



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Craig Peterson – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING *October 15, 2026* *A G E N D A*

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2026-07

OPEN SESSION: 1:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC FORUM**
(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
4. **REPORTS**
 - A. General Manager
 - B. Committee - the following committees met since the last regular Board meeting:
 1. 09/24/2026 – Santa Ana Watershed Hydro Authority (VP Ludecke, Board Member)
 2. 09/29/2026 – Budget & Finance (Director Lee & VP Ludecke)
 3. 10/14/2026 – Santa Ana Watershed Hydro Authority (VP Ludecke, Board Member)
5. **CONSENT CALENDAR**
 - A. Minutes of a Regular Meeting on September 17, 2026.
 - B. Warrant List dated 10/09/2026 in the amount of \$360,536.78.
6. **BUSINESS**
 - A. REVIEW AND POSSIBLY APPROVE OF FIVE-YEAR AGREEMENT WITH THE COUNTY OF SAN BERNARDINO INNOVATION AND TECHNOLOGY DEPARTMENT FOR PUBLIC SAFETY RADIO COMMUNICATION SERVICES
 - B. POSSIBLE AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR STRATEGIC PLAN DEVELOPMENT SERVICES
7. **ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS**
8. **ANNOUNCEMENTS**
9. **DIRECTOR COMMENTS**

10. CLOSED SESSION

None.

11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, November 5, 2026
40524 Lakeview Drive
Big Bear Lake, CA 92315



Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, September 17, 2026***

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday September 17, 2026.

BOARD MEMBERS PRESENT:

Tom Bradford, President
Steve Ludecke, Vice President
Craig Brewster, Director
Mark Lee, Director

2. PLEDGE OF ALLEGIANCE

Tom Bradford, President

3. PUBLIC FORUM

None.

4. REPORTS

- A. General Manager Jared Cheek reported that counsel is on via teams call due to being turned around due to an accident on the highway. Launch activity over Labor Day weekend was lower than expected due to weather, and year-to-date launch counts are trending approximately 17% below last year, which is consistent with what we've seen so far this season.

He viewed the City's General Plan update; they are working on a draft. Vice President Ludecke asked if there was anything to note, Mr. Cheek responded that their sphere of influence extends into the lake off the land and up into the national forest. He said the City is facilitating this update but it affects the valley.

Staff met with TMDL coordinator for permittees of the Big Bear Lake TMDL and will continue to work together soon.

A special board workshop was held regarding overnight parking for recreational users. The Board directed staff to develop an administrative policy for overnight parking that supports recreational use while minimizing invasive species exposure.

Mr. Cheek also reported that the SAWHA property acquisition has closed and that their first budget review meeting is scheduled for the following week. The annual Kool Kids event was a success, the District hosted approximately 150 fourth-grade students. The Board commended staff and thanked Big Bear Marina for a successful event and expressed support for continuing the program.

Lake conditions remain stable, with a lake elevation of approximately 63'2", seasonal dissolved oxygen levels are consistent with the time of year, and algae concentrations remain primarily in protected bays.

- B. Director Brewster reported that the Lake Improvement Committee discussed the handling of an abandoned Southwest Gas pipeline located on the lake bottom. Due to significant sediment accumulation over the pipeline, the Committee recommended that Southwest Gas cut and abandon the line in place rather than remove it, which would cause greater disturbance to the lakebed.

President Bradford inquired whether the pipeline could potentially be used for lake aeration. General Manager Cheek noted that the pipeline has been in place since approx. the 1960s and that Southwest Gas has been pursuing closure of the project for several years. Southwest Gas proposed cutting the pipeline ends at depths specified by the District.

Vice President Ludecke expressed concerns regarding any residual materials that may remain in the pipeline. Mr. Cheek explained that the line would be purged with air prior to abandonment. Vice President Ludecke also raised concerns about exposed pipe ends and requested clarification regarding the burial depth. Mr. Cheek recommended burying the pipeline ends at approximately 18 feet below the water surface, and the Board concurred.

Director Brewster also reported that a shoreline alteration application has been submitted for the Cluster Pines/Marina Point area. The applicant is proposing to regrade the shoreline and place approximately 2,700 cubic yards of rock along the shoreline. Staff noted that the project would require approvals from the appropriate state regulatory agencies and the U.S. Army Corps of Engineers before more District review or involvement. The item was presented as an informational update to make the Board aware.

5. CONSENT CALENDAR

PUBLIC FORUM

None.

- A. Minutes of a Regular Meeting on September 3, 2026.
- B. Minutes of a Special Meeting on September 11, 2026.
- C. Warrant List dated 09/11/2026 in the amount of \$64,704.93.

Discussion:

With a motion made by Vice President Ludecke and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Bradford, Brewster, Lee, Ludecke

NO: -

ABSTAIN: -

6. BUSINESS

A. CONSIDER APPROVAL OF THE PURCHASE AND INSTALLATION OF WINDOWS FOR WEST PUBLIC LAUNCH RAMP

PUBLIC FORUM

None.

DISCUSSION

- a. General Manager Jared Cheek presented a proposal to replace three windows at the West Public Launch Ramp facility. The existing windows and locks are no longer fully functional and require replacement to restore the building to operational standards. The project includes installation of new windows and is being presented for Board consideration due to its classification as a capital improvement.

Staff solicited three quotes for the work; two vendors submitted responsive bids and one vendor did not respond. The bids received were based on comparable scope and specifications, for a like for like comparison.

With a motion made by Vice President Ludecke and seconded by Director Lee, the motion to approve the Purchase and Installation of the windows for West Public Launch Ramp with Contingency was passed:

AYES: Bradford, Brewster, Lee, Ludecke

NO: -

ABSTAIN: -

B. CONSIDER APPROVAL OF TEMPORARY DRAINAGE EASEMENT FOR MOONRIDGE HOTEL DEVELOPMENT

PUBLIC FORUM

None.

DISCUSSION

- a. General Manager Jared Cheek presented a request for a temporary drainage easement associated with the proposed Moonridge Hotel development located near the former Bit & Spur site. He explained that stormwater from the project drains toward Rathbun Creek and that the District owns a landlocked parcel adjacent to the creek through which the drainage improvements would pass.

Mr. Cheek noted that the drainage improvements need to be completed before the onset of fall and winter weather. Due to the unique characteristics of the property and easement, establishing a fair valuation has been challenging. Staff therefore recommended granting a temporary drainage easement to allow the project to proceed while valuation details are finalized.

Mr. Cheek emphasized that the proposal does not involve the sale of District property, but rather the temporary right to access and utilize a portion of the property for drainage

purposes. Legal counsel confirmed that a temporary easement structure would be appropriate.

Vice President Ludecke suggested authorizing the General Manager to determine appropriate compensation and execute the agreement. Vice President Ludecke then moved to approve the temporary drainage easement and authorize the General Manager to negotiate compensation and execute the easement agreement.

With a motion made by Vice President Ludecke and seconded by Director Brewster, the motion to approve temporary drainage easement and authorize the General Manager to negotiate compensation and execute easement agreement was passed:

AYES: Bradford, Brewster, Lee, Ludecke

NO: -

ABSTAIN: -

7. ITEMS REMOVED FROM CONSENT CALENDAR

None.

8. ANNOUNCEMENTS

None.

9. DIRECTOR COMMENTS

Vice President Ludecke commented that the annual Kool Kids event was a great success and, as in past years, provided a valuable experience for the kids.

President Bradford echoed those sentiments, stating that Kool Kids is a great program and expressed his appreciation for the District's continued commitment to hosting the event.

10. CLOSED SESSION

None.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:37 PM.

DATE AND TIME OF NEXT MEETING:

Date: 10/01/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

8:49 AM

10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

Num	Type	Date	Name	Account	Paid Amount
163264	Bill Pmt -Check	09/25/2026	ALESHIRE & WYNDER LLP	1001-01 · Accounts Payable	
109421	Bill	09/21/2026		5520-01 · ADMIN-District Counsel	-6,296.92
TOTAL					-6,296.92
163250	Bill Pmt -Check	09/17/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1GQC-4...	Bill	09/09/2026		5570-41 · OPS-Equipment/Supplies	-75.40
TOTAL					-75.40
163265	Bill Pmt -Check	09/25/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
16YV-V...	Bill	09/17/2026		5670-04 · WATER-Fishery Mgmt-Carp/Electro	-10.55
1Y3P-N...	Bill	09/15/2026		5530-22 · WATER-TMDL MAINT/EQUIP	-27.45
TOTAL					-38.00
163287	Bill Pmt -Check	09/28/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1PK9-6...	Bill	07/28/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-89.13
1F9G-6...	Bill	08/14/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-16.04
1VQG-1...	Bill	08/24/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-33.38
1XVX-N...	Bill	09/16/2026		5570-41 · OPS-Equipment/Supplies	-83.81
				5631-02 · OPS-Quagga Prevention Equip	-61.85
TOTAL					-284.21
163266	Bill Pmt -Check	09/25/2026	BIG BEAR PAINT CENTER, INC	1001-01 · Accounts Payable	
WGMGA	Bill	08/31/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-29.26
TOTAL					-29.26
163267	Bill Pmt -Check	09/25/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2608-97...	Bill	08/31/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-22.13
2609-97...	Bill	09/01/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-119.90
2609-97...	Bill	09/04/2026		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-44.52
2609-98...	Bill	09/18/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-7.28
2609-98...	Bill	09/18/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-11.46
2609-97...	Bill	09/03/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-26.89
TOTAL					-232.18
163288	Bill Pmt -Check	09/28/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
2609-98...	Bill	09/21/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-116.37
2609-98...	Bill	09/24/2026		5580-41 · OPS-Boat Maintenance-Patrol	-35.69
2609-98...	Bill	09/24/2026		5670-03 · WATER-Fishery Mgmt-REARING PROG	-97.43
TOTAL					-249.49
163268	Bill Pmt -Check	09/25/2026	BVBGSA C/O DWP (V)	1001-01 · Accounts Payable	
21272	Bill	09/14/2026		6000-03 · Lake Impr - Replenish BB (GSA)	-222.05
TOTAL					-222.05
EFT	Bill Pmt -Check	09/18/2026	BVE (EFT)	1001-01 · Accounts Payable	
082720...	Bill	08/27/2026		5507-22 · WATER-Utilities-Dam	-85.46
090120...	Bill	09/01/2026		5507-43 · OPS-Utilities-Ramps	-207.19
090420...	Bill	09/04/2026		5507-41 · OPS-Utilities-Main Office	-408.22
090420...	Bill	09/04/2026		5507-41 · OPS-Utilities-Main Office	-16.50
090420...	Bill	09/04/2026		5507-42 · OPS-Utilities-Vacant Lot	-17.05
090420...	Bill	09/04/2026		5507-41 · OPS-Utilities-Main Office	-2,456.30
TOTAL					-3,190.72

8:49 AM

10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

Num	Type	Date	Name	Account	Paid Amount
163251	Bill Pmt -Check	09/17/2026	CAPITAL ONE PUBLIC FUNDING	1001-01 · Accounts Payable	
001678...	Bill	09/15/2026		2950-04 · COPF Bond Principle	-254,000.00
				2701-00 · Accrued Interest Payable	-7,233.50
				5760-00 · Interest Expense	-14,467.00
TOTAL					-275,700.50
163269	Bill Pmt -Check	09/25/2026	CHEEK JARED (REIMBURSE)	1001-01 · Accounts Payable	
09/30-1...	Bill	09/24/2026		5570-01 · ADMIN-Training/Seminars-GM	-200.00
TOTAL					-200.00
163270	Bill Pmt -Check	09/25/2026	CIVIC PLUS LLC / STREAMLINE	1001-01 · Accounts Payable	
388911	Bill	09/28/2026		5509-03 · ADMIN-Memberships-Subscriptions	-150.00
TOTAL					-150.00
163271	Bill Pmt -Check	09/25/2026	COMPUTER VILLAGE	1001-01 · Accounts Payable	
26764	Bill	09/16/2026		5530-02 · ADMIN- Computer Consults	-1,984.90
26765	Bill	09/16/2026		5509-13 · ADMIN - Microsoft 365 Subscript	-396.00
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-279.60
TOTAL					-2,660.50
163272	Bill Pmt -Check	09/25/2026	CONNELLY PUMPING SERVICE	1001-01 · Accounts Payable	
33467	Bill	09/16/2026		5510-02 · ADMIN-KOOL KIDS Program	-400.00
33478	Bill	09/18/2026		5632-02 · MAINT-SS Reliefs Pumping	-325.00
TOTAL					-725.00
163273	Bill Pmt -Check	09/25/2026	CSB SOLID WASTE MANAGEMENT ...	1001-01 · Accounts Payable	
10206	Bill	08/31/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-280.75
TOTAL					-280.75
163274	Bill Pmt -Check	09/25/2026	CUMMINGS JIM (REIMBURSE)	1001-01 · Accounts Payable	
09/30-1...	Bill	09/24/2026		5570-02 · ADMIN-Training/Seminars-Mgmt	-200.00
TOTAL					-200.00
163275	Bill Pmt -Check	09/25/2026	DIY HOME CENTER	1001-01 · Accounts Payable	
45146	Bill	09/10/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-16.74
45280	Bill	09/18/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-21.75
TOTAL					-38.49
163252	Bill Pmt -Check	09/17/2026	DWP-CITY OF BIG BEAR LAKE	1001-01 · Accounts Payable	
083120...	Bill	08/31/2026		5507-41 · OPS-Utilities-Main Office	-159.19
090820...	Bill	09/08/2026		5507-43 · OPS-Utilities-Ramps	-382.78
TOTAL					-541.97
163276	Bill Pmt -Check	09/25/2026	EGERER GAGE (REIMBURSE)	1001-01 · Accounts Payable	
09/18/2...	Bill	09/22/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
09/30-1...	Bill	09/24/2026		5570-03 · ADMIN-Training/Seminars-Emp	-200.00
TOTAL					-250.00

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10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

Num	Type	Date	Name	Account	Paid Amount
163253	Bill Pmt -Check	09/17/2026	FEDEX	1001-01 · Accounts Payable	
9-459-4...	Bill	09/11/2026		5660-02 · Aquatic Plant Control LAKE	-175.75
TOTAL					-175.75
163289	Bill Pmt -Check	09/28/2026	FEDEX	1001-01 · Accounts Payable	
9-478-3...	Bill	09/25/2026		5501-02 · ADMIN-Post&Ship WATER TESTING	-210.33
TOTAL					-210.33
163277	Bill Pmt -Check	09/25/2026	FRESH WATER FISH COMPANY	1001-01 · Accounts Payable	
31597	Bill	09/14/2026		5670-02 · WATER-Fishery Mgt-FISH PURCHASE	-19,260.00
TOTAL					-19,260.00
163254	Bill Pmt -Check	09/17/2026	GALLS LLC	1001-01 · Accounts Payable	
035920...	Bill	08/10/2026		5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-57.90
035948...	Bill	08/12/2026		5541-31 · MAINT-Uniform/Sm Equip-Reg Empl	-210.99
036093...	Bill	08/26/2026		5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-57.93
TOTAL					-326.82
163255	Bill Pmt -Check	09/17/2026	GEI CONSULTANTS INC	1001-01 · Accounts Payable	
003209...	Bill	09/11/2026		6000-18 · Lake Impr- Lake Wide EIR Conslt	-18,991.75
TOTAL					-18,991.75
163290	Bill Pmt -Check	09/28/2026	GEI CONSULTANTS INC	1001-01 · Accounts Payable	
003211...	Bill	09/24/2026		6100-11 · Dam Concrete Work	-574.50
TOTAL					-574.50
163278	Bill Pmt -Check	09/25/2026	GEIGER SUPPLY	1001-01 · Accounts Payable	
234013	Bill	09/09/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-330.28
TOTAL					-330.28
163279	Bill Pmt -Check	09/25/2026	HOOVER BEN (REIMBURSE)	1001-01 · Accounts Payable	
09/30-1...	Bill	09/24/2026		5570-30 · MAINT-Training	-200.00
TOTAL					-200.00
163280	Bill Pmt -Check	09/25/2026	KENT MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
09/11/2...	Bill	09/22/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
09/30-1...	Bill	09/24/2026		5570-03 · ADMIN-Training/Seminars-Empl	-200.00
TOTAL					-250.00
163256	Bill Pmt -Check	09/17/2026	MCCAMPBELL ANALYTICAL INC	1001-01 · Accounts Payable	
2609266	Bill	09/11/2026		5660-02 · Aquatic Plant Control LAKE	-822.00
TOTAL					-822.00
163257	Bill Pmt -Check	09/17/2026	MCMASTER-CARR	1001-01 · Accounts Payable	
			MCMASTER-CARR		
71536321	Bill	09/09/2026		2200-00 · Accounts Payable Liability	1.71
				5510-02 · ADMIN-KOOL KIDS Program	-85.43
TOTAL					-83.72

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10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

Num	Type	Date	Name	Account	Paid Amount
163281	Bill Pmt -Check	09/25/2026	MCMASTER-CARR	1001-01 · Accounts Payable	
			MCMASTER-CARR	2200-00 · Accounts Payable Liability	4.34
66634086	Bill	06/12/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-47.24
70562032	Bill	08/21/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-319.71
67475584	Bill	09/24/2026		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-217.20
TOTAL					-579.81
163293	Bill Pmt -Check	09/29/2026	MCR TECHNOLOGIES INC	1001-01 · Accounts Payable	
9046867	Bill	08/11/2026		5640-02 · WATER-Dam Maintenance	-1,751.90
TOTAL					-1,751.90
163258	Bill Pmt -Check	09/17/2026	MERCURY MARINE	1001-01 · Accounts Payable	
14775003	Bill	09/09/2026		5580-41 · OPS-Boat Maintenance-Patrol	-344.57
TOTAL					-344.57
163282	Bill Pmt -Check	09/25/2026	NAPA AUTO PARTS	1001-01 · Accounts Payable	
			NAPA AUTO PARTS	2200-00 · Accounts Payable Liability	22.99
691568	Bill	09/09/2026		5600-31 · MAINT-Vehicle Maint-ON ROAD	-728.91
691647	Bill	09/10/2026		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-150.21
TOTAL					-856.13
163259	Bill Pmt -Check	09/17/2026	OWL TELEPHONE EXCHANGE	1001-01 · Accounts Payable	
5506-41	Bill	10/01/2026		5506-41 · OPS-Radio Service Contract	-200.00
TOTAL					-200.00
163260	Bill Pmt -Check	09/17/2026	PAPPAS DREW (REIMBURSE)	1001-01 · Accounts Payable	
08/27/2...	Bill	09/15/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163283	Bill Pmt -Check	09/25/2026	PAPPAS DREW (REIMBURSE)	1001-01 · Accounts Payable	
09/27/2...	Bill	09/22/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
EFT	Bill Pmt -Check	09/28/2026	SOUTHWEST GAS (EFT)	1001-01 · Accounts Payable	
091520...	Bill	09/15/2026		5507-42 · OPS-Utilities-Vacant Lot	-11.00
091520...	Bill	09/15/2026		5507-41 · OPS-Utilities-Main Office	-11.00
TOTAL					-22.00
163284	Bill Pmt -Check	09/25/2026	SQUEEGEE CLEAN WINDOW SERVI...	1001-01 · Accounts Payable	
447877	Bill	09/15/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-50.00
TOTAL					-50.00
163261	Bill Pmt -Check	09/17/2026	TIMELESS ENTERPRISES APPAREL	1001-01 · Accounts Payable	
9840	Bill	09/03/2026		5510-02 · ADMIN-KOOL KIDS Program	-1,560.08
TOTAL					-1,560.08

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10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

Num	Type	Date	Name	Account	Paid Amount
163291	Bill Pmt -Check	09/28/2026	ULINE	1001-01 · Accounts Payable	
213520...	Bill	09/18/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-1,033.13
213785...	Bill	09/24/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-1,043.51
211315...	Bill	07/30/2026		5503-01 · ADMIN-Office Supplies-Office	-71.03
TOTAL					-2,147.67
EFT	Bill Pmt -Check	09/24/2026	US BANK (EFT)	1001-01 · Accounts Payable	
09032026	Bill	09/03/2026		5503-01 · ADMIN-Office Supplies-Office	-21.54
				5509-12 · ADMIN-Software Subscriptions	-3.99
				5660-04 · Aquatic Plnt Ctrl Train/Conf	-25.00
				5507-41 · OPS-Utilities-Main Office	-335.70
				5507-42 · OPS-Utilities-Vacant Lot	-762.49
				5509-12 · ADMIN-Software Subscriptions	-105.00
				5507-41 · OPS-Utilities-Main Office	-54.99
				5503-01 · ADMIN-Office Supplies-Office	-266.50
				5503-02 · ADMIN-Office Supplies-Ramps	-266.50
				5570-01 · ADMIN-Training/Seminars-GM	-433.22
				5509-12 · ADMIN-Software Subscriptions	-375.00
				5630-40 · OPS-Bldg/Fac Mtn/Rep	-235.23
				5670-04 · WATER-Fishery Mgmt-Carp/Electro	-218.15
				5600-31 · MAINT-Vehicle Maint-ON ROAD	-61.75
				5670-04 · WATER-Fishery Mgmt-Carp/Electro	-384.70
				5630-30 · MAINT-Bldg/Facility Maint/Rep	-38.75
				5630-40 · OPS-Bldg/Fac Mtn/Rep	-1,167.93
				5630-40 · OPS-Bldg/Fac Mtn/Rep	-1,252.92
				5503-02 · ADMIN-Office Supplies-Ramps	-38.22
				5570-30 · MAINT-Training	-309.00
				5570-01 · ADMIN-Training/Seminars-GM	-41.92
				5510-02 · ADMIN-KOOL KIDS Program	-97.17
				5510-02 · ADMIN-KOOL KIDS Program	-197.00
				5510-02 · ADMIN-KOOL KIDS Program	-312.02
				5510-02 · ADMIN-KOOL KIDS Program	-210.68
				5510-02 · ADMIN-KOOL KIDS Program	-183.61
				5510-02 · ADMIN-KOOL KIDS Program	-595.63
				5503-03 · ADMIN-Office Supplies-Meetings	-20.28
				5570-01 · ADMIN-Training/Seminars-GM	-375.00
				5510-10 · ADMIN-Celebrations	-120.69
				5570-01 · ADMIN-Training/Seminars-GM	-56.70
				5570-01 · ADMIN-Training/Seminars-GM	-25.00
				5510-10 · ADMIN-Celebrations	-96.25
TOTAL					-8,688.53
EFT	Bill Pmt -Check	09/30/2026	VALERO (EFT)	1001-01 · Accounts Payable	
115253...	Bill	09/23/2026		5590-41 · OPS-Petroleum-VESSELS	-9,292.22
				5590-42 · OPS-Petroleum-VEHICLES	-1,027.93
TOTAL					-10,320.15
163285	Bill Pmt -Check	09/25/2026	VEIT LLC / VISUAL EDGE	1001-01 · Accounts Payable	
24AR37...	Bill	09/16/2026		5620-13 · ADMIN-Copier Copy Counts	-329.56
TOTAL					-329.56
163286	Bill Pmt -Check	09/25/2026	VERIZON WIRELESS	1001-01 · Accounts Payable	
615304...	Bill	09/09/2026		5505-06 · ADMIN-Phone Cell Phones	-493.07
TOTAL					-493.07
163262	Bill Pmt -Check	09/17/2026	WAXIE SANITARY SUPPLY	1001-01 · Accounts Payable	
84099841	Bill	09/08/2026		5504-40 · OPS-Janitorial Supplies	-75.80
TOTAL					-75.80

8:49 AM

10/09/26

Big Bear MWD
Warrant List Detail
September 12 through October 9, 2026

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
163263	Bill Pmt -Check	09/17/2026	YOUNG PHILLIP (REIMBURSE)	1001-01 · Accounts Payable	
09/08/2...	Bill	09/14/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163292	Bill Pmt -Check	09/28/2026	ZERO OUTAGES	1001-01 · Accounts Payable	
ZO40114	Bill	09/28/2026		5507-43 · OPS-Utilities-Ramps	-376.92
TOTAL					-376.92

8:50 AM

10/09/26

Accrual Basis

Big Bear MWD

Warrant List Total

As of October 9, 2026

Type	Num	Date	Name	Memo	Amount
1001-01 · Accounts Payable					
Bill Pmt...	163264	09/25/2026	ALESHIRE & WYNDER LLP		-6,296.92
Bill Pmt...	163250	09/17/2026	AMAZON CAPITAL SERVICES		-75.40
Bill Pmt...	163265	09/25/2026	AMAZON CAPITAL SERVICES		-38.00
Bill Pmt...	163287	09/28/2026	AMAZON CAPITAL SERVICES		-284.21
Bill Pmt...	163266	09/25/2026	BIG BEAR PAINT CENTER, INC		-29.26
Bill Pmt...	163267	09/25/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-232.18
Bill Pmt...	163288	09/28/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-249.49
Bill Pmt...	163268	09/25/2026	BVBGSA C/O DWP (V)		-222.05
Bill Pmt...	EFT	09/18/2026	BVE (EFT)		-3,190.72
Bill Pmt...	163251	09/17/2026	CAPITAL ONE PUBLIC FUNDING	100489045	-275,700.50
Bill Pmt...	163269	09/25/2026	CHEEK JARED (REIMBURSE)		-200.00
Bill Pmt...	163270	09/25/2026	CIVIC PLUS LLC / STREAMLINE	C39A820A	-150.00
Bill Pmt...	163271	09/25/2026	COMPUTER VILLAGE		-2,660.50
Bill Pmt...	163272	09/25/2026	CONNELLY PUMPING SERVICE		-725.00
Bill Pmt...	163273	09/25/2026	CSB SOLID WASTE MANAGEMEN...		-280.75
Bill Pmt...	163274	09/25/2026	CUMMINGS JIM (REIMBURSE)		-200.00
Bill Pmt...	163275	09/25/2026	DIY HOME CENTER	60-00061375-000	-38.49
Bill Pmt...	163252	09/17/2026	DWP-CITY OF BIG BEAR LAKE	UTILITIES	-541.97
Bill Pmt...	163276	09/25/2026	EGERER GAGE (REIMBURSE)		-250.00
Bill Pmt...	163253	09/17/2026	FEDEX	ACCT 1053-1905-3	-175.75
Bill Pmt...	163289	09/28/2026	FEDEX	ACCT 1053-1905-3	-210.33
Bill Pmt...	163277	09/25/2026	FRESH WATER FISH COMPANY		-19,260.00
Bill Pmt...	163254	09/17/2026	GALLS LLC	3450087	-326.82
Bill Pmt...	163255	09/17/2026	GEI CONSULTANTS INC		-18,991.75
Bill Pmt...	163290	09/28/2026	GEI CONSULTANTS INC		-574.50
Bill Pmt...	163278	09/25/2026	GEIGER SUPPLY		-330.28
Bill Pmt...	163279	09/25/2026	HOOVER BEN (REIMBURSE)		-200.00
Bill Pmt...	163280	09/25/2026	KENT MICHAEL (REIMBURSE)		-250.00
Bill Pmt...	163256	09/17/2026	MCCAMPBELL ANALYTICAL INC		-822.00
Bill Pmt...	163257	09/17/2026	MCMASTER-CARR	110748200	-83.72
Bill Pmt...	163281	09/25/2026	MCMASTER-CARR	110748200	-579.81
Bill Pmt...	163293	09/29/2026	MCR TECHNOLOGIES INC		-1,751.90
Bill Pmt...	163258	09/17/2026	MERCURY MARINE		-344.57
Bill Pmt...	163282	09/25/2026	NAPA AUTO PARTS	2800	-856.13
Bill Pmt...	163259	09/17/2026	OWL TELEPHONE EXCHANGE		-200.00
Bill Pmt...	163260	09/17/2026	PAPPAS DREW (REIMBURSE)		-50.00
Bill Pmt...	163283	09/25/2026	PAPPAS DREW (REIMBURSE)		-50.00
Bill Pmt...	EFT	09/28/2026	SOUTHWEST GAS (EFT)		-22.00
Bill Pmt...	163284	09/25/2026	SQUEEGEE CLEAN WINDOW SER...	SQUEEGEE CLEAN WINDOW SE...	-50.00
Bill Pmt...	163261	09/17/2026	TIMELESS ENTERPRISES APPAR...		-1,560.08
Bill Pmt...	163291	09/28/2026	ULINE		-2,147.67
Bill Pmt...	EFT	09/24/2026	US BANK (EFT)		-8,688.53
Bill Pmt...	EFT	09/30/2026	VALERO (EFT)	PETRO-AUTO 87863783	-10,320.15
Bill Pmt...	163285	09/25/2026	VEIT LLC / VISUAL EDGE	CON13364-IMS-01	-329.56
Bill Pmt...	163286	09/25/2026	VERIZON WIRELESS		-493.07
Bill Pmt...	163262	09/17/2026	WAXIE SANITARY SUPPLY	14992	-75.80
Bill Pmt...	163263	09/17/2026	YOUNG PHILLIP (REIMBURSE)		-50.00
Bill Pmt...	163292	09/28/2026	ZERO OUTAGES		-376.92
Total 1001-01 · Accounts Payable					-360,536.78
TOTAL					-360,536.78

BIG BEAR MUNICIPAL WATER DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: *October 15, 2026*

AGENDA ITEM: *6A*

SUBJECT:

REVIEW AND POSSIBLY APPROVE OF FIVE-YEAR AGREEMENT WITH THE COUNTY OF SAN BERNARDINO INNOVATION AND TECHNOLOGY DEPARTMENT FOR PUBLIC SAFETY RADIO COMMUNICATION SERVICES

RECOMMENDATION:

The General Manager recommends that the Board of Directors authorize the General Manager to execute a five-year agreement with the County of San Bernardino Innovation and Technology Department for radio communication services and maintenance for the District's 4 public safety radios.

DISCUSSION/FINDINGS:

The District possesses 4 radios that provide emergency communication capabilities with public safety agencies throughout San Bernardino County. These are separate from the radios used for daily operations, and are an important resource during emergencies and disaster response activities.

The County of San Bernardino Innovation and Technology Department operates the countywide public safety communication system used by these radios. The District currently pays \$76.37 per radio per month for access and maintenance, totaling approximately \$3,666 annually for all 4 radios. Service rates are established every fiscal year by the County Board of Supervisors.

The District has participated in the County's radio communication program since before 2012. The current agreement expires on December 31, 2026, and the proposed agreement will continue radio access, maintenance, and support services for an additional five-year term through December 31, 2031.

ATTACHMENT: *Draft Contract ITD-26027*

OTHER AGENCY INVOLVEMENT: County of San Bernardino.

FINANCING: Funding for radio communication services is included within the District's FY 2026-27 Operations Budget. Future costs are subject to annual rate adjustments approved by the San Bernardino County Board of Supervisors and are incorporated into the District's annual operating budgets.



Contract Number

ITD-26027

SAP Number

N/A

Innovation and Technology Department

Department Contract Representative	Jonathon Curtis
Telephone Number	909-388-0649
Customer	Big Bear Municipal Water District
Customer Representative	Elsa Donoho
Telephone Number	(909) 866-5796
Contract Term	1/1/2027-12/30/2031
Original Contract Amount	Based on Actual Usage
Amendment Amount	N/A
Total Contract Amount	Based on Actual Usage
Cost Center	Varies

INFORMATION TECHNOLOGY SERVICE REVENUE CONTRACT

This CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called, "County", and Big Bear Municipal Water District, hereinafter called "Customer".

Name	Big Bear Municipal Water District
Address	40524 Lakeview Dr.
Big Bear Lake, CA 92315	
Telephone	Federal ID No. or Social Security No.
(909) 866 - 5796	

IT IS HEREBY AGREED AS FOLLOWS:

A. CONTRACTED SERVICES (Select all that apply):

☒ **General ITD Services (Attachment A)**

Defined as all services contained in Attachment A "ITD Rate Sheet – External Customers" with exception to Public Safety Communication Services.

☒ **Public Safety Communications Services (Attachment B)**

Defined under Public Safety Communication Services in Attachment B "ITD Rate Sheet – External Customers".

☐ **Wide Area Network (WAN) Services (Attachment C)**

Defined in Attachment C "Wide Area Network Services".

B. PROVISION OF SERVICES

This is the County standard revenue contract to provide information technology services, hereinafter, "Services," to Customer by the County Innovation and Technology Department, hereinafter, "ITD". Customer understands that County may elect to have other vendors provide similar professional services under other contracts.

All Services available under this Contract are listed in full in the Attachments and are detailed by Service name, Service description, rate, and charge measurement as applicable and as identified in the Attachments.

Services are initiated at Customer's request, subject to ITD's acceptance, and consist of the following types of charges, as further set forth in the Attachments:

- B.1** Per item; one-time charge as requested.
- B.2** Per month; per unit charge ongoing until Customer submits a request to cancel.
- B.3** Per hour; per work order, project, or quote.

C. CUSTOMER RESPONSIBILITIES

Customer will:

- C.1** Determine the Services needed, including any adjustments to ongoing Services.
- C.2** Initiate or cancel any Services via submission of a Help Desk Ticket. Contact County Help Desk by calling: 909-884-4884 or isdhelpdesk@isd.sbcounty.gov (email for non-urgent requests only).
- C.3** Promptly inform County, in writing, of any pending changes in programs/funding applicable to Services provided herein.

D. COUNTY RESPONSIBILITIES

County will:

- D.1** Provide the Services requested by Customer, subject to ITD's approval, and in accordance with established work schedules and County Board of Supervisor (Board) approved service rates in effect at the time Service is provided.
- D.2** Perform the Services in a workmanlike manner, but County assumes no liability for failure to provide or delay in providing Services under this Contract.
- D.3** Furnish the necessary equipment and personnel to perform the Services, but County assumes no liability for equipment failure or adverse consequences caused by such failed equipment.

E. GENERAL CONTRACT REQUIREMENTS

E.1 Contract Amendments

Both parties agree that any alterations, variations, modifications, or waivers of the provisions of the Contract, shall be valid only when reduced to writing, executed and attached to the original Contract and approved by the person(s) authorized to do so on behalf of Customer and County.

E.2 Contract Assignability

Without the prior written consent of the County, the Contract is not assignable by Customer either in whole or in part.

E.3 Permits

Customer is responsible for obtaining and paying any costs of all permits, licenses or approvals by any regulatory bodies having jurisdiction over the uses authorized herein, as appropriate.

E.4 Attorney's Fees and Costs

If any legal action is instituted to enforce any party's rights hereunder, each party shall bear its own costs and attorney fees, regardless of who is the prevailing party. This paragraph shall not apply to those costs and attorney fees directly arising from a third-party legal action against a party hereto and payable under Indemnification and Insurance Requirements.

E.5 Change of Address

Customer shall notify the County, in writing, of any change in mailing address within ten (10) business days of the change.

E.6 Choice of Law

This Contract shall be governed by and construed according to the laws of the State of California.

E.7 Confidentiality

To the extent applicable, if Customer is a business that collects the personal information of a consumer(s) in performing Services pursuant to this Contract, Contractor must comply with the provisions of the California Consumer Privacy Act (CCPA). (Cal. Civil Code §§1798.100, et seq.). For purposes of this provision, "business," "consumer," and "personal information" shall have the same meanings as set forth at Civil Code section 1798.140. Customer must contact the County immediately upon receipt of any request by a consumer submitted pursuant to the CCPA that requires any action on the part of the County, including but not limited to, providing a list of disclosures or deleting personal information. Customer must not sell, market or otherwise disclose personal information of a consumer provided by the County unless specifically authorized pursuant to terms of this Contract. Customer must immediately provide to the County any notice provided by a consumer to Customer pursuant to Civil Code section 1798.150(b) alleging a violation of the CCPA, that involves personal information received or maintained pursuant to this Contract. Customer must immediately notify the County if it receives a notice of violation from the California Attorney General pursuant to Civil Code section 1798.155(b).

Customer shall hold as confidential and use reasonable care to prevent unauthorized access by, storage, disclosure, publication, dissemination to and/or use by third parties of, confidential information that is either: (1) provided by the County to Customer or an agent of Customer or otherwise made available to Customer or Customer's agent in connection with this Contract; or, (2) information and/or data acquired, obtained, or learned by Customer or an agent of Customer regarding this Contract.

For the purposes of this provision and consistent with California Civil Code Section 1798.29, PII, is any information that can be used to distinguish or trace an individual's identity, for example, any combination of name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information.

E.8 Primary Point of Contact

Customer will designate an individual to serve as the primary point of contact for the Contract. Customer shall not change the primary contact without prior written notice to the County. Customer will also designate a back-up point of contact in the event the primary contact is not available.

E.9 Contract Authorization

Customer warrants and represents that the individual signing this Contract is a properly authorized representative of the Customer and has the full power and authority to enter into this Contract on the Customer's behalf.

E.10 County Representative

The County Chief Information Officer or his/her designee shall represent the County in all matters pertaining to the Services to be rendered under this Contract, including termination and assignment of this Contract, and shall be the final authority in all matters pertaining to the Services/Scope of Work by County.

E.11 Duration of Terms

This Contract, and all of its terms and conditions, shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties, provided no such assignment is made in violation of the provisions of this Contract.

E.12 Legality and Severability

The parties' actions under the Contract shall comply with all applicable laws, rules, regulations, court orders and governmental agency orders. The provisions of this Contract are specifically made severable. If a provision of the Contract is terminated or held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall remain in full effect.

E.13 Mutual Covenants

The parties to this Contract mutually covenant to perform all of their obligations hereunder, to exercise all discretion and rights granted hereunder, and to give all consents in a reasonable manner consistent with the standards of "good faith" and "fair dealing".

E.14 Relationship of the Parties

Nothing contained in this Contract shall be construed as creating a joint venture, partnership, or employment arrangement between the parties hereto, nor shall either party have the right, power or authority to create an obligation or duty, expressed or implied, on behalf of the other Party hereto.

E.15 Release of Information

No news releases, advertisements, public announcements, or photographs arising out of the performance of the Contract or Customer's relationship with County may be made or used without prior written approval of the County, as applicable.

E.16 Strict Performance

Failure by a party to insist upon the strict performance of any of the provisions of this Contract by the other party, or the failure by a party to exercise its rights upon the default of the other party, shall not constitute a waiver of such party's right to insist and demand strict compliance by the other party with the terms of this Contract thereafter.

E.17 Subpoena

In the event that a subpoena or other legal process commenced by a third party in any way concerning the Services provided under this Contract is served upon Customer or County, such party agrees to notify the other party in the most expeditious fashion possible following receipt of such subpoena or other legal process. Customer and County further agree to cooperate with the other party in any lawful effort by such other party to contest the legal validity of such subpoena or other legal process commenced by a third party as may be reasonably required and at the expense of the party to whom the legal process is directed.

E.18 Termination for Convenience

The County and the Customer each reserve the right to terminate the Contract, for any reason, with a thirty (30) day written notice of termination. Such termination may include all or part of the Services provided hereunder. Upon such termination, payment will be made to the County for Services rendered and expenses reasonably incurred prior to the effective date of termination. Upon receipt of termination notice County shall promptly discontinue Services unless the notice directs otherwise.

E.19 Contract Exclusivity

This is not an exclusive Contract. Customer reserves the right to enter into a contract with other contractors for the same or similar services. The Customer does not guarantee or represent that the County will be permitted to perform any minimum amount of work, or receive compensation other than on a per order basis, under the terms of this Contract.

E.20 Information Dispute Resolution

In the event the Customer determines that Service is unsatisfactory, or in the event of any other dispute, claim, question or disagreement arising from or relating to this Contract or breach thereof,

the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, they shall consult and negotiate with each other in good faith, and recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

E.21 Venue

The parties acknowledge and agree that this Contract was entered into and intended to be performed in San Bernardino County, California. The parties agree that the venue of any action or claim brought by any party to this Contract will be the Superior Court of California, San Bernardino County, San Bernardino District. Each party hereby waives any law or rule of the court which would allow them to request or demand a change of venue. If any action or claim concerning this Contract is brought by any third party and filed in another venue, the parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of California, San Bernardino County, and San Bernardino District.

F. TERM OF CONTRACT

This Contract is effective as of January 1, 2027 (Effective Date) and remains in effect for a period of five (5) years, unless terminated earlier in accordance with provisions of this Contract.

G. TERMINATION OR SUSPENSION OF SERVICES

G.1 Immediate Suspension, Uncured Termination

The County may, in its sole discretion and without prior notice, immediately suspend all or part of the Services for breach of any of the conditions identified below. The County will provide Customer a written notice of breach and allow the Customer 30 days to correct the condition giving rise to such breach. If the Customer fails to remedy the breach within the 30-day cure period, the County may immediately terminate the Services with no further notice required.

G.1.1 Customer shall comply with all applicable laws, statutes, ordinances, administrative orders, rules or regulations relating to its duties, obligations and performance under the terms of the Contract. Customer shall ensure that it has all necessary licenses and permits required by the laws of the United States, State of California, County, and all other appropriate governmental agencies, and agrees to maintain these licenses and permits in effect for the duration of the Agreement. Customer shall notify County immediately of loss or suspension of any such required licenses and permits.

G.1.2 Customer represents and warrants to County that (i) the information Customer provides in connection with registration for the Services is accurate and complete; (ii) Customer's use of the System is not illegal, defamatory, malicious, harmful, or discriminatory based on race, sex, religion, nationality, disability, sexual orientation, or age; (iii) Customer's use of the Services complies with all applicable laws, rules and regulations; (iv) Customer has obtained all consents and licenses required to legally access and use the System; (v) the execution and delivery of this Agreement will not conflict with, or violate any provision of, Customer's charter, by-laws or other governing documents; and (vi) Customer has otherwise taken all necessary steps to legally execute this Agreement.

G.1.3 Customer agrees to abide by all existing and future security practices, policies and protocols established by the County, which the County has established to ensure the integrity of the System. Customer understands that the County closely monitors the System and may perform periodic security audits to provide insight into any potential abnormalities that may impact ensuring confidentiality, integrity, and availability.

G.1.4 Customer agrees to implement measures that are reasonable for Customer's use of the System to prevent interference with the operation of the System. **NEITHER COUNTY NOR ANY OF ITS EMPLOYEES, AGENTS, REPRESENTATIVES, SERVICE SUPPLIERS OR LICENSORS WILL BE LIABLE FOR UNAUTHORIZED ACCESS TO, MISUSE OF, CUSTOMER'S INABILITY TO ACCESS, OR DAMAGE TO THE SYSTEM OR CUSTOMER'S FIELD EQUIPMENT, EXCEPT TO THE EXTENT CAUSED BY COUNTY'S NEGLIGENCE OR INTENTIONAL MISCONDUCT, UNLESS AND ONLY TO THE EXTENT THAT THIS DISCLAIMER IS PROHIBITED BY APPLICABLE LAW.**

G.2 Immediate Termination

The County may, in its sole discretion and without prior notice, immediately suspend or terminate all or part of the Services for any of the conditions identified below. The County will promptly provide Customer a written notice of termination or suspension of Services to Customer.

- G.2.1** County discovers that Customer provided false registration information, or that Customer lacked the capacity to enter into this Agreement at the time of its consummation;
- G.2.2** County determines, in its sole discretion, that Customer's use of the Services poses a threat or an adverse effect to the security, privacy, or performance of the System or to any of County's other users or suppliers;
- G.2.3** County determines, in its sole discretion, that Customer's use of the Services is illegal;
- G.2.4** County reasonably believes that Customer's use of the Services has or will subject County to civil or criminal liability;
- G.2.5** Customer fails to make any payment when due; or
- G.2.6** Customer breaches any of the other material terms and conditions in this Agreement.

H. FISCAL PROVISIONS

- H.1** There is no minimum or maximum amount of payment under this Contract.
- H.2** Services are charged equitably to all customers in accordance with State Controller's Handbook of Cost Plan Procedures for California Counties.
- H.3** Charges will be based on actual usage at the rates effective at the time Services are rendered (see Attachment A "ITD Rate Sheet – External Customers" and Attachment C "Wide Area Network Services", if applicable). Rates are reviewed and subject to change annually based on the cost to provide services to Customers and are effective July 1st of each year. Rates are also subject to change throughout the year via a mid-year rate change, if deemed appropriate based on the cost to provide services to Customers being significantly higher or lower than anticipated during the annual review. County will not amend this Contract due to rate changes or changes in usage amounts by Customer. Attachment A includes the list of County service rates effective at the time this Contract is entered into. County will attempt to provide at least thirty (30) days advance written notice of any rate change, which will be sent to Customer at the following address:

Big Bear Municipal Water District
ATTN: Elsa Donoho Office Manager
40524 Lakeview Dr. Big Bear Lake, CA 92315
- H.4** Services will be billed on a monthly basis for actual expenses incurred and claimed by ITD for the preceding month.
 - H.4.1** For Customers that use the County's Enterprise Financial Management System:
Monthly charges will be handled by an automated transfer processed by ITD via the County's Enterprise Financial Management System. A copy of the billing statement can be accessed via the ITD Billing System by Customer, provided that Customer has the necessary permission on the County's network.
 - H.4.2** For Customers that do not use the County's Enterprise Finance Management System:
County will mail an invoice on a monthly basis starting on the Effective Date of this Contract, or starting on the installation or implementation date, if applicable. Payment shall be due sixty (60) days from date of invoice.

Payment can be made by check or electronic funds transfer (EFT). Checks shall be made payable to San Bernardino County. Customers requesting to make payments to County

via electronic funds transfer (EFT) directly deposited into the County's designated bank account shall provide County with instructions to process EFT payments.

Payment address is:

Innovation and Technology Department
851 E Cooley Drive, Third Floor
San Bernardino, CA 92415-0915
Attn: Administration Services

I. DEFAULT

If the Customer does not make timely payment of amounts due under this Contract or breaches any term or condition of this Contract, County may declare immediately due and payable the entire unpaid amount, plus all other amounts due hereunder, less any unearned charges.

J. INDEMNIFICATION

The County agrees to defend and indemnify the Customer and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising solely out of the acts, errors or omissions of County in the performance of this Agreement, except where such indemnification is prohibited by law. At its sole discretion, Customer may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve County of any obligation imposed by this Contract. Customer shall notify County promptly of any claim, action or proceeding and cooperate fully in the defense. Customer hereby agrees to defend and indemnify the County, its agents, officers and employees from any claim, action, or proceeding against County, arising solely out of the acts or omissions of Customer in the performance of this Agreement. At its sole discretion, County may participate at its own expense in the defense of any such claim, action or proceeding, but such participation shall not relieve Customer of any obligation imposed by this Contract. County shall notify Customer promptly of any claim, action or proceeding and cooperate fully in the defense. In the event that County and/or Customer are determined to be comparatively at fault for any claim, action, loss or damage that results from their respective obligations under this Agreement, County and/or Customer shall indemnify the other to the extent of its comparative fault.

K. INSURANCE

County is an authorized self-insured public entity for purposes of General Liability and warrants that through its program of self-insurance, it has adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions or obligations of this Agreement.

L. NOTICES

All written notices provided for in this Contract or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or deposited in the United States mail, postage prepaid, and addressed to the other party as follows:

San Bernardino County Innovation and Technology Department	Big Bear Municipal Water District
851 E. Cooley Drive, Third Floor San Bernardino, CA 92415-0915	40524 Lakeview Dr. Big Bear Lake, CA 92315
Attn: Administration Services	Attn: Elsa Donoho Office Manager

Notice shall be deemed communicated two (2) County working days from the time of mailing if mailed as provided in this paragraph.

M. FORCE MAJEURE

Except for payment obligations and as otherwise provided herein, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Contract, that party shall, within twenty-four (24) hours, give notice thereof, including all relevant information with respect thereto, to the other party. County shall not be held liable for any delay or failure in performance of any part of this Contract from any cause beyond its control and without its fault or negligence, such as acts of God, acts of civil or military authority, government regulations, strikes, labor disputes, embargoes,

epidemics, war, terrorist acts, riots, insurrections, fire, explosions, earthquakes, nuclear accidents, floods, power blackouts, brownouts, or surges, volcanic action, other major environmental disturbances, unusually severe weather conditions, inability to secure product or services of other persons or transportation facilities, or acts or omissions of transportation common carriers.

N. ENTIRE AGREEMENT

This Contract, including all Attachments, which are attached hereto and incorporated by reference, and other documents incorporated herein, represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promises, negotiations or representations relating to the subject matter of this Contract not expressly set forth herein are of no force or effect. This Contract is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Contract and signs the same of its own free will. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

IN WITNESS WHEREOF, San Bernardino County and Customer have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

(Print or type name of Customer)

►

Don Le, Chief Information Officer

By ►

(Authorized signature - sign in blue ink)

Dated: _____

Name _____

(Print or type name of person signing contract)

Title _____

(Print or Type)

Dated: _____

Address _____

FOR COUNTY USE ONLY

Approved as to Legal Form

► County Counsel

Date

ATTACHMENT A
ITD RATE SHEET – EXTERNAL CUSTOMERS
2026-27 Approved Rates

Service	Service Description
Telecommunication Services	
Public Safety Communications Services:	
Dispatch Console Access, Maintenance, and Replacement	Repair, maintenance, programming, and replacement of Motorola radio dispatch console equipment. Replacement covers consoles with a same or similar model to maintain existing functionality when a console is faulty and unable to be repaired. Replacement does not cover new console requests or upgraded console models.
Dispatch Console Upgrade	Required dispatch console replacement with upgraded technology. Upgrade replacement does not include new console requests.
Radio Access and Maintenance	Access for a single radio connected to the County's Public Safety Radio frequencies and repair and maintenance of that radio or radio's accessories, excluding batteries; covers normal wear and tear.
Telephone Services:	
Dial Tone	Telephone services which include voicemail, local, long distance, Telephone Service Specialist consulting services, and software changes billed per device.
Telecommunication Labor Services– Normal Hours	Hourly labor services for telephone, data, cabling, repair, and other specialized services – Normal Hours (Monday through Friday, 7:00 am – 5:00 pm, excluding weekends and holidays).
Telecommunication Labor Services – After Hours	Hourly labor services for telephone, data, cabling, repair, and other specialized services – After Hours (Monday through Friday, 5:00 pm – 7:00 am, and all weekends and holidays).
Business Solutions Development	
Business Solutions Labor Services	Hourly labor programming services for the development, enhancement, and maintenance of business solutions on a variety of hardware and software platforms.
Computer Operations	
Network Labor Services	Hourly labor services for Local Area Network and Wi-Fi services. Includes labor services to connect a location to the Wide Area Network (WAN) via the Internet and to connect a site to the County's WAN. Customer is responsible for all costs related to circuit installation, ongoing circuit charges, and office cabling.
Virtual Server – Base Server	Partitioned shared physical server that recreates the functionality of a dedicated physical server. Includes one core processor and one gigabyte of ram.
Virtual Server – Additional Core	Additional core processor in excess of the Virtual Server - Base Server.
Virtual Server – Additional Memory	Additional gigabyte in excess of the Virtual Server - Base Server.
241:	
CPU Usage	Access to applications and processing of data on the enterprise server.
Base IT Services	Enterprise data centers, wide area network, perimeter network security, internet and intranet access, global address services, service desk, information security analysis and guidance, virtual private network, data analytics, and business relationship management.
All Funds	
Parts and Materials	Parts and Materials provided per customer request.

Service	2026-27 Rate	Charge Measurement
Telecommunication Services		
Public Safety Communications Services:		
Dispatch Console Access, Maintenance, and Replacement	\$487.15	Per console/month
Dispatch Console Upgrade Replacement	\$5,879.94	Per console/year
Radio Access and Maintenance	\$76.37	Per radio/month
Telephone Services:		
Dial Tone	\$29.26	Per device/month
Telecommunication Labor Services – Normal Hours	\$132.87	Per hour
Telecommunication Labor Services – After Hours	\$142.79	Per hour
Business Solutions Development		
Business Solutions Labor Services	\$144.63	Per hour
Computer Operations		
Network Labor Services	\$115.15	Per hour
Virtual Server – Base Server	\$571.89	Per 1 core and 1 GB/month
Virtual Server - Additional Core	\$9.08	Per core/month
Virtual Server – Additional Memory	\$0.71	Per GB/month
241:		
CPU Usage	\$96.57	Per CPU hour
Base IT Services	\$114.51	Per email address/month
All Funds		
Parts and Materials	Actual cost plus 15% processing and handling	Per Order

ATTACHMENT B PUBLIC SAFETY COMMUNICATIONS SERVICES

I. SERVICES UNDER THIS ATTACHMENT

This Attachment B is applicable for Public Safety Communications services which consist of the following services as defined in Attachment A, "ITD Rate Sheet – External Customers", and as further defined within this Attachment B:

- Dispatch Console Access, Maintenance, and Replacement
- Pager Access
- Radio Access and Maintenance
- Radio Labor Services
- Radio Mobile Data Access

II. SAN BERNARDINO COUNTY PUBLIC SAFETY COMMUNICATIONS SYSTEM ACCESS

The San Bernardino County (County) Public Safety Communications System, hereinafter called "System", is composed of two components known as the backbone and field equipment. The Backbone is defined as a portion of the System that provides the means by which dispatch centers, public safety locations, mobile radios, and portable radios communicate with each other through voice transmission. It is composed primarily of fixed relay equipment and associated centralized dispatch and control equipment, including Radio Mobile Data Access modems owned and maintained by the County. Field Equipment is defined as that portion of the System that uses the Backbone for communications and consists primarily of local dispatch equipment, mobile radios, and portable radios.

a) System Purpose and Objective

The primary purpose of the System is to serve the County and accommodate participation by public safety and local governmental agencies in the County. Secondly, other governmental and safety related non-governmental users may be allowed access to the System as conditions warrant and as provided for by this Contract. During a disaster, public safety users will receive priority in all areas, based entirely on emergency response responsibilities and access to the System by non-public safety users may be limited or suspended.

b) Backbone Operational Policies

Public safety and local governmental users shall have operational priority over all other users. In the case of a disaster, public safety users affected by the disaster shall have operational priority over all other public safety users, with County public safety users afforded the highest priority.

County has the final authority, at all times, to exercise discretionary control over the Backbone, and to otherwise manage Backbone traffic to ensure the ability of immediate-need public safety agencies to effectively communicate and for the overall benefit of all Backbone users. **EXCEPT FOR GROSSLY NEGLIGENT ACTS OR OMISSIONS IN EXERCIZING ITS AUTHORITY UNDER THIS SECTION, THE COUNTY WILL HAVE NO LIABILITY WHATSOEVER FOR SYSTEM ALLOCATION DECISIONS.**

c) Backbone Modification (Post Backbone Implementation)

(i) The County may determine that Backbone modification is needed from time to time to meet the changing needs of County and/or users.

(ii) Costs for Backbone modifications made after the execution of this Agreement shall be assessed as follows:

(a) If the modification benefits all users, each user will bear the pro rata cost of the modification based on the user's derived benefit. Derived benefit shall be determined as a percentage based on the number of units that are in service by each end user divided by the total units being serviced by the Backbone infrastructure at the time the modification is made.

(b) If the modification improves service only for users in a definable local area, all users in such definable local area, and participating in and receiving direct benefit from the modification, shall share the costs for its implementation, operation, and maintenance equally.

(c) If the modification only applies to a specific subset of users, the subset of users that caused the modification shall share the costs of the modification its implementation, operation, and maintenance equally.

(d) if the modification is requested by, and benefits only Customer, Customer shall bear the entire cost of the modification, its implementation, operation, and maintenance.

(iii) Customer acknowledges and agrees that the County is the sole decision-maker in determining the allocation of costs for all Backbone modifications.

d) Field Equipment

(i) Customer shall, at Customer's expense and future financial liability, purchase and maintain its own Field Equipment.

(ii) Customer shall, at Customer's expense, expand or modify existing Customer structures, facilities, or dispatch centers as required to support the installation of Customer's Field Equipment.

(iii) Customer is solely responsible for ensuring that the Field Equipment is compatible with the System.

e) Related Non-Governmental Users

(i) At times, Customer's non-governmental users may have a need to communicate with public safety/local government services during emergencies, or in their daily support of public safety/local government services. Where it is not in conflict with Federal Communications Commission (FCC) Regulations or other laws, and subject to approval by County, Customer's non-governmental users may be allowed to have Backbone access. However, Customer's non-governmental use of the Backbone for day-to-day operations shall be on a non-interfering, prioritized basis, and subject to channel loading limits, as determined by County.

(ii) County shall be responsible for coordinating Backbone access and implementing terms and conditions of such use, including one-time and recurring costs to be paid by new users.

(iii) County shall monitor non-governmental users of the Backbone. If the needs of public safety/local government expand to the point of competition with non-governmental use of the Backbone, Customer's non-governmental users may be required by the County to terminate their use of the Backbone.

(iv) Customer's non-governmental users will be removed in reverse order of their entry into the System, i.e., the last user to enter the System will be the first user to be removed unless any other Customer's non-governmental user voluntarily relinquishes access.

(v) County will provide Customer ninety (90) days prior written notice of termination of access to allow Customer's non-governmental users to remove their equipment or transfer their operations to another communications system. At the expiration of the notice period, the Customer's non-governmental users will be denied access to the System.

f) Backbone Ownership

It is understood that County has ownership of the Backbone, and upon any termination of this Agreement by County or by Customer, any and all rights, title, and interest in the Backbone shall remain with the County.

III. PUBLIC SAFETY RADIO AND EQUIPMENT MAINTENANCE SERVICES

The County Innovation and Technology Department (ITD) offers a number of radio and equipment maintenance services to public safety and local governmental agencies in the County of San Bernardino, as well as other governmental and safety-related non-governmental users. Services provided under this Contract consist of Public Safety Radio, Backbone radio equipment maintenance, radio, mobile/portable radio equipment maintenance, Mobile Data Access Modems maintenance, public safety radio dispatch equipment maintenance, and radio battery replacement.

a) County Responsibilities in Providing Maintenance Services

If providing maintenance services to Customer, ITD:

- (i) Will maintain sufficient spare mobile radios to temporarily replace equipment that is removed from service for maintenance reasons;
- (ii) Will remove, reinstall, and maintain Customer-owned radios or other covered equipment that has become defective from normal wear and usage, as solely determined by ITD, and perform repairs at ITD or elsewhere as determined by ITD;
- (iii) Will provide a two-hour response time from notification for problems with radio dispatch equipment and Backbone radio equipment, and reasonable response time during normal County work hours on normal County business days for maintenance of Mobile Data Access Modems, and mobile/portable radios with afterhours service available at premium rates;
- (iv) Reserves the right to subcontract for all or part of services;
- (v) Assumes no liability for equipment failure in the field, or for any adverse consequences caused by such failed equipment;
- (vi) Assumes no liability for failure to provide or delay in providing services, under this Agreement.

b) County Services Provided on a Time and Materials Basis

- (i) Service required due to Customer abuse or abnormal wear;
- (ii) Service to correct attempts by Customer or unauthorized third parties to repair or modify equipment;
- (iii) Facility electrical problems at Customer location(s) or vehicle electrical problems;
- (iv) Services in addition to those identified above, to the extent feasible and cost-effective, as determined by ITD;
- (v) Program or re-program radios at Customer's request or in response to abnormal wear and usage, except for County-originated systems reconfigurations;
- (vi) Replacement of accessories and consumable items, including batteries, antennas, and microphone cords;
- (vii) Radio reactivations are processed within 5 business days after the request is received and are billed for each serial number reactivated at one-half of the Board-approved hourly rate in effect at the time reactivation is ordered.

c) Customer Responsibilities

Customer shall procure its own Field Equipment and shall:

- (i) Provide ITD with model and serial numbers of all equipment to be covered under this Contract.
- (ii) Designate an individual as the single point of contact for maintenance coordination.
- (iii) Coordinate and schedule service requirements with ITD reasonably in advance whenever possible.
- (iv) Advise ITD of all radio relocations or reassignments within their fleet, within 24-hours of relocation or reassignment.
- (v) Have sole responsibility to maintain a current inventory of its Field Equipment using the System and to approve and validate billing of that inventory. **Customer must notify ITD in writing when any Field Equipment is no longer in use by Customer, including notification of damaged, lost, or stolen Field Equipment. ITD will continue to bill Customer until notification is received, and Customer remains responsible for payment of charges for such Field Equipment.** If Customer identifies discrepancies between billing and its inventory, a dispute notice should be sent by e-mail to isdbilling@isd.sbcounty.gov along with a justification and related documentation. If ITD determines that a charge was billed incorrectly, ITD will issue the applicable credit on the next monthly billing cycle.

BIG BEAR MUNICIPAL WATER DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: October 15, 2026

AGENDA ITEM: 6B

SUBJECT:

POSSIBLE AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR STRATEGIC PLAN DEVELOPMENT SERVICES

RECOMMENDATION:

The General Manager recommends the Board of Directors authorize the General Manager to prepare and issue a Request for Proposals (RFP) for professional consulting services to develop a Strategic Plan for the District.

DISCUSSION/FINDINGS:

The Board has expressed interest in developing a Strategic Plan to help guide the District's future priorities and goals.

Since the District has not completed a formal strategic plan to date, staff recommends issuing a Request for Proposals (RFP) to identify a qualified consultant to help facilitate the process. The consultant would work with the Board, staff, and other stakeholders to identify priorities, develop achievable goals and implementation strategies, and progress indicators.

Once proposals are received and evaluated, staff will return to the Board with a recommendation for consultant selection and contract award.

OTHER AGENCY INVOLVEMENT: None

FINANCING: Issuing an RFP does not commit the District to hiring a consultant or incurring any costs. Any consultant agreement fees resulting from the RFP process will be brought back to the Board for review and approval.