance provider, JPIA ACWA

**Discussion:** This training was presented via zoom due to bad winter weather. The presenter was Sara Crawford who conducted the two-hour mandated CA training.

**5. ADJOURN**

There being no further business, the meeting was adjourned at 12:13PM.

**DATE AND TIME OF NEXT MEETING**

Date: March 20, 2025  
Location: 40524 Lakeview Drive  
Big Bear Lake, CA 92315  
Time: 1:00 PM

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Jared Cheek, General Manager  
Deputy Secretary to the Board of Directors of  
Big Bear Municipal Water District

[SEAL]

7:59 AM

03/17/25

**Big Bear MWD**  
**Warrant List Detail**  
 March 1 - 17, 2025

Num	Type	Date	Name	Account	Paid Amount
<b>162051</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>AMAZON CAPITAL SERVICES</b>	<b>1001-01 · Accounts Payable</b>	
1TWX-9...	Bill	02/25/2025		5630-30 · MAINT-Bldg/Facility Maint/Rep	-60.95
TOTAL					-60.95
<b>162037</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>ATWELL SHAWN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
02/27/2...	Bill	03/03/2025		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>162038</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>BIG BEAR PAINT CENTER, INC</b>	<b>1001-01 · Accounts Payable</b>	
160917	Bill	02/25/2025		5660-02 · Aquatic Plant Control LAKE	-238.11
TOTAL					-238.11
<b>162039</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2502-68...	Bill	02/25/2025		5660-02 · Aquatic Plant Control LAKE	-318.10
2502-68...	Bill	02/27/2025		5630-35 · MAINT-Bldg/Facility/Maint-Buoys	-18.86
2502-68...	Bill	02/27/2025		5640-02 · WATER-Dam Maintenance	-52.75
2503-68...	Bill	03/03/2025		5543-30 · MAINT-Small Tools/Tool Supplies	-2.93
2503-68...	Bill	03/03/2025		5810-08 · Capital Boat Repairs	-30.81
TOTAL					-423.45
<b>162052</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>BUTCHER'S BLOCK AND BUILDING ...</b>	<b>1001-01 · Accounts Payable</b>	
2503-69...	Bill	03/11/2025		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-78.74
TOTAL					-78.74
<b>162040</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>BVBGSA C/O DWP (V)</b>	<b>1001-01 · Accounts Payable</b>	
21232	Bill	02/20/2025		6000-03 · Lake Impr - Replenish BB (GSA)	-1,071.06
TOTAL					-1,071.06
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>03/07/2025</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
022520...	Bill	02/25/2025		5507-43 · OPS-Utilities-Ramps	-63.84
022520...	Bill	02/25/2025		5507-21 · WATER-Utilities-Aerator	-374.16
022520...	Bill	02/25/2025		5507-22 · WATER-Utilities-Dam	-509.54
TOTAL					-947.54
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
022820...	Bill	02/28/2025		5507-43 · OPS-Utilities-Ramps	-250.91
030520...	Bill	03/05/2025		5507-41 · OPS-Utilities-Main Office	-118.23
030520...	Bill	03/05/2025		5507-41 · OPS-Utilities-Main Office	-13.00
030520...	Bill	03/05/2025		5507-42 · OPS-Utilities-Vacant Lot	-13.00
030520...	Bill	03/05/2025		5507-41 · OPS-Utilities-Main Office	-907.94
TOTAL					-1,303.08
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>BVE (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
022720...	Bill	02/27/2025		5507-22 · WATER-Utilities-Dam	-63.71
TOTAL					-63.71

7:59 AM

03/17/25

**Big Bear MWD**  
**Warrant List Detail**  
 March 1 - 17, 2025

Num	Type	Date	Name	Account	Paid Amount
<b>162053</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>CASH PETTY CASH</b>	<b>1001-01 · Accounts Payable</b>	
03112025	Bill	03/11/2025		5510-02 · ADMIN-KOOL KIDS Program	-13.18
				5510-02 · ADMIN-KOOL KIDS Program	-23.96
				5503-03 · ADMIN-Office Supplies-Meetings	-46.50
				5900-00 · Contamination Project-BBLM	-7.16
				5510-10 · ADMIN-Celebrations	-58.95
				5670-03 · WATER-Fishery Mgmt-REARING PROG	-20.46
				5510-05 · ADMIN-Public Info-Other Agency	-25.95
				5510-46 · ADMIN -Public Info Emp Wellness	-24.95
TOTAL					-221.11
<b>162054</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>CSB WATER AND SANITATION</b>	<b>1001-01 · Accounts Payable</b>	
456189	Bill	02/28/2025		5507-43 · OPS-Utilities-Ramps	-132.74
456159	Bill	02/28/2025		5507-43 · OPS-Utilities-Ramps	-132.74
TOTAL					-265.48
<b>162041</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
35613	Bill	02/25/2025		5660-02 · Aquatic Plant Control LAKE	-56.78
35619	Bill	02/25/2025		5660-02 · Aquatic Plant Control LAKE	-18.41
35629	Bill	02/25/2025		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-40.08
35661	Bill	02/26/2025		5631-02 · OPS-Quagga Prevention Equip	-13.55
35677	Bill	02/27/2025		5600-33 · MAINT-Vehicle Maint-HARVESTER	-29.48
35708	Bill	02/28/2025		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-41.28
TOTAL					-199.58
<b>162055</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>DIY HOME CENTER</b>	<b>1001-01 · Accounts Payable</b>	
35806	Bill	03/06/2025		5504-31 · MAINT-Janitorial Supplies-Admin	-16.47
35813	Bill	03/07/2025		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-45.03
35843	Bill	03/10/2025		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-46.50
TOTAL					-108.00
<b>162042</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>DWP-CITY OF BIG BEAR LAKE</b>	<b>1001-01 · Accounts Payable</b>	
022720...	Bill	02/27/2025		5507-43 · OPS-Utilities-Ramps	-21.36
022720...	Bill	02/27/2025		5507-43 · OPS-Utilities-Ramps	-135.79
022720...	Bill	02/27/2025		5507-41 · OPS-Utilities-Main Office	-87.88
022720...	Bill	02/27/2025		5507-41 · OPS-Utilities-Main Office	-16.01
TOTAL					-261.04
<b>162043</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>ENDURA STEEL</b>	<b>1001-01 · Accounts Payable</b>	
215989	Bill	03/03/2025		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-135.15
				5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-135.15
TOTAL					-270.30
<b>162056</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>EVERON, LLC</b>	<b>1001-01 · Accounts Payable</b>	
158105...	Bill	02/20/2025		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-277.95
158105...	Bill	02/20/2025		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-117.72
158105...	Bill	02/20/2025		5640-02 · WATER-Dam Maintenance	-117.72
158105...	Bill	02/20/2025		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-216.02
TOTAL					-729.41
<b>162057</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>FERRELLGAS</b>	<b>1001-01 · Accounts Payable</b>	
204153...	Bill	02/26/2025		5631-03 · OPS-Quagga Prev Fuel/Kerosine	-11.84
TOTAL					-11.84



**Big Bear MWD**  
**Warrant List Detail**  
 March 1 - 17, 2025

Num	Type	Date	Name	Account	Paid Amount
<b>EFT</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>FRONTIER (EFT)</b>	<b>1001-01 · Accounts Payable</b>	
022820...	Bill	02/28/2025		5505-04 · ADMIN-Phone At the Dam	-84.12
909866...	Bill	03/01/2025		5505-01 · ADMIN-Phones Local/Hardware/Rep	-672.90
909866...	Bill	03/01/2025		5505-02 · ADMIN-Phones Ramps Local Svc	-186.27
909866...	Bill	03/01/2025		5505-02 · ADMIN-Phones Ramps Local Svc	-314.37
TOTAL					-1,257.66
<b>162044</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>GEIGER SUPPLY</b>	<b>1001-01 · Accounts Payable</b>	
207523	Bill	03/03/2025		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-110.26
TOTAL					-110.26
<b>162058</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>GRAINGER</b>	<b>1001-01 · Accounts Payable</b>	
941942...	Bill	02/25/2025		5570-41 · OPS-Osha/Equipment	-111.44
TOTAL					-111.44
<b>162059</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>HOOVER BEN (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
03/22/2...	Bill	03/12/2025		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
<b>162045</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>MARLIN LEASING CORPORATION</b>	<b>1001-01 · Accounts Payable</b>	
40253718	Bill	02/27/2025		2950-03 · Copier Lease	-612.73
TOTAL					-612.73
<b>162046</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>MOONRIDGE FUEL RALPH W HAUPT</b>	<b>1001-01 · Accounts Payable</b>	
26800	Bill	03/03/2025		5631-03 · OPS-Quagga Prev Fuel/Kerosine	-663.27
TOTAL					-663.27
<b>162047</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	
644148	Bill	02/28/2025	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	2.66
				5600-32 · MAINT-Vehicle Maint-OFF ROAD	-132.96
TOTAL					-130.30
<b>162060</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>NAPA AUTO PARTS</b>	<b>1001-01 · Accounts Payable</b>	
644311	Bill	03/03/2025	NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	4.61
644854	Bill	03/10/2025		5600-31 · MAINT-Vehicle Maint-ON ROAD	-10.74
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-216.17
TOTAL					-222.30
<b>162061</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>SMITH ERIN E (REIMBURSE)</b>	<b>1001-01 · Accounts Payable</b>	
PC 832 ...	Bill	03/13/2025		5570-40 · OPS-Osha/Training/Supplies	-415.00
TOTAL					-415.00
<b>162048</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>STREAMLINE</b>	<b>1001-01 · Accounts Payable</b>	
C39A82...	Bill	03/01/2025		5509-03 · ADMIN-Memberships-Subscriptions	-500.00
TOTAL					-500.00

7:59 AM

03/17/25

**Big Bear MWD**  
**Warrant List Detail**  
 March 1 - 17, 2025

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
<b>162049</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>TMA LASER GROUP</b>	<b>1001-01 · Accounts Payable</b>	
32954	Bill	08/08/2024		5503-01 · ADMIN-Office Supplies-Office	-335.10
				5503-02 · ADMIN-Office Supplies-Ramps	-335.10
TOTAL					<u>-670.20</u>
<b>162050</b>	<b>Bill Pmt -Check</b>	<b>03/06/2025</b>	<b>UR BRIGHT PROP REPAIR</b>	<b>1001-01 · Accounts Payable</b>	
2137	Bill	02/26/2025		5580-41 · OPS-Boat Maintenance-Patrol	-380.00
TOTAL					<u>-380.00</u>
<b>162062</b>	<b>Bill Pmt -Check</b>	<b>03/14/2025</b>	<b>WEST MARINE PRO</b>	<b>1001-01 · Accounts Payable</b>	
2814185	Bill	02/25/2025		5580-41 · OPS-Boat Maintenance-Patrol	-300.80
TOTAL					<u>-300.80</u>

**BIG BEAR MUNICIPAL WATER DISTRICT  
EMPLOYMENT AGREEMENT  
Amendment 1 - Time Extension**

The **Big Bear Municipal Water District**, (hereinafter "District"), and **Mike Stephenson**, (hereinafter "Stephenson"), agree as follows:

**1. Purpose**

The District entered into an employment contract with Michael Stephenson to serve as **Chief Operations Officer ("COO")** on October 16, 2023. At this time the District would like to extend Stephenson's contract for an additional period.

**2. Term**

This amendment will extend Stephenson's contract until February 10, 2026. All other terms of the contract remain in full affect.

**3.**

(a) **DISTRICT:**

Big Bear Municipal Water District  
P. O. Box 2863  
Big Bear Lake, CA 92315

**With a copy to: Alex Lemieux**

Aleshire & Wynder, LLP  
2659 Townsgate Rd. Suite 226.  
Westlake Village, CA 91361

(b) **STEPHENSON:**

Mike Stephenson, General Manager  
Big Bear Municipal Water District  
P. O. Box 2863  
Big Bear Lake, CA 92315

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Mike Stephenson  
General Manager

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Craig Brewster  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Britany Lamson, Board Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
District Counsel

# Mile High Equipment

PO Box 974 / 42023 Big Bear Blvd.  
 Big Bear Lake, CA 92315  
 909) 866-6642 909) 878-9993 fax  
 milehighequipment@yahoo.com

# ESTIMATE

	CONTRACT#
2/18/2025	13882

Big Bear Municipal Water District  
 P.O. Box 2863  
 40524 Lakeview  
 Big Bear Lake, CA 92315

jcummings@bbmwd.net

JOB ADDRESS
39955 North Shore Dr

ESTIMATE	TOTAL
1.) Remove all sand below high water line	
2.) Load & haul away all sand and miscellaneous material blended with sand	
3.) Leave site in smooth and clean condition	
4.) Prevailing wage rates apply	
Per Bid	5,650.00
Does not include:	0.00
Dump Fees	
Permits, fees and/or inspections	
Erosion controls	
Any work not specified herein	
Sales Tax	0.00
<b>TOTAL</b>	

**BIG BEAR MUNICIPAL WATER DISTRICT  
REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** March 20, 2025

**AGENDA ITEM:** 6A

**SUBJECT:**

**GENERAL MANAGER TO PRESENT MOVING FORWARD WITH MERGING PROPERTY LINES THROUGH LOT LINE ADJUSTMENTS TO SIMPLIFY DISTRICT'S PROPERTY BOUNDARIES.**

**RECOMMENDATION:**

General Manager would like to move forward with several lot line adjustment to simply the property boundaries own by the District at their southshore facilities.

**DISCUSSION/FINDINGS:**

Staff are in the process of reviewing and updating upcoming capital projects including potentially building a new office building and a new maintenance shop. While reviewing proposed placement of these structures we identified that the land commonly known as the BBMWD office and Big Bear Marina is comprised of 11 different parcels of varying shapes and sizes. Staff are seeking board approval to work with the necessary regulatory agencies to adjust lot lines and merge parcels to achieve the most usable space for these and other future projects as well as simplify the District's boundaries. There are no land acquisitions or disposals associated with this, the district owns all the parcels in question and the overall land area will not change.

**OTHER AGENCY INVOLVEMENT:** None

**FINANCING:** General Fund

**SUBMITTED BY:** Jared Cheek, General Manager