

A G E N D A
BIG BEAR MUNICIPAL WATER DISTRICT

BOARD OF DIRECTORS
Regular Meeting
September 20, 2018

PLACE: Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA 92315

Next Resolution Number: 2018-09

OPEN SESSION: 1:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS**
 - A. General Manager Contract
- 4. REPORTS**
 - A. General Manager
 - B. Lake Manager
 - C. Legal
 - D. Committee- the following committees met since the last regular Board meeting:
 - a) Watershed Committee
 - b) Watermaster Committee
 - c) Administration Committee
 - d) Fisheries Committee
 - e) Lake Improvement Committee
 - E. Other
- 5. CONSENT CALENDAR**
 - A. Minutes of a Regular Meeting on September 6, 2018
 - B. Minutes of a Special Meeting on September 5, 2018
 - C. Warrant list dated September 14, 2018 in the amount of \$255,242.98
 - D. General Manager Contract

6. BUSINESS

A. GSA Update (Information Only)

7. PUBLIC FORUM

(The Board will receive comments from the public on items not on the agenda; no action is permitted on these items. Time set aside not to exceed 30 minutes total by all participants)

8. ANNOUNCEMENTS

9. DIRECTOR COMMENTS

10. ADJOURNMENT

NEXT MEETING: Open Session at 1:00 P.M.
Thursday, October 4, 2018
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

PLEASE NOTE:

If you wish to address the MWD Board of Directors during discussion of an agenda item, or during the PUBLIC FORUM, please complete a Speaker Request card (blue in color) and give it to the Board Secretary. Unless a detailed presentation of an agenda item is required by the Board of Directors, it is requested that each speaker limit comments to FIVE MINUTES. All testimony given before the Board of Directors is tape recorded.

Agenda related writings or documents provided to the Board of Directors are available for public inspection at www.bbmwd.org or in the District office during business hours, 8:00 am – 4:30 pm Monday – Friday.

Big Bear Municipal Water District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Board Secretary. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, August 16, 2018***

CALL TO ORDER

President Smith called the Open Session to order at 1:00 PM. Those in attendance included Director Brewster, Director Ludecke, Director Howes, Director Eminger, District Counsel Wayne Lemieux via Skype, General Manager Mike Stephenson, Lake Manager James Bellis, and Board Secretary Brittany Lamson.

DISCUSSION AND ACTION ON CLOSED SESSION ITEMS

Counsel Lemieux stated there were no reportable action from the closed session.

Before moving to reports, Director Smith removed item 5D from the agenda under the consent calendar.

REPORTS

The General Manager, Mike Stephenson reported that Labor Day was busy. There was a couple hundred launches, so it was a normal Labor Day for us. Water quality is really good. We get complaints about the lake in general, but once all these folks get on the lake, they seem to forget everything and enjoy our lake. The environmental document is being circulated and open for public comment as of Sept 3rd and will be closed for public comment on October 4th. We wanted to get this out as soon as possible. We are currently pursuing the clean-up maintenance channel behind us. GSA had a meeting this week about marketing of the project. It is now called "Replenish Big Bear" with a water droplet logo. The consultants had some new brine disposal technology that they are looking into. Southwest Gas sent us a letter asking for our support to circulate an environmental document related to the replacement of their high-pressure gas line. As of now, it looks like it will go down the middle of Stanfield cut off. The Lake Improvement Committee will decide what to do with the existing pipe. Director Eminger asked how the summer went overall. Mr. Stephenson responded that number wise we were actually very good considering. There was some issues the week of the 4th, but it was nothing major. James Bellis reported that lake is down 16.82' last meeting, now we are down 17.2' down which is about a loss of 1.52 inches per week. Caltrans work on forest turn out is just a beautification project, there was no loss of use. We received several compliments of how well everything was ran during the busy weekend. We had a good visit with the department of Fish and Wildlife. We took lake samples & looked at new facilities we have for decon. They said we have a great system and it could be used as an example of what a prevention program should be. East Ramp will be closing on Sept 9th. Director Smith wanted to thank

the MWD staff, and Mike and James for all their hard work and extra hours this season to make sure everything ran smoothly and that their efforts did not go unnoticed.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Eminger, seconded by Director Ludecke, the following consent items, with the removal of item 5D, were unanimously approved:

- A. Minutes of a Regular Meeting on August 16, 2018
- B. Warrant list dated August 30, 2018 in the amount of \$66,985.69
- C. Stantec Termination Letter
- ~~D. General Manager Contract (Removed)~~

ADOPTION OF RESOLUTION 2018-08 INVESTMENT POLICY

We would like to get this resolution to update our policy adopted because the old one is outdated. The revision recognizes our current investment strategies. This resolution also combines the admin code and our separate investment policy into one document so they all match. This does not change any authorities given to me to invest, it just clarifies what we're doing. Director Smith commented that this shows we made the right decision to change auditors, this is the kind of stuff that gets overlooked when you have the same auditing year after year.

Upon a motion by Director Ludecke, seconded by Director Howes, the approval of Resolution 2018-08 was unanimously approved.

CONSIDER APPROVAL OF CONVERSE CONSULTANT PROPOSAL FOR DREDGE SOIL SAMPLING

Mr. Stephenson reported that the Regional Board would like us to do some quick samplings, not that it would stop this project, but they want to know the best place to put this fill by knowing what is in the soil.

Upon a motion by Director Brewster, seconded by Director Eminger, the Converse Consultant proposal for dredge soil sampling was unanimously approved.

ADOPTION OF ORDINANCE 47

Mr. Stephenson explained that this ordinance will update the Directors rate increase and will also push out the increase to July to line up with all other staff increases. This will be fiscal year rather than calendar year. It also cleans up some language from previous ordinances. Director increases will mirror staff with COLA and time frame.

Upon a motion by Director Ludecke, seconded by Director Brewster, the Adoption of Ordinance 47 was unanimously approved.

PUBLIC FORUM

Larry Cooke, a Big Bear Lake resident, wanted to suggest the high pressure gas line should be able to daylight and to keep the gas line as high as possible.

Director Smith followed with his concern about the high pressure gas line and thought it should be as low as possible to avoid any possible punctures. Mr. Stephenson continued that the pipe will be buried under Stanfield and below the culverts. County plans to raise and widen Stanfield. The request was only to approve or oppose the environmental document circulation.

ANNOUNCEMENTS

No announcements were made.

DIRECTOR COMMENTS

Director Howes wanted to thank staff and said there were a lot of happy people on the lake. Director Brewster had guests that complimented the ramps and said they were ran great and the employees did a really great job. Director Smith relayed the message that many people are asking when the lake is going to get filled. Mr. Stephenson responded that we are going to run an ad in the paper called fiction vs fact. We have about 20 of the most common misconceptions of the lake and we provide the correct information. If you have any more that we have not clarified, please let me know so we can include them before running the ad.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:41 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, September 20, 2018
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

Brittany Lamson
Office Manager / Executive Assistant
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

***MINUTES OF A SPECIAL MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON WEDNESDAY, September 5, 2018***

CALL TO ORDER

President Smith called the Open Session to order at 1:00 PM. Those in attendance included Director Brewster, Director Ludecke, Director Howes, Director Eminger, District Counsel Wayne Lemieux via Skype, General Manager Mike Stephenson, and Board Secretary Brittany Lamson.

ADJOURNMENT TO CLOSED SESSION

President Smith called the meeting into closed session at 9:15 AM. With no recordable action from the closed session, the regular meeting was called back to order at 11:40 AM.

DISCUSSION AND ACTION ON CLOSED SESSION ITEMS

There was no reportable action.

PUBLIC FORUM

No comments were made.

ANNOUNCEMENTS

No announcements were made.

DIRECTOR COMMENTS

No comments were made.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:48 AM.

NEXT MEETING Open Session at 1:00 P.M.
 Thursday, September 6, 2018
 Big Bear Municipal Water District
 40524 Lakeview Drive, Big Bear Lake, CA

Brittany Lamson
Office Manager / Executive Assistant
Secretary to the Board
Big Bear Municipal Water District

(SEAL)

8:20 AM

09/14/18

Big Bear MWD
Warrant List Detail
 August 31 through September 14, 2018

Num	Type	Date	Name	Account	Paid Amount
156848	Bill Pmt -Check	09/13/2018	ALL PROTECTION ALARM	1001-01 · General Checking Account	
1358395	Bill	09/05/2018		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-107.66
1358275	Bill	09/05/2018		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-51.03
1358452	Bill	09/05/2018		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-45.89
TOTAL					-204.58
156849	Bill Pmt -Check	09/13/2018	BIG BEAR DISPOSAL	1001-01 · General Checking Account	
000004...	Bill	09/01/2018		5507-41 · OPS-Utilities-Main Office	-172.56
TOTAL					-172.56
156850	Bill Pmt -Check	09/13/2018	BIG BEAR GRIZZLY	1001-01 · General Checking Account	
3631	Bill	08/31/2018		5510-09 · ADMIN-Public Info - General	-461.00
TOTAL					-461.00
156827	Bill Pmt -Check	09/06/2018	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · General Checking Account	
688668	Bill	08/24/2018		5630-31 · MAINT-Bldg/Facil Maint/Rep-Shop	-62.19
689685	Bill	08/29/2018		5630-42 · OPS-Bldg/Fac Mtn/Rep-EAST RAMP	-64.65
TOTAL					-126.84
156851	Bill Pmt -Check	09/13/2018	BUTCHER'S BLOCK AND BUILDING ...	1001-01 · General Checking Account	
692013	Bill	09/06/2018		5630-41 · OPS-Bldg/Fac Mtn-Hatchery	-456.71
692107	Bill	09/07/2018		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-100.64
TOTAL					-557.35
156828	Bill Pmt -Check	09/06/2018	BVE	1001-01 · General Checking Account	
082720...	Bill	08/27/2018		5507-22 · WATER-Utilities-Dam	-69.69
082820...	Bill	08/28/2018		5507-43 · OPS-Utilities-Ramps	-245.15
TOTAL					-314.84
156852	Bill Pmt -Check	09/13/2018	BVE	1001-01 · General Checking Account	
090520...	Bill	09/05/2018		5507-41 · OPS-Utilities-Main Office	-14.85
090520...	Bill	09/05/2018		5507-42 · OPS-Utilities-Hatchery	-14.85
090520...	Bill	09/05/2018		5507-41 · OPS-Utilities-Main Office	-1,239.15
TOTAL					-1,268.85
156853	Bill Pmt -Check	09/13/2018	BVPRINTING	1001-01 · General Checking Account	
5712 (2...	Bill	08/27/2018		5510-44 · OPS-Quagga Mussel Printing	-2,341.14
TOTAL					-2,341.14
156854	Bill Pmt -Check	09/13/2018	CAPITAL ONE PUBLIC FUNDING	1001-01 · General Checking Account	
05/01/1...	Bill	09/01/2018		2950-04 · COPF Bond Principle	-175,000.00
				2701-00 · Accrued Interest Payable	-18,831.26
				5760-00 · Interest Expense	-37,662.49
TOTAL					-231,493.75
156829	Bill Pmt -Check	09/06/2018	CHEM-PAK	1001-01 · General Checking Account	
105443	Bill	08/25/2018		5504-31 · MAINT-Janitorial Supplies-Admin	-264.96
TOTAL					-264.96

8:20 AM

09/14/18

Big Bear MWD
Warrant List Detail
 August 31 through September 14, 2018

Num	Type	Date	Name	Account	Paid Amount
156830	Bill Pmt -Check	09/06/2018	COMPUTER VILLAGE	1001-01 · General Checking Account	
1923	Bill	08/28/2018		5509-12 · ADMIN-Software Subscriptions	-649.00
TOTAL					-649.00
156831	Bill Pmt -Check	09/06/2018	CONKLIN PAINT	1001-01 · General Checking Account	
3547 /1	Bill	08/31/2018		5630-30 · MAINT-Bldg/Facility Maint/Rep	-39.22
TOTAL					-39.22
156832	Bill Pmt -Check	09/06/2018	CONNELLY PUMPING SERVICE	1001-01 · General Checking Account	
21108	Bill	08/31/2018		5632-02 · MAINT-SS Reliefs Pumping	-250.00
21123	Bill	09/05/2018		5632-02 · MAINT-SS Reliefs Pumping	-250.00
TOTAL					-500.00
156833	Bill Pmt -Check	09/06/2018	CSB WATER AND SANITATION	1001-01 · General Checking Account	
083120...	Bill	08/31/2018		5507-43 · OPS-Utilities-Ramps	-123.92
083120...	Bill	08/31/2018		5507-43 · OPS-Utilities-Ramps	-123.92
TOTAL					-247.84
156834	Bill Pmt -Check	09/06/2018	DIY HOME CENTER	1001-01 · General Checking Account	
44651	Bill	08/22/2018		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-4.05
44722	Bill	08/24/2018		5631-03 · OPS-Quagga Prev Diesel/Fuel	-32.50
44877	Bill	08/30/2018		5630-43 · OPS-Bldg/Fac Mtn/Rep-WEST RAMP	-13.08
44873	Bill	08/30/2018		5600-31 · MAINT-Vehicle Maint-ON ROAD	-4.44
44903	Bill	08/31/2018		5631-03 · OPS-Quagga Prev Diesel/Fuel	-31.34
TOTAL					-85.41
156835	Bill Pmt -Check	09/06/2018	DWP	1001-01 · General Checking Account	
082820...	Bill	08/28/2018		5507-42 · OPS-Utilities-Hatchery	-144.65
082820...	Bill	08/28/2018		5507-41 · OPS-Utilities-Main Office	-16.39
082820...	Bill	08/28/2018		5507-43 · OPS-Utilities-Ramps	-260.00
082820...	Bill	08/28/2018		5507-43 · OPS-Utilities-Ramps	-21.85
082820...	Bill	08/28/2018		5507-41 · OPS-Utilities-Main Office	-213.91
TOTAL					-656.80
156836	Bill Pmt -Check	09/06/2018	ENTENMANN-ROVIN	1001-01 · General Checking Account	
0143929	Bill	07/13/2018		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-121.21
TOTAL					-121.21
156837	Bill Pmt -Check	09/06/2018	FRONTIER COMMUNICATIONS	1001-01 · General Checking Account	
909866...	Bill	08/28/2018		5505-04 · ADMIN-Phone At the Dam	-45.28
TOTAL					-45.28
156855	Bill Pmt -Check	09/13/2018	FRONTIER COMMUNICATIONS	1001-01 · General Checking Account	
909866...	Bill	09/01/2018		5505-02 · ADMIN-Phones Ramps Local Svc	-118.34
909866...	Bill	09/01/2018		5505-02 · ADMIN-Phones Ramps Local Svc	-64.49
909866...	Bill	09/01/2018		5505-03 · ADMIN-Phones Long Distance	-56.29
909866...	Bill	09/01/2018		5505-01 · ADMIN-Phones Local/Hardware/Rep	-476.25
909866...	Bill	09/01/2018		5505-02 · ADMIN-Phones Ramps Local Svc	-52.10
TOTAL					-767.47

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Big Bear MWD
Warrant List Detail
 August 31 through September 14, 2018

Num	Type	Date	Name	Account	Paid Amount
156838	Bill Pmt -Check	09/06/2018	HELICOPTER BIG BEAR	1001-01 · General Checking Account	
09052018	Bill	09/05/2018		5510-09 · ADMIN-Public Info - General	-490.00
TOTAL					-490.00
156839	Bill Pmt -Check	09/06/2018	IMAGE SOURCE	1001-01 · General Checking Account	
AR8045...	Bill	08/23/2018		5620-13 · ADMIN-Copier Copy Counts	-235.09
TOTAL					-235.09
156840	Bill Pmt -Check	09/06/2018	INTELLICOM COMMUNICATIONS	1001-01 · General Checking Account	
10086	Bill	08/21/2018		5630-10 · ADMIN-Bldg/Facility Maint/Rep	-544.14
TOTAL					-544.14
156841	Bill Pmt -Check	09/06/2018	MERCER AUTOMOTIVE	1001-01 · General Checking Account	
76682	Bill	08/30/2018		5600-31 · MAINT-Vehicle Maint-ON ROAD	-677.22
TOTAL					-677.22
156856	Bill Pmt -Check	09/13/2018	MOONRIDGE FUEL HAUPT RALPH	1001-01 · General Checking Account	
5350-40	Bill	08/31/2018		5590-42 · OPS-Petroleum-VEHICLES	-147.49
TOTAL					-147.49
156842	Bill Pmt -Check	09/06/2018	MOUNTAIN WATER COMPANY	1001-01 · General Checking Account	
4855-15	Bill	09/04/2018		5507-43 · OPS-Utilities-Ramps	-150.00
4855-16	Bill	09/04/2018		5507-43 · OPS-Utilities-Ramps	-150.00
TOTAL					-300.00
156857	Bill Pmt -Check	09/13/2018	MOUNTAIN WATER COMPANY	1001-01 · General Checking Account	
4757-211	Bill	08/31/2018		5507-43 · OPS-Utilities-Ramps	-124.00
				5507-43 · OPS-Utilities-Ramps	-49.75
TOTAL					-173.75
156843	Bill Pmt -Check	09/06/2018	MSA INLAND EMPIRE/DESERT CHA...	1001-01 · General Checking Account	
TURNE...	Bill	09/05/2018		5570-40 · OPS-Training & Supplies	-475.00
TOTAL					-475.00
156844	Bill Pmt -Check	09/06/2018	NAPA AUTO PARTS	1001-01 · General Checking Account	
407575	Bill	08/24/2018		5580-41 · OPS-Boat Maintenance-Patrol	-34.16
408097	Bill	08/29/2018		5600-32 · MAINT-Vehicle Maint-OFF ROAD	-150.29
TOTAL					-184.45
156858	Bill Pmt -Check	09/13/2018	NAPA AUTO PARTS	1001-01 · General Checking Account	
409110	Bill	09/05/2018		5600-33 · MAINT-Vehicle Maint-HARVESTER	-49.62
409138	Bill	09/05/2018		5600-33 · MAINT-Vehicle Maint-HARVESTER	-49.62
409336	Bill	09/07/2018		5600-32 · MAINT-Vehicle Maint-OFF ROAD	-91.02
TOTAL					-190.26
156859	Bill Pmt -Check	09/13/2018	OLIVAREZ MADRUGA LEMIEUX O'N...	1001-01 · General Checking Account	
20.999 ...	Bill	08/31/2018		5520-01 · ADMIN-District Counsel Retainer	-3,675.00
TOTAL					-3,675.00

8:20 AM

09/14/18

Big Bear MWD
Warrant List Detail
 August 31 through September 14, 2018

Num	Type	Date	Name	Account	Paid Amount
156845	Bill Pmt -Check	09/06/2018	QUILL	1001-01 · General Checking Account	
9632990	Bill	08/24/2018		5503-01 · ADMIN-Office Supplies-Office	-11.84
9663493	Bill	08/24/2018		5503-01 · ADMIN-Office Supplies-Office	-76.86
TOTAL					-88.70
156860	Bill Pmt -Check	09/13/2018	TIMELESS ENTERPRISES APPAREL	1001-01 · General Checking Account	
00008073	Bill	09/05/2018		5541-42 · OPS-Uniform/Sm Equip Seas Empl	-1,829.86
				5541-32 · MAINT-Uniform/Sm Equip-Seas Emp	-1,829.86
TOTAL					-3,659.72
156861	Bill Pmt -Check	09/13/2018	TURNEY ERIC (REIMBURSE)	1001-01 · General Checking Account	
SEPTE...	Bill	09/06/2018		5505-09 · ADMIN-Phone-Employee Reimb	-50.00
TOTAL					-50.00
156862	Bill Pmt -Check	09/13/2018	ULINE	1001-01 · General Checking Account	
100856...	Bill	08/31/2018		5580-41 · OPS-Boat Maintenance-Patrol	-671.90
TOTAL					-671.90
156846	Check	09/07/2018	USARC	1001-01 · General Checking Account	
4899	Credit Memo	09/07/2018		2800-02 · Special Event Deposits	-500.00
TOTAL					-500.00
156863	Bill Pmt -Check	09/13/2018	VERIZON WIRELESS	1001-01 · General Checking Account	
981395...	Bill	09/03/2018		5505-11 · ADMIN-Phones Ramp Aircards	-45.02
				5505-11 · ADMIN-Phones Ramp Aircards	-45.02
TOTAL					-90.04
156864	Bill Pmt -Check	09/13/2018	VILLAGE PLUMBING	1001-01 · General Checking Account	
5341	Bill	08/31/2018		5900-00 · Contamination Project-ON GOING	-350.00
TOTAL					-350.00
156847	Bill Pmt -Check	09/10/2018	VISA UNION BANK	1001-01 · General Checking Account	
082920...	Bill	08/29/2018		5509-13 · ADMIN - Microsoft 365 Subscript	-43.63
				5510-46 · ADMIN -Public Info Emp Wellness	-27.01
				5510-05 · ADMIN-Public Info-Other Agency	-10.09
TOTAL					-80.73
156865	Bill Pmt -Check	09/13/2018	VISA UNION BANK	1001-01 · General Checking Account	
082920...	Bill	08/29/2018		5510-46 · ADMIN -Public Info Emp Wellness	-35.83
				5530-14 · ADMIN Professional Service Gen	-426.62
				5510-09 · ADMIN-Public Info - General	-27.00
				5510-46 · ADMIN -Public Info Emp Wellness	-58.08
				5507-41 · OPS-Utilities-Main Office	-24.99
				5510-46 · ADMIN -Public Info Emp Wellness	-45.22
				5510-46 · ADMIN -Public Info Emp Wellness	-44.11
082920...	Bill	08/29/2018		5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-277.31
				5503-01 · ADMIN-Office Supplies-Office	-70.54
				5541-41 · OPS-Uniform/Sm Equip-Reg Empl	-78.11
				5509-12 · ADMIN-Software Subscriptions	-61.72
				5530-20 · WATER-Prof&Spec Services	-54.12
				5580-41 · OPS-Boat Maintenance-Patrol	-639.85

8:20 AM

09/14/18

Big Bear MWD
Warrant List Detail
August 31 through September 14, 2018

<u>Num</u>	<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
				5509-03 · ADMIN-Memberships-Subscriptions	-16.76
				5510-05 · ADMIN-Public Info-Other Agency	-121.48
TOTAL					-1,981.74
156866	Bill Pmt -Check	09/13/2018	XEROX FINANCIAL SERVICES	1001-01 · General Checking Account	
1283733	Bill	09/03/2018		2950-03 · Copier Lease	-359.65
TOTAL					-359.65

***BIG BEAR MUNICIPAL WATER DISTRICT
REPORT TO BOARD OF DIRECTORS***

MEETING DATE: *September 20, 2018*

AGENDA ITEM: *6A*

SUBJECT:

GSA UPDATE (INFORMATION ONLY)

RECOMMENDATION:

The General Manager is going to present an update on the Groundwater Sustainability Agency.

DISCUSSION/FINDINGS:

The General Manager would like to give an update on the Groundwater Sustainability Agency and Project.

OTHER AGENCY INVOLVEMENT: None

FINANCING: None

Submitted by: Mike Stephenson, General Manager