

**MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, October 19, 2023**

1. OPEN SESSION

President Bradford opened the regularly scheduled Board meeting at 1:00 PM at the Big Bear Municipal Water District located at 40524 Lakeview Drive, Big Bear Lake, CA 92315 on Thursday October 19, 2023.

BOARD MEMBERS PRESENT:

Steve Ludecke, Vice President
Bob Rehfuß, Director
Craig Brewster, Director
Tom Bradford, Director

2. PLEDGE OF ALLEGIANCE

Director Rehfuß

3. PUBLIC FORUM

A member of Rotary of BBL, shared the story of their annual car wash being shut down by the City's code enforcement officer/ City Counsel. He explained that the last permit was done in 2021, they only use biodegradable soap, and the event was located at Wyndam Hotel. He said the reason the code enforcement gave for shutting the event down was he said it was contaminating the lake even though they were following all the same guidelines they were given previously. He is looking for information about permitting the car wash, so it is not shut down in the future. Mr. Stephenson responded that the biodegradable soap is the only requirement from the District and we usually just write a letter explaining that. Other than that, the district is not involved.

4. REPORTS

A. Interim General Manager, Brittany Lamson, started her report by introducing the District's new Facility Manager, Sean Wagner. He started with the District on Monday and has hit the ground running with multiple projects the District is completing. Ms. Lamson continued, our parking lot improvement projects are complete at both our main office and East Ramp. However, they are coming back as the asphalt lining the concrete drainage needs some repairs to make sure all water makes its way to the drain and not along the asphalt seam. Our season is ramping down, we have one seasonal ramp attendant and one seasonal patrol. If the weather continues, we will have the ramps open until normal closure time of Nov 30, but weather can always change. Our facilities security upgrade is complete. One of the business items is asking for a couple additional cameras and a fire panel which was discovered to be obsolete during the attempted conversion. Lastly, on Monday myself and Mr. Stephenson had lunch at Nottingham Restaurant with Supervisor Rowe, that was informative.

B. Chief Operations Officer, Mike Stephenson, reported we are continuing the installation of our 'destrat' system, cost of running the old system have been increasing so it was time to update the system we have over by the boom line. This is to keep the ice from forming around the boom line. The new one will be 25% of the cost and the water movement will be way more efficient. The new

system will do a much better job for the price. Each segment will move about 40 acres of water, it will be moving bottom to top, moving east, it will mix that much, times depth. We are currently at 7.62' down from full. We lost 1.5" for the whole season, that's a record low. The ground water was moving for a very long time. There was a rumor I (Mr. Stephenson) heard on the radio that lake drop was based off lake level which is completely false, it is based on surface. We did not start to lose lake level until June. Troutfest went great, lots of fish caught, about a third of what we stocked for the event was caught.

C. Vice President Ludecke reported that all the items discussed in committee are business items, so we can discuss during that.

5. CONSENT CALENDAR

- A. Minutes of a Regular Meeting on September 21, 2023.
- B. Garstin Island Insurance Contract.
- C. Hard-Wire Internet Installation at East Ramp not to exceed \$47,490.69.
- D. Big Bear Lake Marina increased storage space agreement.
- E. Warrant list dated 10/16/2023 in the amount of \$386,846.25.

Discussion:

No comments were made.

With a motion made by Vice President Ludecke, and seconded by Director Brewster, the consent calendar was approved unanimously:

AYES: Ludecke, Reh fuss, Brewster, Bradford

NO:

ABSTAIN:

6. BUSINESS

Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding the DRAFT Big Bear Fire Dock land use and temporary dock location contract.

Discussion:

Ms. Lamson explained the committee did not like the design of the boat dock presented. They would like to send the design back to County Fire for revisions. Counsel Lemieux wanted to add the agreement is basically a use term for 1- year, fixed term with no other obligation. Director Reh fuss is concerned about the professional curtesy being one-sided. He is all for this partnership and appreciates their help, but what have they done to help the District in the past years? What ratios of the calls have they handled that we have not already responded to? Director Reh fuss wants to make sure this is a true partnership and not them just using the District. A resident of Big Bear Lake, Larry Cooke, wanted to express his irritation of this other dock builder using his drawing of a residential dock. He explained this was not to scale and this is his drawing, this drawing is just wrong, they could have gotten ahold of someone (me) and asked about using it. He said this whole proposal is wrong and it's his drawing that is being misused.

Vice President Ludecke would like to make motion to reject the agreement and dock plans, have our counsel redline the agreement, and have these plans resubmitted, but would like the builder to work with a local rep to understand our lake, and this motion was seconded by Director Brewster, the County Fire Dock Agreement and Dock plan rejection was unanimously voted:

AYES: Ludecke, Reh fuss, Brewster, Bradford

NO:

ABSTAIN:

B. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding two additional ADT security cameras at the East Public Launch ramp and a new fire panel for monitoring to replace the old one that is obsolete.

Discussion:

Ms. Lamson explained that after the installation of the new security camera system was complete, we were left with a side of the building blind and could add a couple more cameras that would previously not been possible. With the addition of these two cameras, the entire building at the ramp would be monitored. When the installation tech went to convert the fire panel, it was discovered that the panel could no longer be used as it was too old. Instead of throwing parts at it and bringing the previous alarm company back, it makes more sense to modernize the system to ensure its future use. We would also like to stay with a hard-wire installation instead of a cellular conversion because of the wireless internet issue we experience at that location.

Director Reh fuss was glad we found these improvements before moving on from this project, and is happy to improve the system when it is needed rather than waiting a couple years, better to do it all now.

With a motion made by Director Reh fuss, seconded by Vice President Ludecke, the proposal from ADT for two additional cameras and new hard-wire fire panel at the East Ramp was unanimously approved:

AYES: Ludecke, Reh fuss, Brewster, Bradford

NO:

ABSTAIN:

C. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding purchasing of two sea-does for lake patrol to the lowest bid not to exceed \$44,245.15.

Discussion:

Ms. Lamson reported that the District is looking to get sea-does back out onto the lake to improve our patrol crew. Our lake has a high number of PWC visitors because we are one of the few lakes which still allow 2-stroke motors. This also means we have an increase of PWC violations that the patrol boats cannot always reach.

Mr. Stephenson explained that the District used to have PWCs, Honda Aquatrax, which were granted through a program many years ago. The PWC violations dropped drastically with these on the water. Director Reh fuss thought we were getting two patrol boats to increase the number of units on the water, would this mean be decreasing that? Mr. Stephenson explained that this would allow the same number of

officers on the water, five, we just would not be doubled up on a single boat now, but there would still be five vessels out on the water patrolling.

With a motion made by Director Brewster, seconded by Director Rehfuss, the proposal from Temecula Motor Sports for \$44,245.15 was unanimously approved:

AYES: Ludecke, Rehfuss, Brewster, Bradford

NO:

ABSTAIN:

D. Administrative Committee (Directors Ludecke & Brewster) will have a recommendation for full Board consideration regarding the proposal received by Ralph Andersen & Associates for GM Recruitment services not to exceed \$38,750.

Discussion:

Ms. Lamson explained that we went out to three companies per Board recommendation back in September, one company submitted a proposal on time. Vice President Ludecke would like to have the full board here to discuss the topic, rather than approve today, he would like to table it. President Bradford responded that he would like the committee to discuss again with the additional proposals that were not received to the correct email. He would like to table to the committee again, and present it to the Board.

Director Brewster wanted to look at timeline, is starting the next GM going to start at the beginning of the season? He doesn't feel like that's a great time to start. Vice President Ludecke again suggested to table this item to include a full board and does not want to hurry into this decision. President Bradford then requested to have a closed session about the topic. Counsel Lemieux explained the Board can have a closed session about the actual candidates, which is fine, but we cannot just discuss the proposal in closed session. President Bradford would like to have a closed session next Wednesday, special meeting at noon.

President Bradford formally tabled the item to be considered at a later during the special meeting tentatively scheduled for October 25.

7. ITEMS REMOVED FROM CONSENT CALENDAR

N/A

8. ANNOUNCEMENTS

No announcements were made.

9. DIRECTOR COMMENTS

Vice President Ludecke wanted to thank Mike for being here for 28 years, GM since 2014, did a great job and appreciate everything you have done and Brittany for stepping up as Interim. Director Rehfuss continued that the process has been great, you leaving, and Brittany coming in and happy to see this moving along.

10. ADJOURN

There being no further business, the meeting was adjourned at 1:58 PM.

DATE AND TIME OF NEXT MEETING

Date: November 16, 2023
Location: 40524 Lakeview Drive
Big Bear Lake, CA 92315
Time: 1:00 PM



Brittany Lamson, Secretary to the Board of
Directors of Big Bear Municipal Water District

[SEAL]