



Big Bear Municipal Water District

Lake Management

Board of Directors

Steve Ludecke – Division 1
Craig Peterson – Division 2
Craig Brewster – Division 3
Mark Lee – Division 4
Tom Bradford – Division 5

NOTICE OF REGULAR BOARD MEETING *September 3, 2026* *A G E N D A*

Place: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2026-07

OPEN SESSION: 1:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)
4. REPORTS
 - A. General Manager
 - B. Committee - the following committees met since the last regular Board meeting:
 1. 08/28/2026 – Operations (Directors Bradford & Lee)
 2. 08/31/2026 – Budget & Finance (Directors Lee & Ludecke)
 - C. August Carp Raffle
5. CONSENT CALENDAR
 - A. Minutes of a Regular Meeting on August 20, 2026.
 - B. Warrant List dated 08/26/2026 in the amount of \$46,191.26.
6. BUSINESS
 - A. CONSIDER APPROVAL OF AIRWAVE INVOICE FOR RADIO REPEATER AND LICENSE
 - B. CONSIDER APPROVAL OF THE PURCHASE OF FAILOVER SERVER FOR DISTRICT OFFICE
7. ITEMS REMOVED FROM CONSENT AND PLACED ON BUSINESS
8. ANNOUNCEMENTS
9. DIRECTOR COMMENTS
10. CLOSED SESSION
None.
11. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, September 17, 2026
40524 Lakeview Drive
Big Bear Lake, CA 92315



Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

PLEASE NOTE:

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.com or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Five (5) minutes may be allotted to each speaker for an item on the agenda and three (3) minutes may be allotted to each speaker for an item that is not on the agenda up to a maximum of thirty minutes for each subject matter. A speaker who utilizes a translator, except if the speaker uses simultaneous translation equipment, shall receive twice the time allotted for a speaker that does not utilize a translator. (Cal. Gov. Code § 54954.3.)

No disruptive conduct shall be permitted at any Board meeting. Persistence in boisterous or disruptive conduct (including but not limited to what the general public would consider profane, explicit, or obscene language) shall be grounds for a summary termination, by the President, of that person's privilege to address the Board and the President may take such other actions in accordance with the Brown Act including, but not limited to, clearing the room of those willfully interrupting the meeting. (Cal. Gov. Code § 54957.9)

Individuals should contact the General Manager or designee if he/she requires disability-related accommodation or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

**MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, August 20, 2026**

1. OPEN SESSION

Vice President Ludecke opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday August 20, 2026.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Craig Brewster, Director
Mark Lee, Director
Craig Peterson, Director

2. PLEDGE OF ALLEGIANCE

Craig Brewster, Director

3. PUBLIC FORUM

Will Logan of the YMCA Camp on Big Bear Lake expressed concern regarding the 5 mph zone within Boulder Bay. He stated that water sports activities can create large wakes and that, twice this summer, camp lifeguards have had to respond to related incidents. He asked the Board to consider placing a future agenda item to discuss establishing a no-wake zone across the mouth of the bay.

4. REPORTS

- A. General Manager Jared Cheek reported that the lake level is 63' 8", compared to 64' 3" at this same time last year. Staff continue to monitor water levels regularly. He noted that the average surface water temperature is warmer this year. Overall, the lake is warmer than it was at this time last year.

This year's launch counts are 6,229, compared to 7,416 at the same time last year. Midweek lake activity has declined, which is common for this time of year.

Mr. Cheek reported that Apex Diving inspected the dam using remotely operated vessel, ROV equipment. The inspection confirmed that the inlet works are completely clear. A physical inspection was also conducted via diver, and no debris was found in the vicinity of the outlet works.

Vice President Ludecke asked about the old dam inlet. Mr. Cheek responded that the ROV was unable to see it because it was covered with silt.

An Administrative Committee meeting was held and will be discussed later in the agenda. He also attended a Mountain Mutual Aid meeting, where local agencies and public utilities meet quarterly to discuss emergency planning.

He attended a meet-and-greet hosted by the Santa Ana Watershed Hydro Authority (SAWHA) to meet representatives from partner agencies.

Mr. Cheek also met with our regional biologist from California Department of Fish and Wildlife (CDFW). CDFW is implementing a new digital angler survey that uses a QR code. Locations were identified for placement of the QR signs on District signs, and all marinas agreed to display the codes as well.

Dates have been secured for the Kool Kids event, which will be held in mid-September.

Mr. Cheek continues to attend weekly virtual meetings with the Santa Ana Watershed Hydro Authority (SAWHA). The closing date is now estimated for next Friday.

The District received an electrofishing permit from CDFW, allowing staff to continue efforts to control invasive species. The permit is valid for two years.

A field visit was conducted with the Inland Empire Resource Conservation District (IERCD) regarding invasive weeds around the marsh. IERCD is developing a work plan to eradicate pepperweed infestations, which will be brought before a committee for review at a future meeting.

- B. Vice President Ludecke reported that the Administrative Committee met and reviewed a draft Travel and Training Policy Draft which will be discussed in item 6A.

5. CONSENT CALENDAR

PUBLIC FORUM

None.

- A. Minutes of a Regular Meeting on August 6, 2026.
- B. Warrant List dated 08/13/2026 in the amount of \$32,189.30.

Discussion:

With a motion made by Director Peterson and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Brewster, Lee, Ludecke, Peterson

NO: -

ABSTAIN: -

6. BUSINESS

- A. GENERAL MANAGER RECOMMENDS FULL BOARD DISCUSSION AND POSSIBLE APPROVAL OF POLICY 2026-04 "EMPLOYEE TRAVEL AND TRAINING POLICY" AND POLICY 2026-05, "DIRECTOR TRAVEL AND TRAINING POLICY".

PUBLIC FORUM

None.

DISCUSSION

- a. Vice President Ludecke stated that both policies have been reviewed multiple times by the Administrative Committee.
- b. General Manager Jared Cheek reported that the policies have been a work in progress for some time. He explained that the Director Travel and Training Policy closely mirrors the Employee Travel and Training Policy, with the only differences being driven by the District's Administrative Code. Director travel requests are subject to approval by the Board of Directors, whereas employee travel requests are approved by the General Manager. He stated that the purpose of the policies is to establish clear procedures and promote transparency.

With a motion made by Director Brewster and seconded by Director Lee, the motion to approve Policy 2026-04 "EMPLOYEE TRAVEL AND TRAINING POLICY" and Policy 2026-05, "DIRECTOR TRAVEL AND TRAINING POLICY" was passed:

AYES: Brewster, Lee, Ludecke, Peterson

NO: -

ABSTAIN: -

B. CONSIDER APPROVAL OF THE PURCHASE OF FAILOVER SERVER FOR DISTRICT OFFICE

PUBLIC FORUM

None.

DISCUSSION

- a. General Manager Jared Cheek explained that the proposed purchase is for a failover server to serve as a backup to the District's primary server. This is the second phase of a process that began last year. The failover server would allow District operations and data to be recovered in the event the primary server experiences a failure, is compromised by a cyberattack, or becomes unavailable.

Mr. Cheek noted that the purchase is a capital expenditure that was included in the FY26-27 budget in the amount of \$25,000. The proposed cost is approximately \$17,000, which is below the budgeted amount.

With a motion made by Director Peterson and seconded by Director Lee, the motion to approve the Purchase of Failover Server for District Office was passed:

AYES: Brewster, Lee, Ludecke, Peterson

NO: -

ABSTAIN: -

C. CONSIDER APPROVAL OF THE PURCHASE OF ROOFING MATERIALS FOR EAST RAMP

PUBLIC FORUM

None.

DISCUSSION

- a. Vice President Ludecke asked whether the purchase falls within the General Manager's signing authority. General Manager Jared Cheek responded that it does not, because it is a capital purchase and involves an asset with a useful life extending beyond this fiscal year. Vice President Ludecke asked whether the matter can be reviewed by the Administrative Committee. Legal Counsel will review the applicable threshold for capital purchases and the District's spending authority.
- b. General Manager Jared Cheek reported that the proposed cost includes a 10 % contingency. He has full confidence that District maintenance staff can safely and properly complete the installation, noting that staff successfully completed a similar roofing project at the West Ramp during this past spring. Mr. Cheek stated that replacement of the East Ramp roofing has been an anticipated project for some time.

With a motion made by Director Brewster and seconded by Director Peterson, the motion to approve the Purchase of Roofing Materials for East Ramp was passed:

AYES: Bradford, Brewster, Lee, Ludecke

NO: -

ABSTAIN: -

D. CONSIDER RATIFICATION OF GENERAL MANAGER STEP INCREASE

PUBLIC FORUM

None.

DISCUSSION

- A. It was noted that the General Manager's step increase had previously been approved as part of the Consent Calendar at the June 5, 2026 regular board meeting. The item was brought back as a Business Item for ratification purposes.
- B. Legal Counsel explained that the California Public Employees' Retirement System (CalPERS) requested formal Board action on the item. The ratification is being presented to ensure compliance with CalPERS requirements.
- C. General Manager Jared Cheek stated that the step increase had originally been approved at a prior Board meeting and that all actions taken at that time were proper and consistent with applicable Brown Act procedures. Legal Counsel reviewed the matter and concurred that the original approval was handled correctly. The item is being presented again solely to satisfy the documentation requirements requested by CalPERS.

With a motion made by Director Brewster and seconded by Director Lee, the motion to ratify the General Managers Step Increase to Step 3 was passed:

AYES: Bradford, Brewster, Lee, Ludecke

NO: -

ABSTAIN: -

7. ITEMS REMOVED FROM CONSENT CALENDAR

None.

8. ANNOUNCEMENTS

General Manager Jared Cheek announced that the annual Wooden Boat Show will be held on Saturday from 10:00 am to 4:00 pm. Approximately 12 to 14 wooden boats are expected to participate in the event.

The San Bernardino County Sheriff's Dive Team will conduct dive training tomorrow in the area between the boom line and the dam. District staff will be present to facilitate and support the training exercise.

Additionally, he announced that District staff will be attending training sessions next week as part of ongoing professional development efforts.

9. DIRECTOR COMMENTS

Director Brewster addressed the public comments made by the YMCA regarding boating activity and wakes in Boulder Bay. He said that the concerns raised will be revisited and discussed by the Board at a future meeting.

Vice President Ludecke agreed that the Board heard the complaints and concerns expressed by members of the public regarding the issue.

10. CLOSED SESSION

None.

11. ADJOURN

There being no further business, the meeting was adjourned at 1:24 PM.

DATE AND TIME OF NEXT MEETING:

Date: 09/03/2026
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM

Elsa Donoho, Office Manager
Secretary to the Board of
Big Bear Municipal Water District

[SEAL]

10:47 AM

08/26/26

Big Bear MWD
Warrant List Detail
 August 14 - 26, 2026

Num	Type	Date	Name	Account	Paid Amount
163166	Bill Pmt -Check	08/20/2026	AIRWAVE COMMUNICATION ENT.	1001-01 · Accounts Payable	
15404	Bill	06/15/2026		5823-01 · OPERATIONS RADIOS	-14,731.46
TOTAL					-14,731.46
163167	Bill Pmt -Check	08/20/2026	AMAZON CAPITAL SERVICES	1001-01 · Accounts Payable	
1M6W-...	Bill	07/13/2026		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-83.31
1YGF-R...	Bill	07/27/2026		5570-41 · OPS-Equipment/Supplies	-93.91
1P1G-M...	Bill	07/31/2026		5620-12 · ADMIN-Computer Hardware Main/Re	-61.85
1X1V-Q...	Bill	08/06/2026		5570-41 · OPS-Equipment/Supplies	-50.66
TOTAL					-289.73
163164	Check	08/17/2026	AUGUSTINE NOAH	1001-01 · Accounts Payable	
				5670-05 · WATER-Carp Roundup Expense	-50.00
TOTAL					-50.00
163168	Bill Pmt -Check	08/20/2026	AUTOZONE INC	1001-01 · Accounts Payable	
000485...	Bill	07/30/2026		5600-31 · MAINT-Vehicle Maint-ON ROAD	-12.92
000485...	Bill	08/13/2026		5580-41 · OPS-Boat Maintenance-Patrol	-60.58
TOTAL					-73.50
163169	Bill Pmt -Check	08/20/2026	BIG BEAR DISPOSAL	1001-01 · Accounts Payable	
000014...	Bill	08/01/2026		5507-41 · OPS-Utilities-Main Office	-428.27
TOTAL					-428.27
163170	Bill Pmt -Check	08/20/2026	BIG BEAR PAINT CENTER, INC	1001-01 · Accounts Payable	
QZV74	Bill	08/13/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-64.10
TOTAL					-64.10
163171	Bill Pmt -Check	08/20/2026	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · Accounts Payable	
7/29	Bill	07/29/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-13.47
2608-96...	Bill	08/07/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-47.99
2608-96...	Bill	08/10/2026		5630-30 · MAINT-Bldg/Facility Maint/Rep	-49.03
2608-96...	Bill	08/11/2026		5670-04 · WATER-Fishery Mgmt-Carp/Electro	-33.79
2608-96...	Bill	08/13/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-31.10
2608-96...	Bill	08/13/2026		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-32.95
2608-96...	Bill	08/16/2026		5630-40 · OPS-Bldg/Fac Mtn/Rep	-97.51
TOTAL					-305.84
EFT	Bill Pmt -Check	08/21/2026	BVE (EFT)	1001-01 · Accounts Payable	
080320...	Bill	08/03/2026		5507-43 · OPS-Utilities-Ramps	-515.62
080520...	Bill	08/05/2026		5507-41 · OPS-Utilities-Main Office	-462.35
080520...	Bill	08/05/2026		5507-41 · OPS-Utilities-Main Office	-18.15
080520...	Bill	08/05/2026		5507-42 · OPS-Utilities-Vacant Lot	-17.60
080520...	Bill	08/05/2026		5507-41 · OPS-Utilities-Main Office	-2,160.91
TOTAL					-3,174.63
163172	Bill Pmt -Check	08/20/2026	CA DEPT OF FISH AND WILDLIFE	1001-01 · Accounts Payable	
Stockin...	Bill	08/19/2026		5670-01 · WATER-Fishery Management	-83.95
TOTAL					-83.95

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Big Bear MWD
Warrant List Detail
 August 14 - 26, 2026

Num	Type	Date	Name	Account	Paid Amount
163173	Bill Pmt -Check	08/20/2026	CHEEK JARED (REIMBURSE)	1001-01 · Accounts Payable	
8/24-8/2...	Bill	08/17/2026		5570-01 · ADMIN-Training/Seminars-GM	-301.00
TOTAL					-301.00
163174	Bill Pmt -Check	08/20/2026	COMPUTER VILLAGE	1001-01 · Accounts Payable	
26340	Bill	08/15/2026		5530-02 · ADMIN- Computer Consults	-1,984.90
26341	Bill	08/15/2026		5509-13 · ADMIN - Microsoft 365 Subscript	-396.00
				5505-01 · ADMIN-Phones Local/Hardware/Rep	-279.60
TOTAL					-2,660.50
163175	Bill Pmt -Check	08/20/2026	CONNELLY PUMPING SERVICE	1001-01 · Accounts Payable	
33207	Bill	08/02/2026		5632-03 · MAINT-Portables Pumping/ Rent	-895.01
33208	Bill	08/02/2026		5632-03 · MAINT-Portables Pumping/ Rent	-1,000.01
33201	Bill	08/07/2026		5632-02 · MAINT-SS Reliefs Pumping	-325.00
33231	Bill	08/08/2026		5632-03 · MAINT-Portables Pumping/ Rent	-570.01
33230	Bill	08/08/2026		5632-03 · MAINT-Portables Pumping/ Rent	-535.01
33346	Bill	08/14/2026		5632-02 · MAINT-SS Reliefs Pumping	-325.00
TOTAL					-3,650.04
163176	Bill Pmt -Check	08/20/2026	DIY HOME CENTER	1001-01 · Accounts Payable	
44643	Bill	08/11/2026		5580-41 · OPS-Boat Maintenance-Patrol	-8.67
TOTAL					-8.67
163177	Bill Pmt -Check	08/20/2026	FEDEX	1001-01 · Accounts Payable	
9-421-3...	Bill	08/14/2026		5501-02 · ADMIN-Post&Ship WATER TESTING	-63.06
TOTAL					-63.06
163178	Bill Pmt -Check	08/20/2026	FERRELLGAS	1001-01 · Accounts Payable	
113435...	Bill	07/23/2026		5631-03 · OPS-Quagga Prev Fuel/Kerosine	-643.82
TOTAL					-643.82
EFT	Bill Pmt -Check	08/21/2026	FRONTIER (EFT)	1001-01 · Accounts Payable	
909866...	Bill	07/28/2026		5505-04 · ADMIN-Phone At the Dam	-100.45
909866...	Bill	08/01/2026		5505-01 · ADMIN-Phones Local/Hardware/Rep	-1,156.42
909866...	Bill	08/01/2026		5505-02 · ADMIN-Phones Ramps Local Svc	-240.26
909866...	Bill	08/01/2026		5505-02 · ADMIN-Phones Ramps Local Svc	-430.81
TOTAL					-1,927.94
163179	Bill Pmt -Check	08/20/2026	GALLS LLC	1001-01 · Accounts Payable	
035801...	Bill	07/29/2026		5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-105.08
TOTAL					-105.08
163180	Bill Pmt -Check	08/20/2026	HOOVER BEN (REIMBURSE)	1001-01 · Accounts Payable	
08/13/2...	Bill	08/14/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163181	Bill Pmt -Check	08/20/2026	JOHNSON EQUIPMENT COMPANY	1001-01 · Accounts Payable	
10237	Bill	05/13/2026		5580-41 · OPS-Boat Maintenance-Patrol	-3,593.65
TOTAL					-3,593.65

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Big Bear MWD
Warrant List Detail
 August 14 - 26, 2026

Num	Type	Date	Name	Account	Paid Amount
163182	Bill Pmt -Check	08/20/2026	KENT MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
08/11/2...	Bill	08/17/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163183	Bill Pmt -Check	08/20/2026	LUTTRELL JOHN (REIMBURSE)	1001-01 · Accounts Payable	
08/01/2...	Bill	08/07/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163184	Bill Pmt -Check	08/20/2026	MERCURY MARINE	1001-01 · Accounts Payable	
1417272...	Bill	08/11/2026		5580-41 · OPS-Boat Maintenance-Patrol	-56.79
14731725	Bill	08/12/2026		5580-41 · OPS-Boat Maintenance-Patrol	-248.80
TOTAL					-305.59
163185	Bill Pmt -Check	08/20/2026	MOONRIDGE FUEL RALPH W HAUPT	1001-01 · Accounts Payable	
07312026	Bill	07/31/2026		5590-42 · OPS-Petroleum-VEHICLES	-246.60
TOTAL					-246.60
163186	Bill Pmt -Check	08/20/2026	MOUNTAIN WATER COMPANY	1001-01 · Accounts Payable	
95630-4...	Bill	08/05/2026		5507-43 · OPS-Utilities-Ramps	-185.00
TOTAL					-185.00
163187	Bill Pmt -Check	08/20/2026	MURTH PATRICK	1001-01 · Accounts Payable	
080120...	Bill	08/17/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163188	Bill Pmt -Check	08/20/2026	NAPA AUTO PARTS	1001-01 · Accounts Payable	
688130	Bill	07/31/2026		5600-31 · MAINT-Vehicle Maint-ON ROAD	-56.01
TOTAL					-56.01
163189	Bill Pmt -Check	08/20/2026	NIGRO & NIGRO	1001-01 · Accounts Payable	
24484	Bill	07/31/2026		5530-01 · ADMIN-Prof&Spec-AUDITOR	-11,000.00
TOTAL					-11,000.00
163190	Bill Pmt -Check	08/20/2026	PEAC SOLUTIONS	1001-01 · Accounts Payable	
42460085	Bill	07/30/2026		2950-03 · Copier Lease	-508.73
TOTAL					-508.73
163191	Bill Pmt -Check	08/20/2026	PINE KNOT MARINA LLC	1001-01 · Accounts Payable	
1118	Bill	08/01/2026		5590-41 · OPS-Petroleum-VESSELS	-539.11
TOTAL					-539.11
163192	Bill Pmt -Check	08/20/2026	PITNEY BOWES SUPPLIES	1001-01 · Accounts Payable	
102988...	Bill	08/06/2026		5501-01 · ADMIN-Post&Ship OFFICE	-121.62
TOTAL					-121.62

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08/26/26

Big Bear MWD
Warrant List Detail
 August 14 - 26, 2026

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
163193	Bill Pmt -Check	08/20/2026	QUILL LLC	1001-01 · Accounts Payable	
49756900	Bill	07/28/2026		5503-01 · ADMIN-Office Supplies-Office	-15.51
TOTAL					-15.51
163165	Check	08/17/2026	SATO GRANT	1001-01 · Accounts Payable	
				5670-05 · WATER-Carp Roundup Expense	-150.00
TOTAL					-150.00
163194	Bill Pmt -Check	08/20/2026	SCHERMER MICHAEL (REIMBURSE)	1001-01 · Accounts Payable	
08/17/2...	Bill	08/14/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
EFT	Bill Pmt -Check	08/21/2026	SPECTRUM BUSINESS (EFT)	1001-01 · Accounts Payable	
170406...	Bill	08/01/2026		5505-08 · ADMIN-Internet Main Office	-235.83
TOTAL					-235.83
163195	Bill Pmt -Check	08/20/2026	VEIT LLC / VISUAL EDGE	1001-01 · Accounts Payable	
24AR37...	Bill	08/17/2026		5620-13 · ADMIN-Copier Copy Counts	-246.73
TOTAL					-246.73
163196	Bill Pmt -Check	08/20/2026	YOUNG PHILLIP (REIMBURSE)	1001-01 · Accounts Payable	
08/08/2...	Bill	08/14/2026		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
163197	Bill Pmt -Check	08/20/2026	YSI INC	1001-01 · Accounts Payable	
1220708	Bill	08/12/2026		5530-22 · WATER-TMDL MAINT/EQUIP	-125.29
TOTAL					-125.29

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08/26/26

Accrual Basis

Big Bear MWD

Warrant List Total

As of August 26, 2026

Type	Num	Date	Name	Memo	Amount
1001-01 · Accounts Payable					
Bill Pmt...	163166	08/20/2026	AIRWAVE COMMUNICATION ENT.		-14,731.46
Bill Pmt...	163167	08/20/2026	AMAZON CAPITAL SERVICES		-289.73
Check	163164	08/17/2026	AUGUSTINE NOAH	Count'n Carp Youth July Winner	-50.00
Bill Pmt...	163168	08/20/2026	AUTOZONE INC	011257766	-73.50
Bill Pmt...	163169	08/20/2026	BIG BEAR DISPOSAL	10176-001 UTIL-MAIN	-428.27
Bill Pmt...	163170	08/20/2026	BIG BEAR PAINT CENTER, INC		-64.10
Bill Pmt...	163171	08/20/2026	BUTCHER'S BLOCK AND BUILDIN...	101410	-305.84
Bill Pmt...	EFT	08/21/2026	BVE (EFT)		-3,174.63
Bill Pmt...	163172	08/20/2026	CA DEPT OF FISH AND WILDLIFE		-83.95
Bill Pmt...	163173	08/20/2026	CHEEK JARED (REIMBURSE)		-301.00
Bill Pmt...	163174	08/20/2026	COMPUTER VILLAGE		-2,660.50
Bill Pmt...	163175	08/20/2026	CONNELLY PUMPING SERVICE		-3,650.04
Bill Pmt...	163176	08/20/2026	DIY HOME CENTER	60-00061375-000	-8.67
Bill Pmt...	163177	08/20/2026	FEDEX	ACCT 1053-1905-3	-63.06
Bill Pmt...	163178	08/20/2026	FERRELLGAS	113841573	-643.82
Bill Pmt...	EFT	08/21/2026	FRONTIER (EFT)		-1,927.94
Bill Pmt...	163179	08/20/2026	GALLS LLC	3450087	-105.08
Bill Pmt...	163180	08/20/2026	HOOVER BEN (REIMBURSE)		-50.00
Bill Pmt...	163181	08/20/2026	JOHNSON EQUIPMENT COMPANY		-3,593.65
Bill Pmt...	163182	08/20/2026	KENT MICHAEL (REIMBURSE)		-50.00
Bill Pmt...	163183	08/20/2026	LUTTRELL JOHN (REIMBURSE)		-50.00
Bill Pmt...	163184	08/20/2026	MERCURY MARINE		-305.59
Bill Pmt...	163185	08/20/2026	MOONRIDGE FUEL RALPH W HA...		-246.60
Bill Pmt...	163186	08/20/2026	MOUNTAIN WATER COMPANY	UTIL-WEST RAMP	-185.00
Bill Pmt...	163187	08/20/2026	MURTH PATRICK		-50.00
Bill Pmt...	163188	08/20/2026	NAPA AUTO PARTS	2800	-56.01
Bill Pmt...	163189	08/20/2026	NIGRO & NIGRO		-11,000.00
Bill Pmt...	163190	08/20/2026	PEAC SOLUTIONS	409-3614	-508.73
Bill Pmt...	163191	08/20/2026	PINE KNOT MARINA LLC		-539.11
Bill Pmt...	163192	08/20/2026	PITNEY BOWES SUPPLIES	1950-9767-86-9	-121.62
Bill Pmt...	163193	08/20/2026	QUILL LLC	C181504 OFFICE SUPPLIES	-15.51
Check	163165	08/17/2026	SATO GRANT	Count'n Carp July Winner	-150.00
Bill Pmt...	163194	08/20/2026	SCHERMER MICHAEL (REIMBUR...		-50.00
Bill Pmt...	EFT	08/21/2026	SPECTRUM BUSINESS (EFT)	8245100830140741 PHONE-WEB	-235.83
Bill Pmt...	163195	08/20/2026	VEIT LLC / VISUAL EDGE	CON13364-IMS-01	-246.73
Bill Pmt...	163196	08/20/2026	YOUNG PHILLIP (REIMBURSE)		-50.00
Bill Pmt...	163197	08/20/2026	YSI INC		-125.29
Total 1001-01 · Accounts Payable					-46,191.26
TOTAL					-46,191.26

BIG BEAR MUNICIPAL WATER DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: September 3, 2026

AGENDA ITEM: 6A

SUBJECT:

CONSIDER APPROVAL OF AIRWAVE INVOICE FOR RADIO REPEATER AND LICENSE

RECOMMENDATION:

The General Manager and Lake Operations Manager recommend that the Board review and approve the attached invoice from Airwave Communications in the amount of \$12,306.01, together with a 10% contingency (\$1,230.60), for a total project authorization not to exceed \$13,536.61, for the purchase and installation of a new radio repeater and simulcast license.

DISCUSSION/FINDINGS:

Staff requests approval of the attached invoice from Airwave Communications in the amount of \$12,306.01, plus a 10% contingency for unforeseen circumstances, for the addition of a second repeater to the District's existing radio communications system. The first repeater, which replaced an aging unit, was approved by the Board in May of this year. This purchase represents the second and final repeater and license needed to complete planned system improvements.

The installation of a second repeater will allow the District to operate two repeaters at separate locations, one at the East Ramp and one at the West Ramp. This addition is expected to significantly improve radio communications coverage throughout the lake area, particularly on the east end of the lake where current coverage is limited.

Airwave Communications has been the District's long-standing radio communications vendor and is uniquely familiar with the District's existing radio infrastructure. Because the new repeater must be fully compatible with the current system and integrated into equipment previously supplied and maintained by Airwave Communications, staff recommends that this purchase be made on a sole source basis.

ATTACHMENT(S):

Airwave Communications Estimate #2010459543

OTHER AGENCY INVOLVEMENT: None

FINANCING: The radio purchase can be purchased from the FY 2026-27 Operations budget.



7213 OLD 215 FRONTAGE RD
MORENO VALLEY, CA 92553
(951) 656-5699

4425 E. BRUNDAGE LN, STE 300
BAKERSFIELD, CA 93307
(661) 414-5452

414 SOUTH J STREET
IMPERIAL, CA. 92251
(760) 355-2804

2727 SUPPLY AVE
COMMERCE, CA 90040
(323) 725-0998

75-430 GERALD FORD DRIVE, STE 203
PALM DESERT, CA 92211
(760) 834-8967

bill to:

Big Bear Municipal Water District
PO Box 2863
Big Bear Lake, CA 92315

Quote

Estimate Date: Aug-06-2026
Estimate Number: 2010459543
Total Amount: **\$12,306.01**
Payment Terms: Net 30
Sales Representative: Aaron Lee

Expiration Date: Oct-31-2026

Ship To:

Big Bear Municipal Water District
40524 Lakeview Drive
PO BOX 2863
Big Bear Lake, CA 92315

Summary:

Estimate Date: 08/06/2026
Estimate Number: 2010459543
Estimate Amount: **\$12,306.01**
Payment Terms: Net 30

Item	Item Price	Quantity	Total Price
Big Bear Municipal Water District Quote for installation of KAIROS DMR VHF (136-174 MHz) REPEATER, 1-25W, with **AIR** SIMULCAST LICENSE, POWER SUPPLY, 20A, 13.8VDC, KSGUT10001 Mounting Tray, System Optimization and Coverage Testing	\$0.00	1	\$0.00
KAIROS DMR VHF (136-174 MHz) REPEATER, 1-25W	\$3,642.60	1	\$3,642.60
AIR SIMULCAST LICENSE	\$5,205.33	1	\$5,205.33
POWER SUPPLY, 20A, 13.8VDC	\$308.10	1	\$308.10
19" MOUNT PANEL FOR 1 KAIROS REPEATER	\$472.68	1	\$472.68
Misc installation consumables - Connectors	\$150.00	1	\$150.00
Field Tech Labor- Installation KAIROS DMR VHF (136-174 MHz) REPEATER, 1-25W for Comms expansion	\$1,480.00	1	\$1,480.00
Shipping & Handling	\$75.00	1	\$75.00
Travel Time	\$95.00	2	\$190.00

Thank you for the opportunity

Subtotal: \$11,523.71
Sales Tax: \$782.30
Total: **\$12,306.01**

Disclaimer:

This quote is for the named party only and not for distribution. It is a standard quote provided without prior coverage testing. Airwave Communications reserves the right to charge for time and effort in gathering this information if intended for RFP, RFQ, or similar purposes. We are not responsible for equipment failures due to testing, programming, or rebooting resulting from age, wear, tear, or factors beyond our control. Additional charges apply for delays that cause stand-by time during the job. Monitoring provides a snapshot of frequency noise at the time of testing and does not guarantee protection from future interference. Additional parts and work outside the Schedule of Work will be billed at time and material rates. The seller reserves the right to make design improvements to goods without notice. Airwave reserves the right to correct any errors in prices or quantities for products or services. All work is scheduled during regular business hours and requires uninterrupted site access. This proposal does not include ongoing monitoring, maintenance services, spare equipment, or third-party system integrations unless otherwise noted. Prevailing wage is assumed not required. Prevailing wage rates and certified payroll reporting are excluded unless explicitly included in the quoted scope. Delays in radio unit availability on programming day may result in extra charges.

Payment Terms:

Payment is due in full per the agreed net terms from the invoice date. For sales over ten thousand dollars, 30% is due at PO issuance, 30% upon receipt of equipment or parts at our facility, and the remaining balance upon delivery or pickup. Any changes to these terms must be made in writing. Invoices not paid within the agreed net terms will incur a charge of 0.833 percent per month (ten percent annually) after a 7-day grace period. Customers will be notified of late fees within ten business days. Payments apply first to late fees, then to principal. Late fee disputes must be submitted in writing within thirty days. Terms may change with thirty days notice. Invoices unpaid for over ninety days may be sent to collections, and customers will be responsible for all associated fees. These terms are governed by California law. A three-and-a-half percent service fee applies to credit card transactions.

Customer to Provide:

FCC frequency(s) and channel setting(s), 110 A/C power at the agreed equipment location, site access, shaded area, Wi-Fi access (if needed), clear radio placement instructions (dash/console/desktop/rack, etc.), conduit between rooms or roof, and a lift (if required). For outfitting, vehicle drop-off and pickup must be as scheduled. All personal belongings, weapons, gear, etc., must be removed before delivery. We are not responsible for items left in vehicles. Stand-by time, waiting for POC, vehicles, or delays will be charged at time and materials rates.

Return:

A Return Authorization (RA) number must be requested and issued before returning any products to Airwave Communication. Most products may be returned within thirty (30) days of shipment without a restocking fee if in original packaging and condition for resale. After thirty (30) days, a twenty percent (20%) restocking fee will apply, with a net account credit but no refund unless agreed upon in writing in advance. Credits or refunds for returns will not include prior shipping or service charges. Special or custom orders are non-refundable. Some parts may be substituted.

Cancellation:

Buyer may cancel an order only with the seller's written consent, and the seller is entitled to reasonable cancellation charges, including but not limited to labor, material, and overhead expenses. The seller reserves the right to deduct cancellation charges from any advance payment received from the buyer.

Radio Repair:

The price includes parts and return shipping to the customer. The customer is responsible for shipping the radios to Airwave's facility. If a radio is deemed unrepairable, it can either be returned to the customer or recycled by Airwave for a \$65.00 fee, plus shipping and handling (based on actual cost). Any unclaimed units after 90 days will be recycled. This fee can be waived if a new radio unit is purchased as a replacement. A \$65.00 diagnostic fee will apply if the in-house repair rate is not approved by the customer. There is a 90-day warranty on labor. Both original and aftermarket parts may be used. A \$25 shipping and handling fee applies to radios under manufacturer warranty. This rate does not cover liquid or physical damage, engraving, licensing, or accessories (batteries, antennas, mics, etc.). Programming is an additional fee if required. Prices are subject to change without notice.

Rentals:

A minimum 3-day rental charge applies. The quoted equipment is for general use. Specific building layouts, vehicle designs, or topological conditions may require additional equipment. FCC itinerant channels are shared commercial frequencies; Airwave does not guarantee service continuity or protection from interference. Prices and promotions are subject to expiration; please consult your Airwave representative for details. Additional taxes, fees, and other charges may apply. Rental equipment reservations require a 30-day advance notice. The customer is solely responsible for the equipment. Service repairs or alterations to rental equipment are prohibited without prior written authorization from Airwave. The customer will be charged the full retail price for any lost, stolen, or damaged equipment. Additional charges apply for usage beyond the agreed rental period.

Basic Service Agreements:

Includes: Repairs for failures due to normal wear, one annual preventative service check per unit, software/firmware upgrades, discounts on loaner radios, and services during normal business hours. Excludes: Tax, shipping & handling, pickup or delivery, batteries, antennas, accessories, and damage due to physical or liquid causes. For more details, please refer to the terms and conditions or contact your Airwave representative.

Data Privacy:

Airwave Communication will not share your personal data with any third party, except as necessary to provide and maintain services under these Terms and Conditions.

Important Pricing & Supply Chain Notice:

Recent changes in U.S. trade policy—including the implementation of new tariffs on select foreign imports—have impacted the cost structure of components used across our product portfolio. Combined with ongoing volatility in the national supply chain, customers may experience extended lead times and price fluctuations for certain products and services. Airwave can only guarantee pricing for 30 days from the date the quote is issued. After 30 days, a new quote must be provided to reflect any manufacturer cost adjustments. For the most up-to-date pricing and availability, please consult your Airwave representative.

Modifications or Additions to Terms and Conditions:

No modifications, additions, or waivers of any of these terms and conditions shall be binding unless provided in writing and agreed upon by the Seller.

BIG BEAR MUNICIPAL WATER DISTRICT REPORT TO BOARD OF DIRECTORS
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MEETING DATE: September 3, 2026

AGENDA ITEM: 6B

SUBJECT:

CONSIDER APPROVAL OF THE PURCHASE OF FAILOVER SERVER FOR DISTRICT OFFICE

RECOMMENDATION:

The General Manager recommends that the Board of Directors approve the purchase of a failover server for the District Office from Computer Village in the amount of \$18,506.00, together with a 10% contingency (\$1,850.60), for a total project authorization not to exceed \$20,356.60.

DISCUSSION/FINDINGS:

This item was previously presented to the Board on September 20, 2026; however, the reported amount did not include sales tax. The revised total purchase cost is \$18,506.00, including sales tax.

ATTACHMENT

Computer Village Quote 11142

OTHER AGENCY INVOLVEMENT: None.

FINANCING: Within FY26-27 Capital Purchase budget.



Big Bear Failover Server

- Prepared for **Big Bear Municipal Water District**
- Quote Number: **11142**
- Valid until Friday, September 04, 2026

Quick Quote Instructions

- Please review and click "Accept Quote" for quickest delivery.
- If there are options, make sure to approve the option needed.
- Click on each product line for more specifications.

Failover Server Replacement			\$17,359.08
Product	Quantity	Price	Amount
 PowerEdge R360 Intel Xeon 6 32GB RAID5 iDRAC Enterprise	1	\$15,999.00	\$14,799.08 7.5% off \$15,999.00

Product	Quantity	Price	Amount
 Technician - Business Burn-in Configuration Deployment Implementation Installation & Setup	16	\$160.00	\$2,560.00

Delivery Address 
40524 Lakeview Dr
Big Bear Lake, California 92315
United States

Subtotal	\$18,559.00
Discount	-\$1,199.92 (6.47%)
Shipping	\$0.00
Tax	\$1,146.93
Total	\$18,506.00

☐ I have read and agree to Computer Village Terms of Service

Accept quote

Decline quote